

**Dr.Khoob Chand Baghel Govt.P.G.College  
Bhilai-3 Dist : Durg (CG)**

**ACCREDITATION –Cycle I**

**Self Study Report**

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**Submitted to :  
National Assessment Accreditation Council  
(NAAC), Bangalore.**

**OCTOBER 2015**

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## **Part : A**

### **PREFACE**

It gives me immense pleasure to present this Self Study Report (SSR) of Dr. Khoobchand Baghel Government P.G. College, Bhilai-3 for the first cycle of accreditation.

This college began its educational detour three decades ago, in the premises of Janata Higher Secondary School, Bhilai-3, confined in three rooms that the school management had generously made available. In two years, it had its own building and from there the growth has been a steady one. The institution has catered to the educational needs of the people of this area and has constantly added up newer courses over the years.

The SSR is a descriptive summary of our efforts in the direction of improving the quality of education of our institution. The report contains an Institutional Profile and Criteria wise Evaluative Report. It also contains the Executive Summary, An Evaluative Report of Departments and the Annexure.

We are touched with a sense of pride when we take stock of our Alumni. Despite the meagre resources available to them in their times a great many of them are well placed in different walks of life. Chartered Accountants, Professors, Administrative Officers, IT Professionals, Entrepreneurs and scores of Jawans presently serving in the Indian Army have graduated from this institution.

It is our endeavour to constantly improve our quality of education so that it meets the demands of the present times. Education has to be learner – centric and the institution has been constantly working in this direction.

The preparation of the SSR was a daunting task that was efficiently handled by the NAAC Coordinator, Dr. Tapas Mukherjee along with his team. The team also received ample cooperation from the faculty and staff in compiling this document. Having presented this Report, we now look forward to welcoming the Peer Team when they visit our institution. We extend our warm welcome to the Peer Team.

**(Dr. Radha Pandey)**  
**Principal**  
**Dr. K.C.B. Govt. P.G. College,**  
**Bhilai-3, Durg (C.G.)**

## WRITING THE SELF STUDY REPORT (SSR)

It was perhaps preordained that the writing of the SSR should fall upon one who has witnessed the journey of this institution from the time it started. I express my heartfelt gratitude to the Principal, Dr. Radha Pandey who entrusted me with this task and provided me the necessary support for the completion of this document.

I owe my special thanks to all the members of my team who have painstakingly collated the data to compile this document. I must thank the IQAC coordinator Dr. Amrita S Kasturay and the UGC in-charge Dr. Namita Guha Roy for their scholarly views and support. My thanks are also due especially to Prof. D.R.Shrivastav for his expertise in areas related to ICT. I also thank Prof. Neelam Sharma, Dr. Bharti Sethi, and Dr. Maneesh Kalra for their suggestions and timely inputs. I would fail in my duties if I do not mention the names of the office staff especially Shri S.L.Dhruv, Shri S.N. Thakur, Shri N.C. Meshram, Smt. Savitri Chaturvedi and Ku. Bhuneshwari.

And last but not the least, the whole NAAC team is extremely thankful to Shri Jagdish Prasad, Senior Lab Technician who has single handedly typed this voluminous document with great care and patience.

**(Dr.Tapas Mukherjee)**  
**NAAC Coordinator**  
**Dr. K.C.B.Govt. P.G. College,**  
**Bhilai-3, Durg (C.G.)**

## **EXECUTIVE SUMMARY**

Established in the year 1983, Dr. Khoobchand Baghel Government P .G. College is named after the great freedom fighter, parliamentarian and leader of this area Dr. Khoobchand Baghel. The institution is situated almost midway between the district headquarters and the Pt. Ravishankar Shukla University to which it is affiliated to. The institution is applying for its first cycle of accreditation.

### **Curricular Aspects:**

The institution offers courses in Arts, Science and Commerce and has PG Programmes in seven subjects all affiliated to the Pt. Ravishankar Shukla University, Raipur. In addition to this it also runs a PGDCA course with a student strength of 55. The institution follows the curriculum framed by the university. Although it cannot update its curriculum on its own the institution has a number of senior faculty members who have been Chairpersons, Board of studies and are currently members of the same and there by have played a vital role in shaping the curriculum of the university. The institution has applied for the starting of several courses and a PG course in English has started from 2014. Similarly computer application has also been introduced in the UG commerce programmes from 2013.

The institution has held Entrepreneurship Development Programmes for students from time to time. Other noteworthy programmes that have enriched the learning experience of students and teachers alike is the INSPIRE programme where leading luminaries from premiere institutions of the country came and guided the students.

Eminent resource persons are invited frequently to address the students. Coaching classes are arranged for NET, JRF, PSC, Banking Sector and Railway Sector examinations. Exposure to industrial organisations is given through industrial visits. The institution also holds special induction programmes for newly admitted students.

The college has a two decade old NCC unit and two NSS units along with a Red Cross Society. These organisations provide the necessary platform for students to exhibit their leadership skills. Furthermore, these institutions also help

them shape into better citizens. There is also a language laboratory to train students in Communication in English.

### **Teaching Learning and Evaluation:**

The college has a transparent admission policy which is monitored by the Admission Committee. The admission rules of the department of higher education and reservation policies pertaining to SC,ST,OBC, women, and physically handicapped students is followed. The college prospectus provides the relevant information to all new students regarding admission procedure, infrastructure, fee and scholarship as well as activities that are organised in the college. Students are also encouraged to gather information about the institution from the institutional website.

The college has an Internal Quality Assurance Cell ( IQAC) that monitors various issues related to teaching-learning and evaluation. A Career Counselling and Placement Cell also provide guidance to students regarding their career and employment. An Induction Programme is held every year to acquaint the students of the vision and mission of the institution and also to provide them information about the facilities available in the institution. The college also holds remedial classes for the disadvantaged sections of the society.

The college adheres to the Academic Calendar circulated every year by the DHE, and internal examinations are conducted as per the calendar. Faculty members maintain teaching diaries which is monitored monthly by the Department Heads and the Principal. Academic events and co-curricular activities are regularly organised for the benefit of students. Students are evaluated through their performances in project work, assignments and house tests.

For the application of ICT resources PG students are encouraged to make power point presentations. National Seminars/Conferences/Workshops and other academic programmes are conducted. Eminent scientists from BARC, IIS, AMU,IIT Roorkee and other prestigious institutions have visited here.

The institution provides sufficient encouragement to its faculty to keep abreast with the latest development in teaching-learning. Teachers are sent to various training and faculty development programmes for bringing in improvement in their teaching. Out of 21 regular faculty members we have 16 Ph.D's. Two faculty members are already registered and are on their way to completing their Ph.D.

**Research Extension and Collaboration:**

The institution has a Research Promotion Cell which encourages faculty members to take up research. Two faculty members have already submitted their Minor Projects and one is at the completion stage. 181 Research Paper Presentations have been made in National/ International Seminars and 80 Research Articles have been published in National/International Journals and Seminar proceedings. The institution conducted INSPIRE programme where in many scientists came and interacted with the student. Two of our faculty members are approved research guides.

The college has a wide range of Extension and outreach programmes. The Extension programmes in NSS, NCC and the Red Cross provide opportunities to the students to reach out to society.. A Committee on gender issues organises talks and workshops on various issues related to women. A self defence camp was conducted for girl students with the help of Chhattisgarh Police and the participants were awarded by the institution. Panel discussions on Women's Rights, Female foeticide have been held. NCC cadets have participated in a mega AIDS Awareness Rally centrally organised by the 27 CG Bn. Raipur in February 2015. Cadets regularly take part in Plantation drives and environmental issues and drug addiction.

**Infrastructure and Learning Resources:**

The institution has 13 class rooms with two technology enabled spaces. The largest room that can accommodate around 150 people serves as a seminar hall where all the seminars and workshops are held. There are 05 laboratories that include a language laboratory. All the PG Depts. are equipped with ICT facilities. There is a computer lab that houses 20 computers.

The college has a spacious playground and also has provision for indoor games. There is an open stage flanked on three sides by class rooms, where the major events like Annual Day is organised. Work on the construction of the college canteen and a parking shed has already begun and is likely to be completed in another four months. With a grant of Rs. One Crore from RUSA, work is already on in the direction of adding on to the existing infrastructure.

### **Student Support and Progression:**

The institution endeavours to provide the necessary support to the students by making available all information related to their welfare through its notice boards or class room circulars. All Govt. Scholarships are duly paid. Chhattisgarh State which has been awarded for its E-Governance prides itself for its timely disbursements of funds. The Govt. of Chhattisgarh distributed 242 tablets to the students in the session 2012-13. Cultural fests are organised and students are trained in folk art, music and dance. The Dept of English has formed a Cultural Society, **Rang-jhanjhar** that promotes Chhattisgarhi culture among the youth. Regular workshops are held for students for improving their communication skills. The English learners' Corner exhibits regularly texts aimed at improving the reading and writing skills of students. The institution also publishes its magazines "Ankoor". The institution holds induction programs for students and also conducts special classes with the help of Professional agencies who train students for competitive examinations. Counseling-academic, career as well as personal is taken care of by faculty members. A Career Guidance and Placement Cell help student identify the opportunities in the employment market. It also holds entrepreneurship development programs. In the area of Sports the institution has a distinct identity in the whole of the State. The college has a string of laurels to its credit at both University as well as National level. Two of our Sports men have been awarded with CG Govt.'s best Sports man award. An elected Students' Council acts as a bridge between the management and students. Nominated members of 11 Activity Societies work harmoniously and provide a larger platform for all students.

### **Governance, Leadership and Management:**

The college has had its string of efficient Principals in the past who contributed significantly in its growth. The present Principal Dr. Radha Pandey is another illustrious academician and administrator who is providing the necessary leadership in further development of the institution. Assisted by various Dept Heads, IQAC and the Janbhagidari Samiti, developmental plans of the institutions are discussed and steps taken for their implementation. The management ensures professional development of the employees by sanctioning study leave for research. Three of our faculty members have availed of Study leave for the completion of their Ph.D's .



The institution's IQAC was formed in 2012 and has external experts and other nominated members. It has steadily worked in the area of establishing academic and administrative improvements. It has also laid the foundation of an academic environment in the institution.

**Healthy Practices:**

The institution has a Spoken English Club that aspires to create a pool of students proficient in communication skills in English and who would thereafter disseminate their knowledge among their peers. With in-house contribution from the faculty members in the Dept of English a curriculum for rural students has been designed. Students are encouraged to participate in workshops organised by the department.

The Dept of Home Science contributes significantly in the development of entrepreneurial skills among girl students. Workshops and courses that would provide life skills to these students are conducted. The evidence of success can be assessed by the large number of participants and s beneficiaries.

# **SWOC ANALYSIS OF THE INSTITUTION**

## **Strengths**

- **Locational Advantage of being adjacent to NH-6. Easily accessible to all.**
- **Caters to both urban as well as a large segment of the rural population of the Tehsils of Ahiwara and Patan of Durg District.**
- **Moderate infrastructure built up over the years by careful husbanding of resources meeting the present requirements of the students.**
- **An Excellent track record of very successful alumni belonging to various walks of life.**
- **A vibrant NCC unit which has been in existence for over 02 decades.**
- **A committed group of teachers.**
- **A well maintained library with over 17500 books.**
- **Access to INFLIBNET in library.**
- **Wi-Fi enabled campus**
- **Institution well recognised for its sports achievements.**
- **Existence of a cultural forum ‘ Rang Jhanjhar’ , that promotes an understanding of the folk art forms of the state of Chhatisagarh among students.**
- **Institution is a focus of attention for its success in hosting a number of national events including the INSPIRE Programme.**

## **Weaknesses**

- **Absence of a research wing.**
- **Controlled procedures in the introduction of newer programmes in UG and PG**
- **Understaffed.**

## **Opportunities**

- **With a grant of Rs 01 Crore from RUSA, that will be spent on building of infrastructure, newer courses can be introduced.**
- **With constant improvement in the quality of education provided student strength is on an increase.**
- **Although a Co-ed institution the number of girls far outnumber the boys.**
- **Institution therefore contributes in the empowerment of Women.**
- **Institution sets a benchmark for rural students many of whom have been deprived of a proper education because of their economic background.**

### **Challenges**

- **Bridging the gap between school and the university curriculum.**
- **Warding off students from an old evaluation methodology based only on rote learning and dependence on guide books.**
- **Allaying the fear of the English language among the students.**

### **Future Plans**

- **As envisioned in our institutional objectives to come out as a premiere institution with matching infrastructure to meet the expectations of all stake holders.**

**PROFILE**

**OF THE**

**INSTITUTION**

## PART : B

### 1. Profile of Dr.Khoob Chand Baghel Govt.P.G.College Bhilai-3

#### 1. Name and Address of the College:

Name :	Dr. Khoob Chand Baghel Govt. P.G.College Bhilai-3	
Address :	Padumnagar GE-Road Bhilai3	
City :	DurgPin: 490011	State : Chhattisgarh
Website :	<a href="http://www.govtpgcollegebhilai.com">www.govtpgcollegebhilai.com</a>	

#### 2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Email
Principal	Dr. Smt. Radha Pandey	O: 07826255175 R: 07712241978	9827141400	bhilai3_college @yahoo.in
Vice Principal	N.A			
Steering Committee Coordinator	Dr.Tapas Mukherjee	O: 07826255175	9893195885	tapasmukherjee6 @gmail.com

#### 3. Status of the Institution:

- Affiliated College  
 Constituent College  
 Any other (specify)

√

#### 4. Type of Institution:

- a. By Gender  
i. Men  
ii Women  
iii Co education

√

By Shift

- i. Regular  
ii. Day  
iii. Evening

√

#### 5. It is a recognized minority institution?

No

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

**6. Sources of funding:**

Government  
Grant-in-aid  
Self financing  
Any other

√

**7.a. Date of establishment of the college: 15/08/1983 (dd/mm/yyyy)**

**b. University to which the college is affiliated /or which governs the college**

**(If it is a constituent college)**

Pt.Ravishankar Shukla University Raipur (CG)
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**c. Details of UGC recognition:**

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	19/11/1991	-
ii. 12 (B)	19/11/1991	-

(Enclosed as Annexure 1)

**d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)**

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	NA			
ii.	NA			
iii.	NA			
iv.	NA			

**8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?**

Yes

No

**If yes, has the College applied for availing the autonomous status?**

Yes

No

**9. Is the college recognized**

a. by UGC as a College with Potential for Excellence (CPE)?

Yes

No

b. for its performance by any other governmental agency?

Yes

No

**10. Location of the campus and area in sq.mts:**

Location *	Semi-urban
Campus area in sq. mts.	560000
Built up area in sq. mts.	2318

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

**11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**

- Auditorium/seminar complex with infrastructural facilities
- Sports facilities
  - \* play ground: Yes
  - \* swimming pool : No
  - \* gymnasium : Yes
- Hostel
  - \* Boys' hostel - No
    - i. Number of hostels
    - ii. Number of inmates
    - iii. Facilities (mention available facilities)
- Girls' hostel - No
  - i. Number of hostels
  - ii. Number of inmates
  - iii. Facilities (mention available facilities)
- Working women's hostel -No
- Residential facilities for teaching and non-teaching staff - No
- Cafeteria — No
- Health centre – No
- Facilities like banking, post office, book shops - No
- Transport facilities to cater to the needs of students and staff - No
- Animal house - No
- Biological waste disposal - No
- Generator or other facility for management/regulation of electricity and voltage - Yes

- Solid waste management facility - No
- Waste water management - No
- Water harvesting – Under Process

**12. Details of programmes offered by the college (Give data for current academic year 2015-2016 )**

SN	Programme Level	Name of the Programme/ Course	Durtion YRS	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under-Graduate	BA.	3	12th	Hindi	275	290
2	Under-Graduate	B.Sc.	3	12th	Hindi	130	26
3	Under-Graduate	B.COM.	3	12th	Hindi	275	292
4	Post-Graduate	MA(Pol.Sc.)	2	UG	Hindi	20	20
5	Post-Graduate	MA (Eco)	2	UG	Hindi	30	525
6	Post-Graduate	MA (History)	2	UG	Hindi	30	25
7	Post-Graduate	M.Sc. (Mathematic	2	UG	English	20	220
8	Post-Graduate	M.Com	2	UG	Hindi	80	880
9	Post Graduate	MA English	2	PG	English	30	118
10	PG Diploma	PGDCA	1	UG	Hindi/English	55	55

**13. Does the college offer self-financed Programmes?**

Yes  NO

If yes, how many?

01

**14. New programmes introduced in the college during the last five years if any?**

Yes	<input checked="" type="checkbox"/>	Number	03
-----	-------------------------------------	--------	----

**15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects**



for all the programmes like English, regional languages etc.)

Faculty	Departments	UG	PG	Research
Science	Phy, Bot, Zool ,Chem, Maths.	B.Sc.	Maths	
Arts	Socio, Pol. Sc., History, Eco,Hindi Lit, Eng. Lit. Home Sc.	BB.A.	-	-
Arts	Socio, Pol. Sc., History, Eco,English	-	P.G	-
Commerce	Commerce Department	-	PG	-
Any Other (Specify)	PGDCA	-	PG	-

**16. Number of Programmes offered under** (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. annual system
- b. semester
- c. trimester

**17. Number of Programmes with**

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

a. Does the college offer UG and/or PG programmes in Teacher Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....  
(dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable) : NA

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes  No

**19. Does the college offer UG or PG programme in Physical Education?**

Yes  No

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)  
 number of batches that completed the   
 programme
- b. NCTE recognition details (if applicable) : NA
- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?  
 Yes  No

## 20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		M	*F		*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC / University / State Government <i>Recruited</i>		02	-	-	07	10	07	02	07	01
<i>Yet to recruit</i>	02						02			
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i> <i>Janbhaidari</i>	-	-	03	04	-	-	-	-	-	-
<i>Yet to recruit</i>	-	-	-	-	-	-	-	-	-	-

## 21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Prof.		Assistant Professor		Total
	M	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	02	-	-	06	07	15
Ph.D.	-			-	-		11
M.Phil.	-	-		-	-		3
PG	-	-		-	01	05	
Temporary teachers							
Ph.D.	-	-		-	01		
M.Phil.	-	-		-	02		
PG	-	-		-	02		
Part-time teachers							

Ph.D.	-	-		-	-		
M.Phil.	-	-		-	-		
PG	-	-		-	-		

**22. Number of Visiting Faculty /Guest Faculty engaged with the College.**

01

**23. Furnish the number of the students admitted to the college during the last four academic years.**

Categories	Year 1		Year 2		Year 3		Year 4	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	34	52	62	58	68	64	81	106
ST	8	13	15	17	26	39	25	33
OBC	119	176	144	192	179	233	210	307
General	110	313	193	368	262	491	294	557
Others	0	0	0	0	0	0	0	0

**24. Details on students enrollment in the college during the current cademic year:**

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	1127	253	-	-	1380
Students from other states of India	-	-	-	-	-
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	1127	253	-	-	1380

**25. Dropout rate in UG and PG (average of the last two batches) 2014-15**

UG

PG

**26. Unit Cost of Education**

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled )

(a) including the salary component

Rs. Rs. 25144

(b) excluding the salary component

Rs. 423

**27. Does the college offer any programme/s in distance education mode (DEP)?**

Yes

No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes  No

b) Name of the University which has granted such registration.

NA

c) Number of programmes offered NA

d) Programmes carry the recognition of the Distance Education Council.

Yes  No

28. **Provide Teacher-student ratio for each of the programme/course offered**

B.Com -	01:105
B.A. -	01:48
B.Sc. -	01:23
M.Com -	01:36
M.A.(Pol Sc.) -	01:15
M.A.(Eng.) -	01:11
M.A.(History) -	01:10
M.A. (Sociology) -	01:09
M.A.(Economics) -	01:15
MSc.(Maths) -	01:15
PGDCA -	01:28

29. Is the college applying for Accreditation

Cycle 1  Cycle 2  Cycle 3  Cycle 4

Re-Assessment:

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only) : NA

**31. Number of working days during the last academic year.**

194

**32. Number of teaching days during the last academic year**

*(Teaching days means days on which lectures were engaged excluding the examination days)*

180

**33. Date of establishment of Internal Quality Assurance Cell (IQAC)**

10.11.2012

**34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.**

AQAR (i) ..... (dd/mm/yyyy) AQAR

(ii) ..... (dd/mm/yyyy) AQAR

(iii) ..... (dd/mm/yyyy) AQAR

(iv) ..... (dd/mm/yyyy)

**35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)**

**CRITERIA – WISE**

**ANALYTICAL**

**REPORT**

# **CRITERION -1: CURRICULAR ASPECTS**

## **1.1 Curriculum Planning and Implementation:**

### **1.1.1 State the vision, mission and objectives of the institution, and describe how these are Communicated to the students, teachers, staff and other stakeholders.**

#### **VISION**

To become a pioneering institution in this state with an aim of empowering students with education and helping them develop into responsible citizens with sound moral and ethical values and providing them the intellectual stimulus so that they can prove their worth in the cause of society and the country as a whole.

#### **MISSION**

- To present a larger picture of the world by imparting an education that will not only be in consonance with gainful employment but also make up for areas neglected or overlooked in the past, so that the students march off into the world laden with a sense of confidence, vigour and enthusiasm to meet its challenges.
- To create a teaching-learning environment that is in consonance to the pursuit of knowledge and the building up of corresponding skills.
- To acquaint the student with the development of education and incorporate such developments in the curriculum.
- To focus in the area of personality development of each student and to inculcate a positive attitude by developing leadership qualities in them.
- Making them aware of the responsibilities that they must shoulder towards society at large and also sensitize them of their duties towards the lesser privileged sections of society.
- To promote awareness on ecological and environmental issues.

## **OBJECTIVES**

- The institution aspires to create among the students certain essential skills that would help them in furthering their capabilities in their respective fields.
- To provide entrepreneurial education alongwith the regular curriculum.
- To sensitize students on issues like gender and human rights by arranging talks and lectures from leading experts in the field.
- To promote the advantages of e – learning and to help them reinforce their university curriculum with it.
- To create an environment of research by pooling in the internal resources including human resources, and promoting wider understanding of things through an inter-disciplinary approach.

## **COMMUNICATION TO STAKE HOLDERS**

The institution has taken steps to communicate the vision, mission and objectives to all stake holders that include teachers, students and their parents by initiating the following:-

- The vision and mission of the institution is prominently displayed in the college premises.
- It is conveyed through the induction programmes held at the beginning of each session.
- It is communicated to the students and all stake holders through the college prospectus.
- The vision and mission statements are also displayed in the college website.
- Regular meetings are held by the Principal to ensure that the vision and mission statements are being catered to.
- Different committees look into the implementation of the mission statements.
- Activities planned and conducted by different Activity Societies of the students council and Post Graduate departments also highlight the mission and vision of the institution.



**1.1.2 How does the institution develop and deploy action plans for effective Implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

The college develops and deploys action plans for effective implementation of the curriculum to achieve its vision, mission and objectives in the following ways:

- Action plans for the development and deployment of effective implementation curriculum involves sessions of meetings conducted by the Principal with Department Heads whereby strategies are formulated for the execution of suggested measures.
- Common/overlapping contents of the syllabi are earmarked and interfaculty exchange of teachers ensures a break in monotony for the students who get to understand their subjects in a multi-disciplinary perspective.
- Heads of departments organize group discussions, seminars, study tours, paper presentations, library assignments to supplement and broaden their traditional teaching methodologies.
- The institution provides library and e-learning facilities (INFLIBNET) to the faculty as well as the students.
- Student's feedback on the curriculum is obtained to evaluate the efficacy of a course.
- ❖ Monthly monitoring of syllabus covered by teachers is done by the Principal. Teachers also design their teaching plans incorporating the different methodologies they would incorporate in their teaching.

**1.1.3. What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and Improving teaching practices?**

The college is affiliated to Pandit Ravishankar Shukla University, Raipur and as it has not yet gained autonomous status, follows the university curriculum at both the U.G. and P.G. level.

- The Academic Calendar is designed by the university and is adhered to by the institution.

- Teachers are encouraged to attend faculty enrichment programmes so that the benefit of newer areas of pedagogy can be made available to the students.
- Some teachers of this institution are also invited as guest faculty by the Academic Staff Colleges of this state for delivering lectures in Orientation and Refresher Courses for teachers. As all this involves greater preparedness on the part of the teacher, the institution provides all its available resources including library and e-learning facilities to them. Teachers are encouraged to take up such assignments.
- The university conducts Orientation and Refresher Courses to update the knowledge and teaching aptitude of teachers and the institution encourages its teachers to attend such courses.
- Several members of the faculty have been/are Chair person, Members Board of Studies and thus have had a direct hand in shaping the curriculum of the university.
- The institution encourages its faculty members to provide lists of such books for purchase in library that will be beneficial to both the teacher and taught.
- Faculty members also visit other institutions for delivering extension lectures. Usually such exchanges are not only mutually beneficial but also bring in its wake a degree of benchmarking for our institution by way of comparing the good practices of others or vice-versa.
- Faculty members /speakers from other institutions are regularly invited to speak on the various perspectives of the curriculum.
- Faculty members also have access to the University library.
- Regular workshops and seminars are organized.

**1.1.4. Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.**

Effective curriculum delivery and transaction of the curriculum provided by the university is ensured by:-

- Phasing out the curriculum in units and ensuring its completion in the allocated time. Teachers are also trained in the use of ICT technology including the use of LCD projectors for effective curriculum delivery.
- The institution has a well equipped Computer Laboratory and has an open WI-FI that is accessible by all students.
- The English Language Laboratory takes care of improving the communication skills of the students.
- The college also offers computing facility to the students and teachers and for utilizing teaching learning resources for conferences, seminars, symposia etc.
- Students are encouraged to visit the library which has a rich stock of 17505 books, 15 National and International Journals and 2200 E-Journals. In addition to this students also access question banks and syllabus guidelines from the library.
- Students are taken on educational tours to institutions and places of historical, geographical and social importance.
- By holding seminars and workshops both institutional and national.

#### **1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?**

##### **Industry-Academic Interface**

The institution has been organizing Enterprenurship Development Programmes by laisoning with CITCON. The motive behind this annual event which stretches from 5 to 10 days is to inculcate enterprenurship among the students. The Home Science department has regularly conducted short term courses for girls like Food processing, Beautician's course, Flower decoration, Mehendi decoration etc. to provide a degree of economic independence to the girls. The department of Commerce enrolled 100 students for a short term mobile repairing workshop in this session.

The institution hosted the INSPIRE programme in the session 2013-14 where 100 students from all over the state participated. Leading luminaries from various parts of country came and enlightened the students in the five-day programme, which included Scientists and scholars from BARC, IIS Banglore, Institution of Molecular Biology, Hyderabad, IIT Roorkee, AMU and others. Although the target audience was the school students, the science students of this institution also got benefitted through their interactions with the experts.

Apart from this, International Science Day, International Mathematics Day etc. are conducted and university professors are invited to deliver their talks. The Vice Chancellor of the university, a leading Astro Physicist has himself delivered talks to enlighten the students of this institution.

By holding such extension lectures and conducting such academic programmes, the institution tries to build up an atmosphere where the spark of research can be kindled among students. Faculty members are also encouraged to take up projects by agencies like C-COST and the UGC.

The college also has a Career Guidance and Placement Cell which invites representatives from industries to keep them abreast with industry expectations. Students are also taken for industrial visits.

## **University**

Due to the close proximity to the university, there is constant give and take between these two institutions. Faculty members are in close touch with their respective departments at the university and experts from the university are often invited in the P.G. departments for extension lectures. Some faculty members are also members of the University Library.

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

A number of faculty members are currently members of the Board of Studies or have had a tenure as Chairman Board of Studies at the University and there by participated directly in the process of syllabus design. Some faculty members are also nominated members in the Academic Board of Autonomous institutions. Faculty members have also been invited at various Academic Staff Colleges for delivering lectures.

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If ‘yes’, give details on the process (Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed.**

Although no such definitive courses are in existence, the department of English conducts periodic workshops for students to improve their communication skills.

**1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

- Monthly Diary is maintained by all teachers to assess the progress in \ curriculum and regular feedback is taken from the students.
- To ensure quality in the course implementation we have Internal Quality Assurance Cell which monitors to get effective results.

**1.2 ACADEMIC FLEXIBILITY:**

The college allows a change in discipline/faculty within the time frame declared by the University. The college also permits changes between elective subjects within the same time frame.

**1.2.1 Specifying the goals and objectives give details of the certificate /diploma/skill development courses etc., offered by the institution.**

The institution runs a PGDCA programme which is open to students from any stream. The total number of sanctioned seats from this session in the course is 45.

**1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If ‘yes’, give details.**

The institution can not offer such programmes as such programmes are not in the ambit of our University’s Ordinance.

**1.2.3 Give details on the various institutional provisions with reference to academic Flexibility and how it has been helpful to students in terms of skills development , Academic mobility, progression to higher studies and improved potential for Employability. Issues may cover the following and beyond:**

- **Range of Core / Elective options offered by the University and those opted by the college**
- **Choice Based Credit System and range of subject options**
- **Courses offered in modular form**
- **Credit transfer and accumulation facility**
- **Lateral and vertical mobility within and across programmes and Courses**
- **Enrichment courses**

**SKILL DEVELOPMENT**

- **PERSONAL GROOMING**

The Home Science department organizes week long courses on Personal Grooming. The courses include various outputs like hair and make-up, Mehndi etc.

- **WORKSHOP IN COMMUNICATION SKILLS**

The department of English organizes special workshops for students and provides training in various aspects of public speaking, group discussions etc.

- **CAREER COUNSELLING**

Apart from in house counselling experts are also invited to deliver talks on the avenues and opportunities currently available to students.

**PROGRESSION TO HIGHER STUDIES**

An interdisciplinary approach at the under graduate level usually broadens the horizon of the students. This is further reinforced by inculcating in them the habit of library work, by assigning projects and other assignments. The efforts in this direction are paying as students are in a better position to understand and appreciate the scope and breadth of higher education.

**1.2.4 : Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

- Yes ,Self-financed programmes have been started by Jan Bhagidari Samiti of the college. Following courses are running at present.

**Diploma Course:-** PGDCA. One year Course (Semester system)

- Admissions for the above courses are merit based & university curriculum is followed.Regular exam fees of the University and Jan Bhagidari fee is charged for above Courses. The fee PGDCA course is Rs. 8005/-.
- Teachers are appointed as per the qualification norms of UGC.
- Teacher's Salary is decided by the Janbhagidari Samiti.
- Guest and remedial lectures are also organized for these self financed courses.

**1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.**

The college provides additional skill oriented programmes like PGDCA course which is relevant to employment markets. In this course 45 students are enrolled and for them two faculties have been appointed by Janbhagidari samiti of the college.

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If**

**‘yes’, how does the institution take advantage of such provision for the benefit of students?**

NO

### **1.3 CURRICULUM ENRICHMENT:**

#### **1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and goals and objectives are integrated?**

The following efforts are made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated:

Apart from the prescribed syllabus, lectures on current affairs are organized in the classes so that the students remain abreast with the Changing world.

- Besides this, lectures on moral values are also delivered to the students by the faculty members and resource persons. While preparing the students for the challenges on the professional front good care is taken so that they never lose sight of moral values, professional ethics and the cultural values of their land.
- Thought of the Day, Janchetna Rallies, Character Building Camp, Lectures and Seminars, Workshops on Personality Development and numerous extension activities and other programmes of the college are organised. Camps and Seminars on Voter Awareness, Female Literacy by NSS, Blood Donation, AIDS Awareness etc. are organized from time to time under the banner of NCC and Red Cross to address the needs of society.
- Expert lectures are also conducted at the institution to open new vistas for the students and the staff.
- Qualitative teaching-learning method is adopted with the help of computer and internet.
- Well equipped laboratories with modern facilities are available in our college.



- Library with vast range of books, magazines, e-resources INFLIBNET is made available to the students and teachers.
- The college teacher sensitizes his students on issues such as gender, environment etc. by holding talks/ discussions on current affairs.

### **CAMP**

AIDS awareness programmes, Environmental awareness programmes, Pulse Polio Drives, Adoption of villages, providing academic support to neighbouring rural schools, visiting Old Age homes are also conducted. The institution also conducts Tree Plantation programmes some times with the liaison of the forest department. As diseases like Sickle cell anaemia are in predominance in certain pockets of this state, blood tests are regularly conducted with the help of District Authorities and the Indian Red Cross Society and the reports communicated to the concerned.

#### **1.3.2 What are the efforts made by the institution to enrich and organize the Curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

Workshops and training courses for the benefit of students have been held. Self **Help Group** Formation was conducted for Cooking, Baking, Beautification, Mehendi and Macramework, Entrepreneurship Development workshops were conducted so that students could start their own business and small scale industries.

#### **1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

The institution has tried to respond to various socio-political issues by addressing them in diverse fields like gender, environmental concerns, human rights etc. The Institution has a social committee of faculty members and students named Society on Gender issues.

### **GENDER ISSUES:**

The institution often invites Discussions on issues of Gender and invites experts from various fields to throw light on Gender Issues. Gender sensitization is also initiated by holding seminars and group discussion. This year the society for gender awareness conducted a week long women's self defence course.

### **ENVIRONMENTAL EDUCATION:**

Environmental studies are a part of curriculum and students have to submit a written project work on various topics on environment. A total of 45 different topics are distributed among students so as to maximize their exposure to various environmental issues. The best of the projects are short listed for presentation in class which not only gives them an exposure to project writing

### **HUMAN RIGHTS:**

The institution has a Women's Cell, a Grievance Redressal Cell, Anti Ragging Cell and a Legal Cell that takes care of educating in matters pertaining to Human Rights.

### **ICT:**

The institution provides computer education and motivates students of the commerce faculty to take up computer applications in the commerce under graduate students. Faculty members also provide ICT training to both faculty and students in periodic intervals.

#### **1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

- ❖ **Moral and ethical values**
- ❖ **Employable and life skills**
- ❖ **Better career options**
- ❖ **Community orientation**

Various value-added courses/enrichment programmes are offered to ensure holistic development of students

#### **Inculcation of Moral and ethical values –**

- Motivational lectures by Jain munis, Bramhkumaris and

members from Gayatri Sansthan have been held. Yoga camps have been conducted.

- Visit to old age homes and hospitals have been organised by the institution's Red Cross Society.

**Employable and life skills** –

- The placement cell organises special sessions in improving the competence of students in various areas of life skills. Soft skill trainers visit our institution and conduct courses for our students. Students are encouraged to take part in group discussions and declamations. The Institution also invites from the leading institutions of our area, experts to guide students for competitive examination. The students' council has under its domain eleven activity societies which coordinate and organise different programmes for students. Different professor in-charges are designated with the responsibility of conducting the various activities of these societies. All this ensures the building up of organisation skills among the students. The Placement Committee also organises Entrepreneurship Development Programmes to develop the spirit of independence and entrepreneurship among students. Students are also taken for study tours to gain first hand knowledge on the ventures of successful entrepreneurs.
- **Better career options** - The institution is awaiting expansion of its present infrastructure so that it can begin other job oriented courses. Presently the number of seats of PGDCA programme has been increased to 45 to accommodate more students. Faculty members routinely provide assistance to students acquainting them on computer operating skills.
- **Community orientation** – The institution has a vibrant NCC unit, both boys and girls, and an NSS unit comprising hundred cadets. The Red Cross society is also a functional unit here. With the joint efforts of these organisations, the institution conducts blood donation camps, AIDS awareness programmes, environmental awareness programmes, pulse polio drives, and also provides

academic support to neighbouring rural institutions. Visit to old age homes are also conducted. The institution also conducts tree plantation programmes. As diseases like sickling are in predominance in certain pockets of this state, blood tests are conducted with the help of district authorities and the Indian Red Cross Society and the reports communicated to the stake holders.

- NSS camps are organized in nearby villages.

### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

The institution takes up with the university the opening of such courses that would be of value to the stakeholders. The recent beginning of PGDCA course, the introduction of Computer Application in under graduate commerce course and the beginning of MA English from this session are indicative of this. Having obtained the feedback from the stakeholders, the institution built upon its infrastructure to begin such courses, the preparedness of which was also persuasively brought to the notice of the university. The increase in the number of seats in PGDCA from 30 to 45 in one academic year also points at the institution's efforts to safeguard the interests of the stakeholders. The institution is gearing up to begin certain courses in the faculty of Home Science. .

### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

The institution monitors and evaluates the quality of its enrichment programmes through constitution of various committees like , Internal Quality Assurance Cell (IQAC), Grievance Redressal Cell, and Library Advisory Committee. For improvement in the teaching method, completion of the course and various development, certain initiatives are regularly taken. These suggestions/deliberations are forwarded to the head of the institution for needful action.

## **1.4 FEEDBACK SYSTEM:**

### **1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

Several members of this institution have been or are presently Chair Person/Members of the Board of Studies. Concerted efforts in the direction of restructuring the university's curriculum and bringing a degree of parity between the ones followed by leading universities in the country is made by these faculty members after due consultation with peers and other stakeholders. The faculty members also keep themselves abreast with the recent trends at the national and international levels by attending seminars and workshops and try to incorporate such areas as would make the curriculum more expansive.

### **1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?**

Although the institutions does not have a formal mechanism to obtain feedback from the students and stakeholders on curriculum, faculty members do interact with BOS members and suggest areas that should be incorporated in the syllabus.

### **1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/ programmes?)**

**List of new courses started in the last 4 years.**

- PGDCA programme 2013-14 with 30 seats.  
Seats increased to 45 from 2014-15
- Computer Application as an Elective in B.Com. from 2013-14
- MA English from 2014-15 with 30 seats.

**Any other relevant information regarding curricular aspects which the college would like to include.**

- Blood group test, sickling test, Dental Checkup for the students.
- Plantation in the surrounding area.

## **CRITERION II: TEACHING - LEARNING AND EVALUATION**

### **2.1 Student Enrollment and Profile**

#### **2.1.1 How does the college ensure publicity and transparency in the admission process?**

##### **Publicity in the admission process:-**

- Before the commencement of the new academic session the admission forms with prospectus is made available to the students. All relevant information regarding the admission procedure, infrastructure, fees & scholarships, various activities of the college, achievements of the students in academic as well as sports and other activities is conveyed through the prospectus.
- The college has its own website from where students can gather Information regarding the college i.e. the achievements, infrastructure, courses available and the related facts about college and faculties.
- During all important functions the Principal communicates the same information to the audience.
- A Display board fixed at the main gate of the college also serves the purpose for Providing Information to college freshers.

##### **Transparency in the Admission process:-**

- To ensure transparency in the Admission process, for all the courses, applications are invited in advance, merit list is prepared and according to these lists and waiting list (if seats are available) admission is given to students. Admission to every course is conducted under the supervision of admission committees of various courses constituted for the purpose.
- The Career Counseling Cell is always there for the help of the candidates. Admission registers of all the classes are prepared where details of the student are entered. This record is available to any candidate to scrutinize, in case of any doubt.

**2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.**

Admission is merit based in all Programmes. Reservation policy of state government is followed.

**2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

All admission rules are followed.

- The minimum and maximum percentage of marks for admission at entry level for the programmes offered by the college is respectively.

**Table :Minimum and Maximum percentage of marks for admission at entry level for each of the programmes offered by the college :**

S.No	Department	Percentage of marks for admission	
		Minimum	Maximum
1	B.Com –I	36	91
2	M.Com	46	75
3	BSc.-I	45	80
4	MSc	47	60
5	B.A-I	40	76
6	M.A.(Economics)	46	46
7	M.A.(History)	46	46
8	M.A.(Sociology)	46	57
9	M.A.(Pol Sc)	46	60
10	M.A.(English)	42	77

**2.1.4. Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?**

Yes, there is an Admission Committee, a Career Counseling and Placement Cell to review the admission process and students profile annually. Admission coordinators are appointed for each class admission to facilitate the admission process.

- The institution follows a tutor-ward system where the responsibilities of a fixed number of students is delegated to a specific teacher. The responsible teacher prepares an annual profile and also periodically counsels the students.
- Students who bring awards in sports and extra curricular activities are felicitated at a time of annual function of the college.

### **Outcome**

The number of students has steadily increased over the years. The number of sports Persons have also increased. .

### **2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion**

- \* SC/ST
- \* OBC
- \* Women
- \* Differently abled
- \* Economically weaker sections
- \* Minority community
- \* Any other

The Statutory policies regarding admissions issued by the State Govt. is strictly adhered to. This itself reflects the National Commitment to diversity and inclusion.

### **SC/ST & OBC**

The College follows the reservation policies laid down for SC/ST & OBC's. Every admission list takes cognizance of the total number of seats that are to be kept reserved for each category. Waivure of tution fees and scholarships as per the norms of C.G.Governmnet are also provided. In



addition to this, free books (under the book bank scheme) and stationery to this segment is also provided.

### **Women**

Women outnumber the men in the institution. This reflects in general the conducive atmosphere which makes them choose this institution for higher education. As per the provisions of the CG government the women students are given a waiver of tuition fees as well.

### **Differently Abled**

The institution follows the reservation policies laid down by the government of CG for differently abled persons.

A separate toilet has been constructed for them. The university has provisions for amanuensis for the visually challenged. During examination special seating arrangement are made for them.

### **Minority community**

Presently about 3% of the total strength of the institution are from minority community. The students of this community are also given scholarship as per the norms of the CG government.

### **Economically weaker sections:-**

The CG Government provides scholarship to BPL students.

#### **Any other:-**

- Students proficient in sports are provided with kit and transport facilities to ply to their tournament/coaching places.
- The institution holds district and university level sports activities thus channelling the youth energy in not only the sporting events but also in bringing out their leadership qualities by exploiting their organisational skills.

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.**

**Last Four years Trend showing number of Applications & Admissions:**

YEAR	PROGRAMMES	CLASS	NO. OF APPLICATIONS	NO. OF STUDENTS ADMITTED	DEMAND RATIO
2014-15	UG	B.A.I	305	266	1.14:1
		B.Com.I	300	276	1.08:1
		B.Sc.I	290	125	2.32:1
	PG	M.A. I	75	38	1.97:1
		M.Com. I	100	80	1.25:1
		M.Sc.I	35	20	1.75:1
2013-14	UG	B.A.I	270	250	1.08:1
		B.Com.I	320	304	1.05:1
		B.Sc.I	140	124	1.13:1
	PG	M.A. I	70	39	1.79:1
		M.Com. I	85	66	1.29:1
		M.Sc.I	40	22	1.82:1
2012-13	UG	B.A.I	230	215	1.07:1
		B.Com.I	210	193	1.09:1
		B.Sc.I	135	105	1.28:1
	PG	M.A. I	80	39	2.05:1
		M.Com. I	90	61	1.47:1
		M.Sc.I	30	20	1.5:1
2011-12	UG	B.A.I	150	133	1.13:1
		B.Com.I	145	126	1.15:1
		B.Sc.I	104	72	1.44:1
	PG	M.A. I	50	36	1.39:1
		M.Com. I	50	33	1.51:1
		M.Sc.I	3	3	1.00:1

Although there is an almost equal demand for the commerce and humanities stream, there is a slight dip in the number of students in science stream, due to the increase in the number of engineering colleges in the state. In the under graduate courses in humanities, sociology, political science and Hindi literature are in high demand. With the opening of post graduate course in English from last year the institution has come out with an action plan to address the skewed preference of the students towards English Literature in the under graduate courses by targeting several feeding schools. Faculty members from the department of English have initiated programmes for the students of these institutions so as to allay their anxiety and fear for the English Language. The department of English conducts workshops for students to improve their speaking skills. Special corner for English Learners has regularly on display contents that aim at improving the reading skills of the students.

To stem the shortfall of students in basic sciences and also to inform them of the opportunities that exist in this area, the institution had organised the INSPIRE PROGRAMME in 2013-14.

The demand ratio for professional courses like the PGDCA is a pointer to the demand among students for such courses. Similarly the short-term workshops held by the Home Science department are indicative of the students' interest in areas like Fashion Designing, which has already been taken up by the institution.

## **2.2 Catering to Student Diversity**

### **2.2.1 How does the institution cater to the needs of differently-abled students and Ensure adherence to government policies in this regard?**

Differently-abled students are provided extra care and attention by teachers and staff and their peers are motivated to give them assistance as and when required.

### **2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.**

Yes. Our institution organises induction programme for students so that they can make the maximum use of the opportunities available to them in the campus.

- Induction programmes help in directing students to the different professor-in-charges for different areas like cultural, sports, quiz, debate, craft etc. Students proficient in these areas contact their teachers and a pool of talent is short listed right from their entry in to the college.
- The librarian holds a special session and briefs them about the facilities available in the library.
- The admission committee holds talks/discussion with students regarding their choice of electives. They also direct students for expert advice to the respective subject teachers.

### **2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment Courses, etc.) to enable them to cope with**

### **the programme of their choice?**

The institution adopts multiple strategies in bridging the knowledge gap of the enrolled students to enable them to cope with the programme of choice.

- In order to improve their speaking and writing skills, the department of English organises workshops for students.
- Peer learning is encouraged. Meritorious students are identified and are asked to help the slow learners.
- Special remedial classes are held for slow learners.
- Special interactions are held for students and experts are invited to deliver lectures/talks. This provides an opportunity to the students to enhance their subject knowledge and also imbibe a multidisciplinary understanding of their subject.

### **2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?**

#### **Issues Related To Women**

- Among the various Activity Societies formed in the institution there is a society on 'Gender Issues' headed by a Professor in-Charge who has a team of ten students assisting her. This activity society organizes various activities pertaining to the issues related to women like holding awareness programmes on female foeticide and crimes against women.
- A seven day martial art training for girls students was organized with the help of the State Police Force who provided the services of trained personnels in conducting their self defence course.
- A special talk was delivered by Station House Officer Monika Pandey C.G. Police Services Durg on crimes against women and the role of police.

- Justice Anand Prakash Dixit conducted a daylong session on various aspects of legal protection available for women and highlighted on the Domestic Violence Prevention Act.
- Department of Home Science regularly conducts talks, poster presentation on Health Care programmes focused especially on the girl students.
- The Home Science department has conducted various workshops and training programmes for not only the students of our institution but also interested participants from neighbouring areas. The training programme and workshops, which ranged from a week to three weeks included areas like Mehendi, Beautician, Handicraft and Photogaraphy. One of the highlights of these courses have been the imparting of training by our ex-students who have already established themselves in the area of entrepreneurship

### **Issues Related to Environment**

On issues related to environment the institution sensitizes its students mainly by utilizing the services of NCC, NSS and the RedCross.

- Tree plantation drives are taken out every year, areas demarcated and saplings planted. Cadets also vow to plant atleast one tree duing their academic session.
- Students in the first year undergraduate programmes are given projects on various environmental issues.
- Faculty members regularly lecture on Ozone Layer Preservation, Rain Water Harvesting, Water Management, Use and Abuse of Plastics and the importance of Green Belts.

### **2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

The first step is in the identification of advanced learners . This is done through classroom interactions and through class tests. Once identified, their progress is monitored. They are provided with extra reading material and they are motivated to make maximum use of

the library. Their communicative skills are also honed and opportunities are given to them so that they may participate in Youth Programmes organized by different Academic Bodies. They are specially guided by faculty members and are encouraged to participate in seminars, paper presentations and quiz contests.

**2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?**

Academic performance of individual students is primarily assessed by the respective subject teachers who then organize remedial classes for poor performers as well as for the disadvantaged sections of society.

- There are provisions for scholarship for the students coming from the disadvantaged section of society.
- The tutor-ward system, also comes handy in identifying a student's performance and mentors provide counseling to them and advise them the remedial steps that they should take to better their performance

## **2.3 Teaching-Learning Process**

**2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.**

All the Heads of Departments, in consultation with all faculty members, meet to review academic calendar before the commencement of the session and the course content is split into units keeping in mind the convenience of the learners. It is ensured that teachers move from easy to difficult, familiar to unfamiliar and at a pace that is easy for learners to maintain.

### **Teaching plan**

- Every teacher draws his/her teaching plan, broadly taking into consideration, the ability of his/her students. These plans are reviewed and rechecked if required.
- According to academic calendar individual teaching plans are made by the teachers.

### **Evaluation Blue print**

- Oral and written class tests are scheduled at the end of the chapters or units.
- Besides these class unit tests, quarterly tests and model tests are conducted internally before the final examination conducted by the university.
- Conducting seminars, group discussion, socio-economic survey, excursion etc are the applied aspects of evaluation being practiced in the college.

### **2.3.2 How does IQAC contribute to improve the teaching –learning process?**

IQAC contributes to improve the teaching – learning process by:

- Planning for new courses at UG and PG level.
- Introducing more teaching aids to improve the teaching-learning process and also by encouraging innovative practices.
- Organizing seminars, workshops etc. to spread awareness on academic and social issues.
- Improving the system of teachers' evaluation through feedback from stakeholders with respect to enhance the overall quality of the institution.
- Enhancing the infrastructural facilities in terms of space, equipment, laboratories, libraries etc.
- Introducing new Programmes according to current scenario.
- Encouraging the teachers and students of PG classes to join faculty development programmes and research activities.
- Organizing science exhibition & model making etc.

### **2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

The institution adopts a variety of measures to make the learning process more student-centric. In order to develop skills like interactive and collaborative learning, group activities are conducted. Project work, assignments, paper writing, classroom presentations, quizzes are regularly conducted by teachers. As the departmental libraries are administered by the Departmental Heads leads students seek and get help from them in selection of reference books and the learning sources.

The Department of English has worked in the area of assigning group tasks to students to assess this ability for collaborative and interactive learning. One of the experiments fruitfully conducted was to assign texts to them as a part of collaborative learning.

Teachers also aid the students in independent learning by providing guidance is preparing for debates and other competitions.

The Activity societies of the institution provide another platform for the students to test their leadership skills. The eleven activity societies each under a professor-in-charge is responsible to conduct activities specified by the individual society. The best of these activities are shortlisted for further presentation.

### **2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

In the area of nurturing critical thinking creativity and scientific temper among students, the institution regularly organizes the following:

- Career Guidance Workshops
- Personality Development Classes
- Preparation for competitive Examinations



- Entrepreneurship Development Programmes
- Workshop in Communication skills
- English for Competitive Examinations
- Courses on IT
- Students are encouraged to participate in various competitions at the local as well as the University, State and National Level. The string of achievements especially in the area of sports is pretty high as the institution has produced over the years a significant number of players who have participated at the National Level.
- The Institution organizes field trips and study tours so that their classroom experience gets significantly reinforced by their exposure to the environment.
- The Institution also has a magazine that publishes the write ups of students and thus provides a platform to exhibit their creativity.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? e. g: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

The technologies and facilities currently available and used by the faculty for effective teaching are as follows.

- Use of Audio-visual aids in classrooms.
- Learning is supplemented by Internet. Other computer aided learning like the use of virtual library is encouraged in class.
- Students also access the Language Laboratory for improving their communication skills.
- The Institution provides the facility of INFLIBNET so that students can directly access the study material available.
- Students in the Commerce Stream are encouraged to take up Computer Application in their undergraduate programme so that they are acquainted with ICT with their regular curriculum.

- Seminars have been organised on e-learning and especially in the field of communications skills so that students can appreciate the developments taking place in these directions.
- Students also have access to multi-media learning materials.
- The English Department has a whats-up Group called SEC-Bhilai-3 WA Group which regularly uploads learning materials for the students. The membership is slowly on the rise which reflects on the growing popularity of such mobile education.

### **2.3.6 How are the students and faculty exposed to advanced level of knowledge and Skills (blended learning, expert lectures, seminars, workshops etc.)?**

Advanced level of knowledge and skills to both students and faculty is provided by the constant initiative taken by the institution to supplement the course curriculum by continuous process of blended learning that includes.

- Organizing Science Day, National Seminars, Workshops and Conferences. In the Academic Session 2014-15 four National Seminars/Workshops were organised in four departments that included Economics, History, English and Hindi.
- Organizing Extension lectures by experts in their respective fields.
- Workshops in the Departments of Science, HomeScience and Social Science are a regular feature at our institution.
- Students are often given opportunities to discuss relevant and contemporary issues with media personnels, eminent writers, poets, social workers and bureaucrats.
- Group Discussions and Seminars are a regular feature with Post Graduate Students.
- Organising Educational Trips for Students for a better understanding of their course content and beyond.
- Visit to Science Cities and other Educational Institutions, and museums for larger exposure.

- Industrial visits are organised so that students get first hand knowledge of the working of industries.
- Inter disciplinary programmes are organised to broaden the horizon of students.
- Post Graduate students are also encouraged to attend Seminars and Workshops organized by other institutions

**2.3.7 Detail (process and the number of students \benefitted) on the academic, personal an psycho-social support and guidance services (professional counseling/ mentoring / academic advise) provided to students?**

**Career Guidance and Counselling cell.**

institution has a Counselling cell for academic counseling. The Cell organizes workshops and invites counselors and experts from leading institutions to help them chalk out academic roadmaps for students. Experts from professional coaching institution who prepare students for competitive exams like banking, PSC. etc. are also invited so that students get acquainted with the exam patterns and type of questions generally asked.

Counsellors are also invited to address problems related to anxiety, stress, exam phobia. Parent-teacher meetings are also periodically arranged so that critical situations may be discussed. Students have been provided psycho-social support through Teacher-Student mentoring program of the college.

**Placement Cell :**

The placement Cell displays employment advertisements that are published in various newspapers. It also prominently display info of any Recruitment Drives taken out by agencies like the Army, Navy and Air Force and the Dept of Police.

**Student Welfare Cell :**

A student welfare cell addresses the grievances of students. Any complaint or grievance is immediately addressed to by the members of the student welfare committee. Complaints range from academic matters, library, student teacher relationship and on matters

pertaining to student amenities. A Complaint Box is also placed for lodging complaints.

Apart from this staff members often help students who are unable to pay their fees. Specimen copies of books received by teachers are generously donated to the needy ones.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

A number of innovative teaching approaches/methods are adopted. Departments regularly invite teachers from neighbouring colleges to deliver extension lectures. This not only helps them meet their semester deadlines, but also provides a larger exposure to students from different experts.

- Faculty members regularly acquaint students with ICT.
- Educational and Fields Trips are organized.
- Power Point presentations are made on certain important topics.
- Seminars/Workshops are organized.
- Science Day is organized and eminent scholars are regularly invited.

**2.3.9 How are library resources used to augment the teaching-learning process?**

The library occupies a very prominent part in the institution, adjoining which is a large reading room where students are seen referring or reading books, magazines/journals when they are not in their classes. The library resources are used to augment the teaching learning process by providing both teachers and students the relevant books and journals that are essential for their development.

- The college library has a general library for all and the PG Departments have their Departmental libraries.

- The Main Library has a Reference Section to which students access only within the library. Sections having books for competitive examinations are allowed free access so that students can either borrow or read them in the reading room. The library follows an open access system.
- Apart from the General and Departmental Libraries, the library maintains a Book Bank that caters exclusively to students from the underprivileged sections.
- The General Library and all Departmental Libraries function on all week days except Sundays and Government holidays.
- Both faculty members and students have access to the resources of the library by means of the INFLIBNET Services.
- The library stocks and issues question papers of previous years which help the students to prepare for their examinations.

**2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If ‘yes’, elaborate on the challenges encountered and the institutional approaches to overcome these.**

For an institution that runs Post Graduation courses in seven departments and with the severe shortfall of teachers especially in all these Post Graduate Departments, the challenges in the completion of the curriculum within a planned time frame and calendar are many but the institution encounters these challenges rather effectively if the result produced by them could be taken as a proof thereof. The in-built mechanisms followed by our institution are as follows:

- An Academic Calendar is circulated among the staff members prior to the beginning of each academic session.
- Each department submits a work plan before the beginning of each semester earmarking the different topics that would be taken up by each faculty member.
- A monthly teaching diary is maintained by each faculty member which is monitored by the Principal.

- The challenges principally lie in the under manning of Departments. For example four of the PG Departments presently have only one regular faculty member each. These challenges are met up by making appointments under the Public Participation Scheme (Janbhagidari Yojana) where teachers are appointed with the approval of the Janbhagidari samiti.
- Other challenges may be because of unforeseen circumstances like long absence of teachers or their utilisation in other non-academic work by the govt. like election duties and others. Faculty members usually complete their courses when such situations arise by taking extra classes.

### **2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

The IQAC coordinates between the different faculty members, students and stakeholders by monitoring and evaluating the quality of teaching learning. From the feedback on teachers received from students the IQAC discusses the steps to be taken in improving the academic standards of the institution. It focuses on the efficacy of the teaching tools used by teachers and how they could be further improved for upgrading the standards of teaching. Teachers are encouraged to attend workshops that aim at the enhancement of the quality of higher education.

The in-house tests are conducted according to the stipulated time frame of the university calendar. The internal assessment provides an overview of the student's performance. Students whose performance is not up to the mark are counselled and provided extra coaching for bettering their results.

## **2.4 TEACHER QUALITY:**

### **2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and**

**competent teachers) to meet the changing requirements of the curriculum**

Apart from the recruitment of faculty members through open national advertisement by the States Public Service Commission, Contingency and temporary recruitments are made under the Janbhagidari scheme. The guidelines for such recruitment too are as per the norms laid down by the state Govt.

The Institution follows these guidelines and advertises its vacant positions either through newspapers or through circulars through other institutions. A panel of teachers, then shortlist the competent and qualified teachers in order of merit.

In the Academic session 2014-15 the permanent faculty strength was 20 and 10 contractual appointments were made to handle the courses.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Femal	
Permanent teachers							
D.Sc./D.Litt.	--	---	---	---	---	---	---
Ph.D.	--	02	---	---	06	07	15
M.Phil.	--	----	---	---	---	--	---
PG	-	--	---	---	01	05	06
Temporary teachers							
Ph.D.	--	---	---	---	01	01	02
M.Phil.	--	---	---	---	02	---	---
PG	--	---	---	---	02	03	07
Part-time teachers							
Ph.D.	--	---	---	---	---	---	---
M.Phil.	--	---	---	---	---	---	---
PG	--	---	---	---	---	---	---

**2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

The college has the freedom to provide competent faculty to the students as per the demands of respective courses. The college regularly appoints temporary/JBS teachers in addition to the permanent and Guest teachers to fulfil its responsibility towards the students. Such appointments are made in the subjects like, Computers, Social Science, Zoology and many other new expanding departments. The college generates its own funds from self-financing courses and through matching share to pay salary to the uncovered staffs. Two faculties of PGDCA department are trained in IT and possess MCA degrees.

**2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

**a)Nomination to staff development programmes**

<b>Academic Staff Development Programmes</b>	<b>Number of faculty nominated</b>
Refresher courses	02
HRD programmes	02
Orientation programmes	Nil
Staff training conducted by the university	01
Staff training conducted by other institutions	01
Summer / winter schools, workshops, etc.	02



**b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning**

Faculty Training Programmes		2011-2014
Teaching Learning Methods/Approaches	1. In house training of teachers to use ICT methods. 2. Seven day faculty development programme was organised from on the use of computer in teaching	
<b>CURRICULUM ORIENTATION</b>	The beginning of every session is marked by a meeting of the Principal and Head of Department to discuss the changes in curriculum and their subsequent dissemination in classes. HOD's orient the other faculty members regarding the changes	
Knowledge management	1.The Department of Home Science conducted workshop in Food Preservation that was attended by many faculty members.	
Use of Technology	Teachers proficient in the use of technology often share their knowledge among their colleagues. Thus there is a trickle down effect that is being observed in the teachers who can now mostly operate through these new technologies on their own.	
Use of Multi-Media and Audio-Visual Aids	The institution stresses on operation of Audio-Visual Aids and the use of Multi-Media in all the PG Departments. In house brief training is provided by faculty members to their colleagues.	
Open Educational Resource	Teachers are encouraged to use the INFLIBNET and other e-resources available in the institution.	
Mobile Repair Workshop	A seven day mobile repair workshop was conducted. Teachers too received the training as a part of their teaching, learning.	

**c) Percentage of faculty**

- \* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
- \* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies
- \* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies.

Faculty	Percentage			
	2011-12	2012-13	2013-14	2014-15
Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies	----	-----	05 %	05 %
Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies	30%	30%	30%	30%
Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies	30%	30%	30%	30%

**2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

- The college encourages research aptitude among teachers and students in all possible ways. There is a Research Promotion Cell which motivates the teachers for academic advancements, and helps them to apply to UGC for fellowships.
- The scholars are given study leave and they are provided with substitute teachers for their classes.
- Adjustments are made in their time table and they are exempted from co curricular and cultural work of the college.
- The teachers doing research under UGC plan get a contingency grant of Rs. 10,000 per annum from UGC.
- The college faculty also under takes minor/major research projects .
- Teachers are also given duty leave.
- The management is committed to promote research or otherwise ensure professional development of the faculty.
- All the departments of the college organise Seminars/ Conferences/Workshops of State, National, level by rotation and

maximum number of teachers are facilitated to attend such programmes outside the college. During the last 3 years the following teachers have availed these facilities-

- Seven faculties have completed their Ph.D.
- (a.) Dr. Smt Elezabeth Bhagat (Asst. Professor, Sociology)
- (b.) Dr. Alpana Deshpandey (Asst. Professor, Home Science).
- (c.) Dr. Smt. Sangeeta Sakwar (Asst. Professor, Commerce).
- (d.) Dr. Vinod Sharma (Asst. Professor, Hindi).
- (e.) Dr. Sunil kumar Soni ( Librarian)
- (f.) Dr.. Manish Kalra (Physics)
- (g.) Dr. Ramesh Kumar Tripathi (Sports Officer)

Following faculties are pursuing their Ph. D. work

- (a.) Mr. Dilip Raj Shrivastava (Chemistry)
- (b.) Mrs. Manjula Gupta (Botany).

#### Academic publications:-

S. N.	Name of the paper	Publication/ Journal/Book and year of publication	Name of the Teacher
1	Kalindi	Book 2011	Dr.(Smt.)Radha Pandey
	Tar Saptak	Book 2013	Dr.(Smt.) Radha Pandey
	Aaradhya	Book 2013	Dr.(Smt.)Radha Pandey
2	1. "Nutritional status of day Residential School Children" 2. "Effective Methods of Communication to Present Thoughts and Ideas" "Nutritional status of day Residential School Children" 3. "Effective Methods of Communication to Present Thoughts and Ideas" "Nutritional status of day Residential School Children"	SHODH- PRAKALP  International Research Journal (ISSN No. 0975-282) LAB TO LAND APRIL 2011 (ISSN – 097- 6459) JULY SEPTEMBER 2012	Dr. Bharti Sethi Home Science
3	Woman Entrepreneurship- A Healthy Education for women in society.	Social Science Reporter 2013	Dr. Smt Alpana Deshpande
4	Micellar effect on kinetic assessment of oxidative degradation of nor by chloramines T	Journal surfactant Science and Technology 2012	Shri Dilip Raj Shrivastava Chemistry
5	1. A study on influence of advertising on children's behaviour  2. Vikas Banam Bhookh (Garibi aur bhookhmari ke sandarbh me vikas ki samiksha )	No. 40 Chhattisgarh Vivak Jan to March 2013 Shodh Upkram Page 118-120 May to Oct. 2012	Dr. Smt. Namita Guharoy

	<p>3. Media Aur Bajarved</p> <p>4. Challenges of Cash Transfar Scheme</p> <p>5. Deshi Tyoharon par Chaya Chini Bazar</p>	<p>A Journal of Asia Democracy and development Dec 2012</p> <p>Rasarch Prakalp No. 67 April-Jun 2014</p> <p>A Journal of Asia Democracy and Development March 2013</p>	
6	<p>Mechanoluminescence and photoluminescence in gamma irradiated NaCl:Eu</p> <p>Mechanoluminescence Studies of gamma irradiated Sodium Chloride Single crystal and microcrystalline powder doped with Terbium</p> <p>Thermoluminescence studies of Gamma –irradiated Sodium Chloride crystal and microcrystalline powder doped with Terbium</p> <p>Mechanoluminescence studies of gamma –irradiated potassium chloride single crystal and microcrystalline powder doped with Terbium</p>	<p>Recent Research in science &amp; Technology 2012,4(8),92-94 Year-2012</p> <p>J. Pure Applied and Industrial Physics Vol.4(1),43-50 Year-2014</p> <p>Journal of pure,Applied and Industrail Physics</p> <p>Vol 4(2),87-92 Year - 2014</p> <p>International Journal of Luminescence and its application Vol-4(I) 33-35 Year-2014</p>	Dr. Manish Kalra
7	<p>भारतीय जनमानस को जगाने मैथलीषरण गुप्त की भूमिका</p> <p>मानवीय शिक्षा के विकास में योग शिक्षा का महत्व</p> <p>तनाव जनित पीड़ा से मुक्ति का उपाय प्रणायम योग</p> <p>व्यक्तित्व के विकास योग शिक्षा उपादेयता</p> <p>षारीरिक स्थास्थय के लिए योग अनिवार्य</p> <p>साहित्येतिहास में राष्ट्रियता में जनजागरण का स्वरूप</p> <p>निराला काव्य में मानवता का स्वरूप</p> <p>राम रहस्य के ज्ञाता संत कबीर एवं तुलसी के काव्य में भक्ति का स्वरूप</p>	<p>षोध प्रकल्प वर्ष 16, अंक 57, अक्टू से दिस. पृष्ठ 68 प्रकाषन वर्ष 2011</p> <p>षोध प्रकल्प वर्ष 16, अंक 55 अप्रैल से जून. पृष्ठ 105 प्रकाषन वर्ष 2011</p> <p>षोध उपकम अंक 32 पृष्ठ 123 वर्ष 2011</p> <p>छ.ग. विवेक वर्ष 2011 अंक 33</p> <p>छ.ग. विवेक मार्च 2012 अंक 36</p> <p>षोध उपकम अंक 34 2012 पृष्ठ 51</p> <p>षोध संमप्रेषण अंक 02 2012 पृष्ठ 93</p> <p>षोध प्रकल्प अंक 65 वशर्स 18 अक्टू से सित. पृ. 63</p>	डॉ. षैलेन्द्र कुमार ठाकुर ( हिन्दी)
	<p>राष्ट्रीय चेतना के विकास में राष्ट्र कवि दिनकर की भूमिका</p> <p>भोजपुरी लोकगीतों में स्वाधीनता आंदोलन का स्वरूप</p> <p>लोकगीतों में भारतीय पराधीनता की कहानी</p>	<p>छ.ग. विवेक वर्ष 2012 अंक 40 जन. से मार्च पृ. 15</p> <p>छ.ग. विवेक वर्ष 13 अंक 45 जुलाई से सित. पृ. 15 वर्ष 2014</p> <p>षोध प्रकल्प अंक 67 पृ. 117</p>	
8	<p>व्यक्तितव के विकास में योग शिक्षा की उपादेयता</p>	<p>छ.ग. विवेक वल्यूम 33 अप्रैल – जून 2011</p>	डॉ. रमेष कुमार त्रिपाठी

	मानवीय चेतना के विकास में योग शिक्षा का महत्व	षोध प्रकल्प वल्यूम 55 अप्रैल – जून 2011	
	तनाव जनित पीड़ा से मुक्ति का उपाय प्रणायम योग	षोध प्रकल्प वल्यूम 32 अक्टू 2011	
	षारीरिक स्वास्थ्य के लिए योग अनिवार्य	छत्तीसगढ़ विवेक वल्यूम 36 जनवरी-मार्च 2012	
9	Studies on insects	Research Journal of life Science (March 2013) ISSN 2052-5176	Mrs Manjula Gupta
	Predatony Insects of Various fish ponds detrimentalto polycultre : A Survey	Reserch Journal of life Science(May 2013) ISSN-2052-5176	
	Envirenmental Conservation through plant oil	Indian Research ISSN 0976-2876	

**2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.**

Faculty received awards / recognition at the state, national and international level for excellence in teaching during the last four years.

**A. Honors, Awards and Distinction:**

S N	Name of the Teacher	Subject	Description of Nomination, Honour Awards	Felicitating Authority
1	Dr.(Smt.) Radha Pandey	Economics	Nominated for International Gold Star Award and Certificate of Excellence. 2013 in Dubai.	Indian Solidarity Council Delhi
2	Dr. Chitrarekha Dahariya	History	Honour Certificate	Govt. College Chapa
3	Dr. Smt Alpana Deshpande	Art & Culture	1.Trainer in Aakar 2013 at Raipur 2. Trainer Aakar 2013 at Jagdel pur 3. Golden Book of World Record for largest collection of handmade greeting cards 4. Femi power by JCI, Raipur 5. Parikalpana Art and Cultural award Bhutan. 6. Certificate of excellence by Golden Book of Records for largest collection of	1.Minister of Chhattisagarh Govt. 2. Mayor of Jagdal pur 3. Felicitated by Cultural Minster of C.G. 4. President of JCI

			Handmade glass painting 7. Parikalpana SAARC award , Srilanka.	
4	Dr. Vinod Kumar Sharma	Hindi	Work in Education	Returing Officer Durg
5	Dr. Bharti Sethi	Home Science	Best Teacher Awards	Principal, Govt. Girls College Durg C.G.

**2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

The college has developed a feedback mechanism for the evaluation of teachers by students.

**Evaluation of teachers by the students:-**

- The IQAC of the college keeps the heads of department & the Principal updated about the performance of the teachers.
- There is a suggestion box where the students can drop their complaints, if any. The contents of the box are analyzed on a monthly basis & suitable measures are taken to redress the grievances.
- A Proforma designed according to UGC & NAAC instructions is also used to get students' feedback on teachers.

**Evaluation of teachers by the external Peers:-**

External peers in the form of visiting Professors and experts come in the college during Workshops/Seminars/Conferences and Affiliation. Some of them interact with teachers and convey their opinion about them to their head. This leads to an informal evaluation of teachers by the external peers.

**Evaluation used for improving the quality of the teaching-learning process**

Such evaluation goes a long way in improving the quality of the teaching learning process in a sense that a teacher comes to know about his/her strengths and shortcomings.

## **2.5 Evaluation Process and Reforms:**

### **2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

To ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes, the institution takes the following measures:

- The evaluation methods are communicated through the Notice Board, and even through announcements in the class rooms.
- The progress of the students is monitored by the teachers through class tests, written assignments, oral tests, group discussions & interactive sessions.
- After the unit, quarterly and model Exams, the results are shown to students for better Performance.
- If a student falls short of lectures, the parents are intimated & requested to discuss the matter with the HOD/ Principal personally.

### **2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

#### **Evaluation Reforms initiated by University:**

- The University is in the process of introducing semester system for all levels of subjects. By the next session (2015-16) semester exam system has been proposed to replace the annual examination in all UG classes. Since 2009-10 all PG classes follow the semester system.
- Table-marking has been introduced by the university to ensure fair evaluation.
- An external invigilation system has been introduced from 2010-11 to check the menace of copying.

### **Evaluation Reforms initiated by the institution on its own**

The college is ceaselessly engaged in improving its systems and to foolproof them. Following reforms have been initiated recently in the evaluation system:

- To bring uniformity in marking scripts we evolve the fresh recruits, the scripts are scrutinized by senior teachers randomly and anomalies are pointed out to them.
- Special tests for advanced and slow learners are arranged.
- Assignments-based internal assessment is taken in many courses.
- Answer sheets of the internal exam Tests are delivered to students. So that students could discuss their answer and be assured that no partiality or favoritism has crept into evaluation. Thus, they are accorded opportunity to check their total score and impartial evaluation of their answers as well.

### **2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

The institution ensures effective implementation of the evaluation reforms of the university and those initiated by the institution on its own through staff Council & IQAC. (We encourage Power Point Presentation, Seminars, lectures, Excursion tours etc.)

### **2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.**

The formative and summative assessment approaches of the Institution is different for both undergraduate and Post graduate classes. While in the undergraduate classes 4 unit test, and quarterly, half yearly and a pre-university examination is conducted as a part of formative assessment there is no provision of these assessment to be included in the final results of the students. The university prescribes a continuous internal assessment having a formative



weightage of 20 % and a summative assessment of 80 in PG semesters..

**Impact on the System:**

The impact of a formative assessment by means of the tests mentioned above help in primarily focusing on smaller areas of the syllabi and their subsequent evaluation. It also charts out for the teacher areas where a student lacks and needs further help to improve. The mentor-tutor system also oversees this issue and remedial classes are designed to take care of the weak students.

**2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.**

In the undergraduate programmes internal assessment is made through the seven tests - four unit tests a quarterly, a mid-term and the pre-university examination. Although there is no provision for any weightage of marks in the final examination which is of a summative nature and includes the whole curriculum, the continuous evaluation procedure prepares the student to face the final examination with lesser exam anxiety. Furthermore the answer books are corrected and returned to the students with remarks from the teacher concerned. Students are also conveyed about their performance and the non-performers are given special tutelage and are closely monitored in subsequent examinations.

As the internal assessment for students enrolled for Post Graduate programmes specifically includes a formative assessment, of a weightage of 20 % teachers make their continuous evaluation on the basis of not only their written performance but also through the various assignments and project work allotted to them. Post Graduate students are also assessed on their communication skills, as they are required to make paper presentations and take part in seminars organized by the respective departments.

As a standard practice followed for undergraduate course in commerce stream students are shortlisted on the basis of their project work submitted for Environmental Studies and are asked to make a presentation of their projects in front of the class. This is quite motivating for the whole class.

### **2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?**

The attributes that the college aspires to inculcate among the graduates are -

- To provide a value based holistic education that will prove to be in good stead in their future.
- To shape and mould their personalities so that they are ready for the job market.
- To groom them in various interdisciplinary areas so that they can complete in various competitive examinations.
- To provide them the right environment to take on self-learning which will prove beneficial for higher studies and research.
- To also develop entrepreneurial skill so that their dependency on the job market is less

### **2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

The mechanism for redressal of grievance at the internal examination is usually less as students get their answer sheets back immediately after their examination. If any discrepancy in marking is brought to notice, teachers immediately attend to it and make the necessary amendments.

At the university level, there is a three tier procedure that includes retotalling, revaluation or even a re-revaluation. For each of these procedures candidates have to apply with the stipulated fees.

## **2.6 Student Performance and Learning Outcomes.**

### **2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?**

The institution's vision and mission clearly enumerates the learning outcomes. While the stress is on the overall development of the student the institution provides the motivation for independent thinking, so that each program of study culminates in the further development of the necessary skills.

#### **Academic Excellence:**

- To Provide an in depth knowledge in their respective disciplines, supplemented through additional resources available both within and outside the institution.
- To develop critical thinking and the ability to synthesize knowledge in order to understand the various phenomena that is operational in nature and in society.
- Creating a degree of proficiency in the use of ICT.

#### **Skills:**

- Developing speaking skills and interpersonal skills.
- Developing leadership qualities by assigning various responsibilities and allowing them to work independently.

#### **Socially Responsible Citizens:**

The social service activities taken up by NCC, NSS and the Red Cross inculcate in the students a responsibility towards the society of which they are a part. It does not become an isolated activity but care is taken to spread the roots deeper into their understanding so that it stays with them life long.

### **.2.6.2 Enumerate on how the institution monitors and communicates the progress and Performance of students through the duration of the course/programme? Provide an analysis of the student's results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

The institution conducts the tests as directed in the academic calendar and the marks are conveyed to the students. A record of the assessments is kept by the mentors for their respective wards and necessary counselling is done in a sustained manner.

### Analysis of the students results (last 04 years) Programme-Wise details

CLASS	2011-12				2012-13				2013-14				2014-15			
	Admitted	App ear	Pas s	%	Adm itted	App ear	Pas s	%	Adm itted	App ear	Pas s	%	Ad mit ted	App ear	Pas s	%
B.A.I	133	129	39	30	215	206	59	29	250	231	81	35	266	244	159	65.16
B.A.II	66	51	19	37	103	89	25	28	89	87	73	84	151	143	130	90.90
B.A.III	127	111	37	33	52	52	51	98	61	52	42	81	122	120	119	99.17
B.Com. I	126	118	18	15	193	174	74	43	304	280	100	36	276	251	169	67.33
B.Com.II	69	65	44	68	57	48	42	88	133	107	52	49	184	139	110	79.13
B.Com. III	39	39	39	100	81	79	70	89	78	77	71	92	122	108	108	100
B.Sc.I	72	69	27	39	105	85	11	13	124	107	17	16	125	120	43	35.85
B.Sc.II	28	28	13	46	38	38	22	58	22	20	18	90	51	42	27	64.28
B.Sc.III	18	17	7	41	22	20	18	90	48	46	34	74	25	24	24	100
M.Com. Prev.	33	28	28	100	61	55	55	100	66	58	54	93	80	68	65	95.60
M.Com.F inal	58	58	58	100	27	26	26	10	49	49	46	94	55	53	47	88.67
M.A.Prev . Eco.	20	19	19	100	13	13	13	100	16	16	15	94	9	04	04	100
M.A.Fina l Eco.	3	3	3	100	18	15	15	100	13	13	13	100	16	16	13	81.25
M.A.Prev . Pol. Sc.	8	8	8	100	13	8	8	100	13	13	13	100	12	09	09	100
M.A.Fina l Pol. Sc.	3	3	3	100	7	6	6	100	9	9	9	100	12	12	12	100
M.A.Prev . Socio.	2	2	2	100	9	5	5	100	4	3	3	100	11	09	07	77.80
M.A.Fina l Socio.	5	5	5	100	2	2	2	100	5	5	5	100	3	03	03	100
M.A.Prev . Hist.	6	6	6	100	4	2	2	100	6	6	6	100	1	01	01	100
M.A.Fina l Hist.	3	3	3	100	6	5	5	100	2	2	2	100	6	06	06	100
M.A.Prev . Eng.	--	----	---	-----	-----	-----	----	----	----	----	----	----	5	04	04	100
M.A.Fina l Eng.	--	----	---	-----	-	---	----	----	----	---	---	--	---	-	--	--
M.Sc. Prev. Maths	3	3	3	100	20	17	17	100%	22	17	14	82	20	18	07	38.88
M.Sc. Final Maths	3	3	3	100	3	3	3	100%	17	16	7	44	17	18	12	66.67
PGDCA	0	0	0	0	0	0	0	0	30	28	28	100	45	45	==	===

### **2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

The teaching learning and assessment strategies being a continuous and phased and process, it ultimately helps the students to get over the anxiety over examinations.

As the curriculum is also assessed in a phased manner, different elements of the curriculum stand a better chance of getting evaluated. Furthermore teachers also are in a better position to take stock of the students' performance and attend to their grey areas.

### **2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?**

Measures/Initiatives taken up by the institution to enhance the social and economic relevance through the courses offered by it include:

- The opening of a self financed PGDCA course from the year 2013 to meet the growing demand for computer professionals in this area. Initially started with strength of 20, the present sanctioned strength is 45, which reflects not only the efforts made by the institution to represent the growing need of students proficient in ICT.
- Likewise the introduction of Computer Applications in undergraduate courses provides the students opting for the subject an additional area of learning along with their course subjects.
- As a optional paper in M.Com. (Fourth semester) the effort of the faculty to blend both the aspects of Marketing theoretical as well as on applied terms has paid dividends as many of these students have found gainful employment after their Post Graduation.
- Short term courses run by the Home Science Department have been helpful especially to the girl students many of whom have started their own boutiques and parlours.

- Special workshops for the development of entrepreneurial skills are conducted from time to time.

### **2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

The college has formed IQAC to collect and analyze data on students learning outcomes.

The college uses this data and prepares proposals for remedial classes for privileged class:-

- To find out advanced & slow learner and plan strategies.
- To improve learning outcomes of all the categories.
- To remove their learning barriers by providing them remedial classes, peer learning etc.
- We analyze Result & assess what improvements have to be done in the subsequent years. It also guides us to start new courses

### **2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

The college monitors the achievement of learning outcomes through IQAC and Academic Council which ensure the achievement of learning outcomes by:

- Finding out slow and advance learners and making policies to improve their learning outcomes.
- Conducting house tests.
- Conducting class tests.
- Holding class discussions.
- Organizing seminars etc.
- Taking Remedial classes
- Laying stress on written assignments

### **2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student**

**performance, achievement of learning objectives and planning? If ‘yes’ provide details on the process and cite a few examples.**

Yes the institution and individual teachers use assessment/evaluation out comes as an indicator for evaluating student performance, achievement of learning objectives and planning, by way of internal examination, assignments, class revision etc. The institution conducts internal examinations which help to assess the students’ performance and the teachers provide assignments to the students with the subject related topics and few of current trends. The teachers also take feedback session where after the completion of the unit the teacher conducts doubt classes where the students raise their doubts and their doubts are clarified accordingly. This helps the students as well as the teacher. This practice helps the teacher to understand the level of students.

**Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**

- As an optional paper in M.Com. (Fourth Semester), the efforts of the faculty to blend both the aspects of Marketing theoretically as well as on practical level has paid dividends as many of these students have found gainful employment after their Post Graduation.
- Short term courses run by the Home Science Department has been helpful especially to the girls students, many of whom have started their own boutiques and parlours.
- Special workshops on entrepreneurial skills are conducted from time to time.
- Constant efforts are being made by the institution to open more courses that are in sync with the present needs of the day.

## **CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

### **3.1 Promotion of Research**

#### **3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

No the institution does not have a recognized research centre although there are Recognised Research Guides who are regular faculty members.

#### **3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

To address the issues of research, a Research Promotion cell has been constituted. The five member committee makes action plans to promote research activities among faculty members. The cell is headed by the UGC Co-ordinator who keeps track of the various UGC Research Schemes as well as the ones available through bodies like the CSIR, DST and others. During the period under, consideration, four faculty members have already completed their Ph.D. while three other faculty members are the submission stage of their Ph.D's.

The Research Committee also plans and organizes Seminars, Workshops and Conferences in the Institution. The composition of the Research Committee is as under:

1. Dr. Namita Guha Roy
2. Smt. Neelam Sharma
3. Dr. Chitrekha Dahariya
4. Dr. Bharti Sethi
5. Shri D.R. Shrivastav

Recommendations of the Research Promotion Cell (2010-14)

1. To inculcate the spirit of Research among students. Researchers and experts in the field of Science should be invited on special days like Science Day to interact with students.



2. Conducting and hosting in the institution academic programmes like INSPIRE, so that leading luminaries from the country come and share their research experiences with the students.
3. Motivate faculty members to submit Proposals for Minor and Major Projects.
4. To pursue with the university authorities for the setting up of a Research Centre.
5. To disseminate information to faculty members regarding the availability of Research grants and other funding agencies.

### **Outcomes**

1. 3 Minor/Major Projects have been sanctioned by the UGC.
2. 6 Faculty members have completed their Ph.D's and 2 others are already registered for their Ph.D's.

### **Research: Minor/Major Research Project**

Sr. No.	Title of Project	Name of Investigator	Subject
1	Critical Analysis of Mukhyamantri Khadyanna Sahayata Yojna in CG with special reference to Bhilai Urban Area	Dr. Namita Guha Roy	Commerce
2.	Swatantrata Andolan me Bhojpuri Ke Lokgeeto Ki Bhumika	Dr.Shailendra Thakur	Hindi
3.	The role of mid day meal in employment income Generation of the women self-help group A Study(special reference to Raipur district C.G.)	Dr.Alpana Deshpande	Home Science

### **3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?**

To facilitate smooth progress and implementation of Research scheme Projects:

- Faculty members are allowed duty leave to attend seminars/workshops related to their field of research.
- Timely release of funds and resources.

- By sanctioning study leave to Researchers. Three faculty members have availed leave to complete their research work.
- Researchers are permitted to procure books in their concerned areas of research.
- By providing the facility of INFLIBNET for access to journals and other e resources.
- By providing adequate technological support.
- By facilitating timely auditing and submission of utilization certificate to funding authorities.

#### **3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

The Institutions' constant pursuit in the direction of developing scientific temper and

research culture and aptitude among students can be assessed by the following:

- Exposure given to students by inviting leading luminaries to inspire the young minds in the field of research.
- The Institution hosted an INSPIRE programme in the session 2013-14 targeting mostly rural students spread all over the State and thus helped to promote a culture of research and scientific temper among them.
- By observing Ramanujan's birthday as Science Day and inviting Scientists and experts to deliver lectures to the students.
  - Scientists from Indira Gandhi Krishi Vishwavidyalya Raipur were invited in the Academic Session 2013-14 to enlighten the students and teachers on the issues related to GM food. A year long educational initiative on GM food was also launched where many students participated. Posters, Essays and Group Discussions, were held throughout the session.
- Students are also encouraged to attend workshops and seminars both in the institution as well as outside.
- By arranging study tours and excursions for students.

**3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.**

1. Dr. Radha Pandey, Principal and Research Guide is actively involved on guiding scholars and Teachers in Economics. Presently there are 05 Research scholars registered under her. 10 Ph.Ds have already been awarded under her guideship.
2. Dr. Shailendra Thakur Asst. Prof. Dept. of Hindi is guiding 05 research scholars in various areas of Hindi Language and Literature, for their Ph.D. degrees.
3. Dr. Namita Guha Roy, HOD Commerce is working on a Project entitled **“Critical Analysis of Mukhyamantri Khadhyanna Sahayta Yojna in C.G. with special reference to Bhilai Urban Area”**.
4. Dr. Shailendra Thakur of the Dept. Of Hindi is working on a Project entitled **“Swatantrata Andolan Me Bhojpuri Ke Lok Giton Ki Bhumika”**.
5. The Dept. Of Commerce inculcates a Research atmosphere by guiding students in writing their dissertation in their final semesters of the PG course. The topics of dissertations are carefully discussed and shortlisted so that students get to understand the rudimentary research methodologies that are required for doing research work.
- 6 Faculty members have completed their Ph.D and 2 others are Registered/enrolled for Ph.D.

**3.1.6 Give details of workshops/training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students**

Departmental Programmes are organised to enrich students with the objective of capacity building.

**3.1.7 Provide details of prioritized research areas and the expertise Available with the institution.**

Research Guides who have directed the Researches in the following areas:

1. Economics : Dr.Radha Pandey,Principal,Dr.KCB Govt. PG College,Bhilai-3
2. Hindi Literature : Dr. Shailendra Thakur, Asstt. Prof Hindi

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

The list of eminent Professors and Scientists who have visited our institution are as follows:

S N	Name of Professor/Scientist	Name of Institution	Name of Programme
1	Dr.S.K. Apte	Biomedical Group and Head Molecular Biology division BARC	INSPIRE
2	Dr.Vijay Mendulkar	Institutte of Science Mumbai	INSPIRE
3	Dr.Avinash Khare	IISER Pune	INSPIRE
4	Dr. Pushpa Khare	IISER Pune	INSPIRE
5	Dr/ Jyotsana Meshram	School of Chemistry Science Jalgaon University	INSPIRE
6	Dr. Amitabh Chattopadhyay	Centre for Cellular and Molecular Biology Hyderabad	INSPIRE
7	Dr. Ravindr K Kohli	Vice Chancellor, DAV University , Jalandhar	INSPIRE
8	Dr.Ali Mohammad	Aligarh Muslim University	INSPIRE /Science Day
9	Prof. S.K. Pandey	Vice Chancellor, Pt Ravishankar Shukla University Raipur	Science Day
10	Prof. K.N. Bapat	Principal. Govt. NPG College of Science, Raipur	Science Day
11	Prof. M.M.Humbarde	Director General CG COST Raipur	Science Day
12	Dr. A.P Singh	Indira Gandhi Krishi Vishwavidyalaya, Raipur	Science Day
13	Dr. K.H.Chikhaliya	Gujarat University	Science Day
14	Dr. Ram Pandey	Retd. IAS. Jaipur	National Seminar
15	Dr. NDR Chandra	Vice Chancellor ,Bastar University	National Seminar
16	Dr. Ashok Sachdeva, Prof. Of English	Mata Jija Bai Govt. Girl's College, Indore	National

			Seminar
17	Dr. M.S.Xavier Pradheep Singh, Asst. Prof.	VO Chidambaram College, Tuticorin	National Seminar
18	Dr. Muktha Manoj, Jacob, HOD English,	Narsee Monjee College of Commerce & Economics, Mumbai	National Seminar
19	Prof. Shivaji Kushwaha, Teachers Trainer,	Govt. College of Education, Bilaspur	National Seminar
20	Dr.. V.K.Katiyar, Prof. of Maths	Indian Instituite of Technology,Roorkee,Uttarakhand	National Workshop
21	Dr. Udayan Prajapati, Prof. Maths	St,Xavier's College, Ahmedabad, Gujrat	National Workshop
22	Dr.Sahedeo Padhye, Associate Prof. of Maths	Motilal Nehru National Instituite of Technology, Allahabad	National Workshop
23	Dr.B.K.Sharma, Prof. in SOS Mathematics	Pt. Ravishankar Shaukala, University Raipur	National Workshop
24	Dr. H.K.Pathak Prof. & HOD, Maths	Pt. Ravishankar Shaukala, University Raipur	National Workshop
25	Dr. Aprajita Ojha Director PDPM	Indian Institute of InformationTechnology, Design & Manufacturing, Jabalpur (M.P.)	National Workshop
26	Dr. Ashok Parakh	Retd. Principal, Govt. College, Kurud	Visiting Faculty

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

16 % of the staff have availed and utilized Sabbatical Leave for Research Activities. The facilities provided have had a positive effect upon the other faculty members who have either already Registered themselves for their Ph.D. or are already at an advanced stage of their Research Work.

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).**

**Details of initiatives (Lab to Land) :** Nothing significant to mention

### **3.2 RESOURCE MOBILIZATION FOR RESEARCH**

#### **3.2.1 What percentage of the total budget is earmarked for research?**

**Give details of major heads of expenditure, financial allocation and actual utilization.**

The allocation of funds for Research and Development is as follows:

#### **RESEARCH BUDGET PROVISION**

	2011-12	2012-13	2013-14	2014-15
MAJOR PROJECT	NIL	NIL	NIL	NIL
MINOR PROJECT	80,000/-	--	---	--
DST	--	---	---	--

#### **3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

No seed money has been provided for research.

#### **3.2.3 What are the financial provisions made available to support student research projects by students?**

Although, no financial aid is given to the students, yet there are certain other facilities made available to support student research projects i.e.:-

- Internet connectivity facility
- Reprographic Facility- Photocopy
- Computer lab facility
- General, Departmental and Virtual Libraries facility
- Audio-Visual Resources availability
- Journals availability.

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

Due to the lack of proper facilities and opportunities faculty members have not undertaken as yet any inter-disciplinary research.

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

Post graduate departments conduct paper presentations and seminars and allow students to access the ICT facilities to make power point presentation.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.**

No, special grants from the Industry or other beneficiary agencies for developing research facility has not materialised yet.

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

## MINOR RESEARCH PROJECTS

SN	Name of Teachers	Title	UGC Saction Letter No.	Amount
1.	Dr.Alpana Deshpande	The role of mid day meal in employment income Generation of the women self-help group A Study(special reference to Raipur district C.G.)	FNo.:MS 478/202026/ 08-09/CRO 31 March 2009	150000/-
2.	Dr.Namita Guharoy	Critical Analysis of Mukhyamantri Khadhyann Sahayata Yojna Sp Ref. In Urban area of Bhilai Nagar	FNo.:MS 226/202026/ 10-11/CRO 21 June 2011	80,000/-
3.	Dr. Shailendra Thakur	Swatantrata Andolan Me Bhojpuri Ke Lokgito Ki Bhumika	FNo.:MS 98/202026/ 10-11/CRO 31 March 2009	92,500/-

### 3.3 Research Facilities

#### 3.3.1 What are the research facilities available to the students and research scholars within the campus?

Following research facilities are available to the students and research scholars within the campus:

- Laboratories such as Botany, Zoology, Chemistry, Mathematics, Computers, Physics and English language labs.
- Internet facility
- Reprographic Facility
- General/Departmental/Virtual Library/ well-equipped with printers, scanners, DVD players and Internet facilities.
- Audio-Visual Resources available in library
- Journals , competitive books and Magazines

#### 3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?



The college has set up Research Promotion Cell to chalk out institution's strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers. It has stipulated the following strategies:

- The cell, along with the UGC co-coordinators appointed by the institution, keeps track of the schemes of UGC & other bodies like CSIR, DST etc
- The teachers are updated regarding the various fellowships available and are motivated to apply for the same.

**3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments / facilities created during the last four years.**

No

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories.**

None

**3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?**

The college has a well established information resource centre. The INFLIBNET Services in the library provides access to over 97,000 books and 6000 journals. The library is stocked with over 17,000 books. Research Scholars and faculty members are provided with access to these resources which facilitates their research. The library facilities are available till 5.30 PM on all working days to enable all faculty members and researchers in their research work. Apart for these reprographic facilities, computer lab facility and access to other labs like the Science and Language Labs are given.

**3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

As the science departments in the institution barring the Department of Mathematics run only under graduate programmes laboratories have facilities only for catering to under graduate students.

### **3.4 Research Publications and Awards**

**3.4.1 Highlight the major research achievements of the staff and students in terms of**

- \* Patents obtained and filed (process and product)**
- \* Original research contributing to product improvement**
- \* Research studies or surveys benefiting the community or improving the services**
- \* Research inputs contributing to new initiatives and social development.**

**Research studies or surveys benefiting the community or improving the services**

- The Department of Home Science has conducted a dental health survey with the help of trained professionals from the field of Dental health and have made available their findings to all the concerned individuals.
- The Home Science Department has also periodically held workshops based on Hygiene and Sanitation and have invited experts to share their knowledge with the students.
- The Department of English has held workshops in neighbouring rural schools and has tried to provide facilitation in the improvement of the LSRW skills among students. The workshops were all based on the modules suggested by eminent linguists and faculty members of English belonging to the English Language teachers.
- Association of India (ELTAI)

**RESEARCH INPUTS CONTRIBUTING TO NEW INITIATIVES AND SOCIAL DEVELOPMENT**

SN	Research Details	Faculty/Depts. Involved
1.	Patents obtained and filed (process and product)	N.A.
2.	Original research contributing to product improvement	N.A.
3.	Research studies or Surveys benefitting the community improving the services.	By Home Science Dept. By Commerce Dept. By English Dept.
4.	Research inputs contributing to new initiatives and social development	1. Dr.Namita Guha Roy is working on the economic benefits of Mukhyamantri Khadhyann Sahayata Yojna with Sp Ref. to Urban area of Bhilai Nagar 2 .Dr.Radha Pandey has worked on Agro economic studies, the benefits of which have been shared with local farmers.

**3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

No there are no Publications or Research Journal to the credit of the Institution.

**3.4.3 Give details of publications by the faculty and students:**

**PUBLICATION DETAILS BY FACULTY AND STUDENTS**

Name of the Faculty	No. of Publication per faculty	No. of papers in peer reviewed journals (national/international)	Mono graphs	Chapter in Books
Dr.Smt Radha Pandey	14	14	02	01
Dr.Chitrekhya Dahariya	07	07	-	-
Dr. Amrita S Kasturay	05	01	-	-
Dr. Namita Guha Roy	05	02	-	-
Dr. Alpana Dubey	-	-	-	-
Dr. Alpana Deshpande				
Dr. Tapas Mukherjee	09	09	-	02

Dr. S. K. Thakur	24	24	01	-
Dr. Bharti Sethi	03	03	-	-
Dr. Sangeeta Mahuriya	01	01	-	-
Dr. Vinod Sharma	-	-	-	-
Smt. Manjula Gupta	04	04	-	-
Smt Neelam Sharma	-	-	-	-
Dr. Maneesh Kalra	06	06	-	-
Smt Sushila Sharma	-	-	-	-
Shri DR Shrivastava	03	05	-	-
Dr.Mamta Saraf	03	01	-	-
Smt. Renu Verma	01	02	-	-
Dr. Sunil Kumar Soni	03	03	-	-
Dr. R.K.Tripathi	06	06	-	-

#### 3.4.4 Provide details (if any) of

- \* awards received by the faculty
- \* recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- \* incentives given to faculty for receiving state, national and international recognitions for research contributions

### 3.5 Consultancy:

#### 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The Placement Cell of the college initiates the interface between the Industry or Entrepreneurship building Agencies with the students and provides the necessary support to the Students in this regard. Other agencies like Training Institutes for Personality Development are requisitioned to impart the necessary inputs to students. The Placement Cell also organises workshops with the help

of the in-house resources of the institution, or by inviting experts from various agencies/institutions.

**3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

The institution provides the necessary support to the faculty members to utilise their expertise in the improvement of neighbouring institutions. The Depts. of Science, Commerce, English and Home Science frequently organize workshops or skill building programmes where many from the socio-economically backward segment participate. The publicity of such programmes or consultancy are usually through word of mouth or through the college notice boards. The consultancy provided is a part of the institution's social responsibility and is thereby rendered gratis.

**3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

Rendering Consultancy Services, creates a sense of fulfilment among the staff members whose areas of expertise gets to be recognized not only within the institute but also outside. The Institution recognizes the expertise of its faculty members and provides the right platform for them to share it among the economically deprived sections of society.

**3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

The consultancy services provided have been of a non-pecuniary nature and no revenue has been generated over the last four years. The institution treats these services as a part of its institutional social responsibilities  
Beneficiaries include

- Faculty and students of the college
- Faculty and students of Janta Higher Secondary School, Bhilai-3, Govt. Higher Secondary School, Jarwai
- Women from adjoining areas of our institution.

**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

Consultancy provided is not charged for looking into the socio-economic conditions of the majority of the participants.

**3.6 Extension Activities and Institutional Social Responsibility**

**3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The Institution Neighbourhood community network is actively taken up by both faculty members as well as students. The NCC(Boys) and NCC(Girls) wing along with the NSS unit and the Red Cross Unit of the Institution take part in well planned community development programs.

- Environmental issues are prominently brought to the attention of the people with the help of Rallies.
- Rallies were carried out to say No to polythene.
- NCC Cadets have participated in Rallies on world AIDS day and have also conducted awareness programmes on HIV and AIDS
- Doctors from neighbouring hospitals have been invited to speak on issues like health and hygiene to students.
- NSS volunteers carry out routine cleanliness drives in and around the institution.
- The NCC units and the NSS unit of the institution jointly and individually take up environmental initiatives to plant trees. Cadets and

volunteers of both units take oath of not only planting one tree in an academic session but to also protect it during their stay in the institution.

- Dept. of Home Science conducts various short term courses like beautician course, mehendi course, handicraft course, food preservation, textile courses for providing employment opportunities to girls.
- Visits to neighbouring villages are undertaken where health camps and hygiene and sanitation drives are conducted.
- The Dept. of Home Science also provides guidance on various aspects of Food and Nutrition to the students and the neighbouring community.
- The Annual Camps organised by the NSS unit take up community work, literacy campaigns and cleanliness drives during their camping period.
- The Red Cross Society has distributed books and uniform to rural students. They have also held special general knowledge classes for them and have organised various sporting events.
- The college also organises visits to Old Age Homes.
- The Red Cross Society members routinely visit hospitals and members spend time with the old and infirm.
- Members of the staff are well known for their philanthropic credentials. Many of them are known to have paid the tuition fees of students who do not have the ability to do so.

### **3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

In order to inculcate among the students the spirit of civic responsibility, the institution undertakes various extension programmes. Students are encouraged to take up any one of the following extension activities:

1. National Social Service Scheme (NSS)
2. National Cadet Corps NCC (SD) NCC (SW)
3. Youth Red Cross Society (YRC)

A number of outreach activities inculcate a spirit of adventure, and are a healthy mix of academic, social, Cultural and community service which shape the future citizens of the country and prepare them in the building up

of the nation. Sensitization on various social, environmental or contemporary issues are done through discussions at various forums.

Visits to Old Age Homes are undertaken and students and faculty spend time with the homeless, old and infirm. Cadets conduct awareness programs on Traffic Rule, female foeticide awareness rallies, Anti Dowry oaths, saying No to drugs and other programmes. All such activities lay the foundation of a strong and responsible society. Apart from this extension activities in the following areas have also been conducted.

- Collecting Donations at the time of National Calamities.
- Visit to Red Ribbon Express
- Literacy Camps in Villages.
- Cleanliness Drives in neighbouring parks and adjoining villages.
- Setting up medical camps in rural areas.
- Motivating students in rural areas for higher education.
- Organising special classes for girls of under privileged section of society.

### **3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

The institution solicits stakeholder perception on the overall performance and quality of the institution through students, Parents and Alumni.

- The college solicits students' perception through their feedback;
- The college solicits Parents' perception through interaction with them;
- The college solicits JBC members' perception through interaction with them.
- The college solicits Alumni's perception through interaction with them at Alumni Meets etc.

### **3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**



SN	Date	Activities	Organised by	No. of Participants
1	21/11/2012	NSS Camp	NSS	50
2	16/12/2013	NSS Camp	NSS	50
3	10/11/2010	Blood Donation camp	NCC	67
4	09/11/2012	Blood Donation camp	NCC	70
5	23/11/2013	Blood Donation camp	NCC	78
6	06/09/2012	Sickle Cell /Blood group Test	Red Cross	52
7	16/12/2013	Sickle Cell /Blood group Test	Red Cross	155
8	07/08/2014	Sickle Cell /Blood group Test	Red Cross	173
9	30/08/2014	Tree Plantation	College	150
10	23/09/2012	Red Ribbon Express	College	20

**Budgetary details for extension and outreach programme**

2011-12		2012-13		2013-14		2014-15	
NSS	RED CROSS	NSS	RED CROSS	NSS	RED CROSS	NSS	RED CROSS
35500	15,450	35500	22,562	35500	23,870	13000	9438

### **Major Extension and Outreach Programmes:**

1. The NCC units of the college has played an active role in the spread of awareness amongst people regarding various social issues like AIDs awareness, issues on environment, spread of literacy, and also holding pusle polio drives by helping the administration is such activities.
2. NCC volunteers have played active role in the SVEEP programme by spreading education among voters to execute their franchise. Cadet Arjun Sahu was specially awarded by the district Administration for being the SVEEP ambassador of the institution.
3. Rallies and Blood Donation Camps have been jointly organised by the two wings of the NCC units.
4. As part of Extension programme sickling tests have been held and the results made available to the affected people. The incidences of sickling being more in these areas, awareness programmes on the cause of this disease have been held.
5. Group Discussions are periodically held during Regular NCC parades regarding major social issues.
6. Pledges have been taken by cadets to donate their eyes to the District Eye bank authorities.
7. Anti Tobacco Day and Anti Drug Rallies are observed by cadets and the messages of Drug Abuse and the fatal effects of tocacco use is spread in society by display of relevant informations and posters.

The NSS unit of the institution has an enrolled strength of 100 volenteers. The Unit functions on the basic theme of 'Not Me but You'. The extension and outreach programmes organized by it are:

- Adoption of a neighbouring village, caring for slum dwellers, providing them with old books, toys, and clothes are a routine part of NSS activities.
- The unit functions under the able guidance of Dr. Shailendra Thakur, Programme Officer.
- The NSS unit conducts annual camps 7 days duration. Various social activities are conducted during the camp like medical camps. Blood donation camps, extension lectures on contemporary issues, and oher skill development programmes.

- NSS volunteers take classes of needy students in their own locality and try to bring them at par with the other socially advantaged groups.
- NSS volunteers also conduct awareness rallies on various environmental issues. Tree plantation by NSS volunteers is also a regular activity every year.
- As a part of cleanliness drive NSS volunteers regularly clean and spruce up the institutional area and also the neighbourhood adjacent to the institution.
- AIDS awareness programmes are conducted on December 1, rallies are taken out by NSS volunteers.

### **The Red Cross Society:**

The Red Cross Society visits old Age homes and orphanages and members spend time with the old and young children who are parentless. The Red Cross Society is led by Dr. Namita Guha Roy who actively participates in these extension activities. Other activities include visit to hospitals and spending time by the volunteers among the sick and destitute. A major part of the budget of Red Cross is used in distributing fruits and clothes among the needy.

### **3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

These are two units of NCC, a boys unit and a Girls unit each having a platoon strength of 54 and 53 respectively.

### **3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

The following social surveys and researches were undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society:-

- The Red Cross unit conducted survey on the prevalence of Sickle Cell among college students and have given guidance regarding this disease.
- Students of NSS Unit organise annual camps and create an awareness on cleanliness, benefit of small family, literacy, health & in handling stress and anxiety.
- It also works for women empowerment, eliminating social evils from all strata of society and conducts seminars for self help groups, in college.

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

The extension activities are a part of the institution's training programme that are targeted beyond the classroom to make the students realize their social commitments and responsibilities. The objective of the institution is also to create a greater awareness on social and environmental issues so that the very essence of sustainable development gets disseminated among all tiers of society. The Spread of Eco-consciousness, Gender Equality, Human Rights, and Education, are other areas that are included in these programmes.

- Social Service activities are a part of an extended curriculum that makes students think beyond their own self. They also provide a testing ground for the the theoretical perspectives they learn in class.
- Extension activities also provide leadership skills, abilities to work as a team and effective communication skills.
- Students also get to understand the diversity that exists in our society and likewise learn to live harmoniously among various people belonging to different caste, creed, faith or belief. They also get to learn about the various cultures that exist in our society.

- An understanding of the commitment to the community helps students to make value oriented decisions in life and thereby increase their self-esteem. They also help strengthen their lifelong commitment towards society in general.

Various Awareness Programmes, Health Care programmes and Eco-consciousness programmes contribute towards community development.

- Medical Camps, Dental Camps provide the requisite awareness on areas of health and dental hygiene.
- Alumni and Local Residents are invited to take active part in various Environmental activities. Tree plantation drives are often taken with the help and participation of local bodies.
- Blood Donation Camps organised by the NCC units of the Institution send a clear message of the importance of such acts.
- The work of NSS volunteers in rural areas create a firm faith on the minds of the villagers regarding the genuineness and concern of today's youth towards the well being of society.
- Experts from various walks of life like Lawyers, Doctors, Environmentalists, share their experiences and thereby contribute in their own little ways in the upliftment of society.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities.**

The institution is roping in communities to actively participate in all the extension activities. This has contributed to both community-institution networking and in the development of institution.

- The locals are initially consulted and the youth of the nearby vicinity are made to involve in all the NCC activities.

- Extensive local participations are witnessed during tree plantation, blood donation etc. the alumni association is also involved in all these extension activities.
- The institution has taken the initiative to make aware the society about social and health problems like female foeticide, dowry system, environment protection, consumer protection, anti-corruption, HIV awareness, anti tobacco and cleanliness awareness etc.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

Nil

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

Nil

## **3.7 Collaboration**

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

As the Institution does not have Post-Graduate Programmes in Science barring Mathematics collaborations and Interactions with Research Laboratories are non-existent.

**3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

No MOU's or collaborative arrangements with institutions of National Importance have been made till date.

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.**

Under this criterion it will be worthwhile to mention the role played by the Janbhagidari Samiti that has taken the initiatives time and again for the opening of various Post Graduate Courses in the Institution. Several Classrooms have been constructed. One Room has been constructed out of the special funds allotted by the Bhilai-Charoda Nagar Nigam Authorities.

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

The following is the list of the eminent scientists who visited the institution in the course of the conduct of the Inspire Programme in the session 2013-14.

1.	Dr.Avinash Khare	Professor of Physics	IISER Pune
2.	Dr.Pushpa Khare	Professor of Physics	IISER Pune
3.	Dr. Ali Mohammad	Prof. Applied Chemistry	AMU Aligarh
4.	Dr. V.K.Katiyar	Prof. Of Mathematics	IIT Roorkee
5.	Dr. S.K. Apte	Prof. & Head Molecular Biology	BARC Mumbai
6.	Dr. Jyotsna Meshram	Prof. Of Chemistry	School of Chemical Sciences Jalgoan Univ.
7.	Dr. Vijay Mendulkar	Prof. Of Botany	IIS Banglore
8.	Dr. Udayan Prajapati	Prof. Of Mahematics	ST.Xavier's College, Ahmedabad
9.	Dr. Ravindra Kohli	Vice-Chancellor	DAV University, Jalandhar
10.	Dr.Amitabh Chattopadhyya	Deputy Director	Centre for Cellular &Molecular Biology Hyderabad

In the year 2014-15 four National Seminars were organized. The Details of Seminars and their theme areas are as follows.

### 1. National Seminar in Economics

**Topic : Impact of FDI on Indian economy.**

#### Resource Persons

1	Dr.R.V. Mahure	Former Prof & Head Deptt of Economics	Nagpur University
2	Dr, K.C.Jain	Retired Prof & Dean	Dr. Hari Singh Gour University Sagar
3	Dr. Ravindra Brahme	Prof of Economics	School of Studies, Pt.R.S.S.U. Raipur
4	Dr. Usha Dubey	Retired Prof of Economics	School of Studies, Pt.R.S.S.U. Raipur
5	Dr. Vinod Joshi	Prof of Economics	Naveen Girls' College, Raipur
6	Dr. Ashok Parakh	Former Principal	Durga Mahavidyalay Raipur

### 2. National Seminar in History

**Topic: Bharat Mein Dalit Andolan, Sandarbh Chhattisgarh**

#### Resource Persons

1.	Dr.Ram Pandey	Retired IAS	Jaipur Rajsthan
2	Dr, M.A.Khan	Retired Prof & Head, Deptt. of History	School of Studies, Pt.R.S.S.U. Raipur
3	Dr, Ramedra Nath Mishra	Retired Prof of History	School of Studies, Pt.R.S.S.U. Raipur
4	Dr. Abha Rupendra Pal	Prof & Head, Deptt. of History	School of Studies, Pt.R.S.S.U. Raipur
5	Dr. K.K.Agrawal	Prof of History	Govt. College, Jamgaon(R)
6	Dr. D.K.Dahariya	Prof & Head, Deptt. of History	Govt. College, Odagi, Sarguja

### 3. National Seminar in English



**Addressing Student's Communicative and Grammatical Need in Institutions of Higher Education. February 9<sup>th</sup> and 10<sup>th</sup> 2015.**

**Resource Persons**

1	Prof NDR Chandra	Vice Chancellor	Bastar University
2	Dr.Ashok Sachdeva	Prof of English	Mata Jijabai Govt PG Girls' College Indore
3	Dr. Muktha Manoj	Prof of English & Business Communication	Narsee Munji College of Commerce & Economics Mumbai
4	Dr. G. Ghanshyam	H.O.D. English	Pt. Rewati Raman Mishra Govt. College, Surajpur
5	Mr. Shivaji Kushwaha	Prof of English	Govt College of Education Bilaspur
6	Dr. Xavier Pradtheep Singh	Asstt. Prof of English	V.O.Chidambaram College, Tuticorin, Tamilnadu
7	Mr. Siddharth Mitra	Corporate Trainer	Raipur

**4. Workshop in Hindi Samkaleen Hindi Kavita Mein Stree: Ek Vichar Vimarsh, 2 & 3<sup>rd</sup> March 2015**

**Resource Persons:**

1.	Smt. Nirmala Putul	<b>INTERNATIONAL POET</b>	Jharkhand
2.	Dr. Basant Tripathi	National Poet	Maharashtra
3.	Dr. Julekha Janvi	Social Worker	New Delhi
4.	Dr. Jaya Jadwani	Short Story Writer	Raipur
5.	Dr. Gopal Prasad	Prof of Hindi	Ambedkar University Dehli
6.	Drl Subhadra Rathor	Asstt. Prof of Hindi	Govt. J.Y Chhattisgarh College, Raipur
7.	Dr. Jaipakash	Asstt. Prof of Hindi	VYT PG College,Durg
7.	Dr. Siyaram Sharma	Asstt. Prof of Hindi	Govt College, Utai
8.	Mr. Ravi Shrivastava	National Poet	Bhilai
9.	Mr. Ashok Singhai	National Poet, DGM Bhilai Steel Plant	Bhilai
10.	Mr. Sharad Kokas	National Poet	Bhilai
11.	Nasir Ahmed Sikandar	National Poet	Bhilai

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –**

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

**No MOU's pertaining to areas mentioned above have been signed by the Institution.**

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.**

**Nothing Significant to mention.**

## **CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 Physical Facilities**

**4.1.1. What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?**

Institutional policy regarding creation and enhancement of infrastructure is monitored by the Principal with the IQAC, Building, Committee, Academic Cell and the Janbhagidari Samiti. Committee takes inputs from faculty members, students, alumne, parents and non-teaching staff and other eminent members of the locality. Proper monitoring of the existing infrastructure and husbanding the existing resources is done to meet the requirements of the institution.

#### **4.1.2 Detail the facilities available for**

**a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

Classrooms	:	13
Technology enabled Learning spaces	:	02
Seminar halls	:	01
Laboratories	:	05
Botanical Garden	:	None
Animal House	:	None
Specialized facilities And equipment for teaching	:	LCD Projectors (02)
Learning & Research	:	Green boards White boards

**b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public**

**speaking, communication skills development, yoga, health and hygiene etc.**

Extra curricular Activities:

Sports

Outdoor	:	Large field for Athletics, Football, Cricket, Kho-Kho, Kabaddi etc.
Indoor	:	Table Tennis, Badminton Court
Gymnasium	:	01, with weight training equipments,
Auditorium	:	None, but the largest class is used as one as And when required
NSS	:	YES
NCC	:	Offices provided for both NCC(SD) and NCC(SW)

**Cultural Activities :**

Stage with open auditorium. The annual function and other cultural activities are staged here. An audience capacity of roughly 500 exists in the open area which is flanked on all four sides by the classrooms and office building.

**Public Speaking :**

All Public speaking activities are held in Room No 14 which has a seating capacity of 150. Almost all the activities barring the Annual Cultural Fest is held here.

**Communication Skill Development :**

A twenty terminal lab is equipped with automated language lab system. It is used for the enhancement of effective communicative skills among students.

**4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The college campus is spread approximately over an area of 13 acres. The college building was built initially by the Special Area Development Authority in the year 1986-87. Concerted efforts have been made by defferent principals for the handing over to the building to the PWD, but the process is still in abeyance. The maintainance and other expenditure have to be met out through the Janbhagidari Fund. The most recent addition of infrastructure is the construction of the Library and reading room built with the allocation given by the State Government. The Janbhagidari Fund was made available for modification and extension of the existing infrastructure to house the Department of PGDCA.

- The Establishment of the Language Lab was another infrastructural add on during this assessment period.
- Existing Rooms were partitioned and the Post Graduate Department were segregated and housed.
- In the absence of resources the largest classroom (R-14) is converted into a mini-seminar hall where all academic functions are conducted. The Reading Room too is utilised on such occasions for hosting these programmes. LCD projectors, PA systems are set up in these two rooms to facilitate these exercises.

**Specific examples of the infrastructural facilities developed/augmented  
Amount Spent During the last four years**

SN	Year	Allocation	Grant Received	Expenditure	Infrastructure Developed
1	2011-12	3,20,000/-	Nil	3,18,342/-	Setting up of PGDCA lab
2	2012-13	180000	180000	172000	Toilet for Handicapped students
3	2013-14	Nil	Nil	Nil	--
4	2014-15	Nil	Nil	Nil	--

#### **4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

The institution has a toilet especially constructed for the differently abled students. As the institution is a single storey building with almost no stairs to climb, differently abled students can move around in their own wheelchairs. Assistance from support staff is provided whenever such need arises. During examinations special care is taken for their seating arrangements so that they can be comfortably seated and in the nearest available room.

#### **4.1.5 Give details on the residential facility and various provisions available within them:**

- **Hostel Facility – Accommodation available**
- **Recreational facilities, gymnasium, yoga center, etc.**
- **Computer facility including access to internet in hostel**
- **Facilities for medical emergencies**
- **Library facility in the hostels**
- **Internet and Wi-Fi facility**
- **Recreational facility-common room with audio-visual equipments Available residential facility for the staff and occupancy Constant supply of safe drinking water facility**

The institution does not have any residential facility at present.

#### **4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

The institution has often invited prominent medical practitioners to lecture on different aspects of health and hygiene. Apart from this dental check ups have been organised by the Red Cross Society and students informed of the observations made by the dentists. First aid boxes are available in the Sports Room and also in the office. As the Primary Health Centre is only at a distance of one kilometre contingencies are taken care of by rushing the affected to these centres. Furthermore, every year as a part of the mandatory medical check up, cadets are medically examined by Medical Officers and

are enrolled only after this procedure which is specified in the NCC Acts and Rules.

**4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

**IQAC:** The IQAC headed by the Coordinator Dr. Amrita S Kasturay is housed in the Language Laboratory which provides the set up for counselling and Career Guidance as well.

**Women’s Cell:** AS the Committee on Gender Issues is headed by the HOD, History, Dr. Chitrekha Dahariya, the women’s cell operates from the Dept. of History.

**Counseling and Career Guidance:** As stated earlier it is housed in the Language Laboratory.

**Grievance Redressal Unit:** The office of the NCC (SD) wing serves as the Grievance Redressal Unit as the NCC officer also holds the portfolio of Prof. In-charge, Students Union. Student reps and other aggrieved parties come and discuss their grievances directly with Dr. T. Mukherjee who holds both the charges.

**Placement Unit:** The Placement Unit too operates from the Language Laboratory cum Department of English.

**Health Centre:** The Primary Health Centre is just a Km away from the campus. The Institution does not have any additional rooms to house a health centre.

**Canteen:** The Institution has held talks with several agencies regarding the setting up of a canteen but due to infrastructural constraints nothing positive has come out of it.

**Recreational spaces for staff and students:** The Reading Room and the resources available in the Dept. of Sports provide the recreational space for the staff and students. The open badminton court is another space that is utilized by the students for recreation.

**Safe drinking water facility:** Aqua Guard is fitted at several points for providing safe drinking water to students and staff.

**Auditorium:** As stated earlier Room No. 14, the largest room is spruced up and decked with the available technological set ups like LCD and PA systems thereby serving as a small but functional auditorium

## **4.2 Library as a Learning Resource**

**4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly**

The Library Committee comprises of members and it is headed by the Librarian Dr. Sunil Kumar Soni. The Composition of the Library Advisory Committee is as under:

1. Dr. Sunil Kumar Soni
2. Smt. Sushila Sharma
3. Smt Renu Verma

The major action plans initiated by the Committee are as under.

- As a part of the induction plan, students are acquainted with the facilities available in the library soon after their admission process is over.
- The Librarian gives a presentation to each new class regarding the procedures that are to be followed in the borrowing, returning, and referring of books.
- Guideline for the use of internet and the INFLIBNET facilities are also provided.
- The latest university syllabus is made available.



- Books for competitive Examinations Old Question Papers, Magazines and Newspapers are made available to students in the Reading Room.
- The latest additions to the library are displayed prominently at the entrance to the library.
- Grievances if any are promptly settled.
- Outstanding students are given special priveleges like longer borrowing period and allowed to borrow more than one book at a time.

**4.2.2 Provide details of the following:**

- \* **Total area of the library (in Sq. Mts.)**
- \* **Total seating capacity**
- \* **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**
- \* **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**

Total area os the Library ( in Sq Mts)	:	
Total seating capacity	:	40 Students
Working hours	:	
On working days	:	10.30 am to 5.30pm
Before Examination days	:	10.30 am to 5.30pm
During Examination days	:	10.30 am to 5.30pm excluding Exam duty hours)
During vacation	:	10.30 am to 5.30pm
Layoutof the library	:	The library extends into the Reading room which houroughly 40 students at a time. The lirary is connected with an open WIFI and students can access the net while in the Reading Room.

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

Library holding	Year 2010-11		Year 2011-12		Year 2013-14		Year 2014-15	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text Book	1282	354761	1241	270235	319	64000	638	137541
Reference Books	80	19449	225	53732	03	1400	99	38492
Journals/ Periodical	07	30700	7+5new	14501	12		12	
e- resources		5000		5000		5000	103000 (Books) 6000 Journals	5000
Any other (specify)	Magzine News Paper Employment Newspaper	16 03 02						

**4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection:**

OPAC	NO
Electronic Resource Management package for e-journals	N-List
Federated searching tools to search articles in multiple	Not Available
Library website	NA
In-house/remote access to e-publications	N-List
Library Automation:	Processing
Total number of computers for public access:	N.A.
Total number of printers for public access:	N.A.
Internet band width/speed:	2 mps
Institutional Repository:	N.A.
Content Management system for e-learning:	NA
Participation in Resource sharing networks/consortia (like INFLIBNET)	N.A.

**4.2.5 Provide details for the following items:**

Average number of walk-ins :	75
Average number of books issued/returned :	52
Ratio of library books to students enrolled :	10.85 : 01
Average number of books added during last three years :	1050

Average number of log in to opac (OPAC) :	NA
Average number of log in to e-resources :	10
Average number of e-resources downloaded/printed :	20
Number of information literacy trainings organized :	Lectures delivered for awareness of students
Details of weeding out of books and other materials :	List Enclosed

**4.2.6 Give details of the specialized services provided by the library:**

Manuscripts	: Nil
Reference competitive  exams ans students affiliated to the university	: Various books available or
Reprography	: Photocopiers and Scanners
ICC (Inter Library Loan Service)	: Nil
Information Deployment and Notification	: given to the students & staff
Down load available from	: Syllabus e-mail date search Material from google.com.syllabus, e-mail search material google.com
Printing available	: Syllabus e-mail date search material from google.com
Reading List/Bibliography Com[otatopm	: available
In-house/ remote access to e-resources	: N- list
User Orientation Awareness	: given
Assistaqnce in searching Databases given	: Net data bases assistance
INFLIBNET/IUC facilities	: available

#### **4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

The Librarian is assisted by one Support Staff. The issue of books is mostly handled by the librarian and especially to the faculty members who are issued books as per their requirements.

**For Students:** Different days are earmarked for different classes and students are issued books according to this arrangement. However rules are relaxed if the urgency of borrowing is weighed in favour of the students by the Librarian.

**Support Staff** is available throughout the library hours.

**Book Bank:** The library also houses a book bank consisting of roughly 4800 volumes which is given to the needy students for the whole session/semester.

**Reading Room:** Apart from the issue of books the librarian with his single support staff also provides facilities to students in the adjacent Reading Room. Students borrow magazines, journals and books for competitive examinations and make their use during their free periods/college hours.

#### **4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

It goes to the credit of the institution that one of the students with a severe visual handicap (detached Retina) is doing his P.G. third semester in Political Science. Nilesh Singh is a witness to the constant support and guidance he has received throughout his academic career in this institution. For other physically challenged students assistance for library transactions are provided by support staff. Furthermore they are not required to queue up and are given priority while issuing books.

#### **4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)**

A feedback mechanism from the students has been initiated where the visitors to the library make their assessment of the facilities provided and sometimes provide suggestions. The library committee carefully weighs them and incorporates these suggestions as and when required.

## **4.3 IT Infrastructure**

### **4.3.1 Give details on the computing facilities available (hardware and software) at the institution**

Number of computers with configuration (provide actual number with exact configuration of each available system)

Number of System	Processor	HDD	RAM	Operating System
28	Intel Core i3. 3.30GHz	500 GB	2 GB	Window 7
01	Core 2 Deo	500	2 GB	Windows 7
02	Core 2 Deo	500	1 GB	Windows 7
01	Dual core	500	1 GB	Windows 7

- Computer student ratio : **1 : 5**
- Stand alone facility : **06**
- LAN facility : **25**
- Wi Fi facility : **Yes**
- Licensed software in : **Windows 7**
- Number of nodes/computers with internet facility : **12**
- Any other : **Nil**

### **4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

Faculty and students are free to avail the facilities on the Computer Lab before or after the classes. Computers are also available in the library. The PG Departments also have been provided with computers. The Mathematics

department has a total of 06 computers which is used by students of Mathematics for their classes.

On the compus

Sr.No.	Type of Connections	Quantity
1.	1 BSNL Broadband 2 Mbps Band width	02
2.	1 BSNL Broadband 2 Mbps Band width(VPN)	05

4

### **.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

The Institution intends in the near future to upgrade the existing IT infrastructure. The release of funds for such an enterprise is being taken up with the Janbhagidari members so that some budgetary allocations from the Janbhagidari funds is made for the upgradation of these facilities.

### **4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

Although no special budgetary allocations for procurement, upgradation, department and maintenance, purchases are made looking into the urgency of requirements in the respective departments. With the starting of the PGDCA course, the priority is now to add up to the existing IT infrastructure so as meet the student requirements.

Maintenance of equipment is done by approved agencies.

IT Budget for last 4 years:

Year	Computer Budget
2011-12	740079
2012-13	381257
2013-14	Nil
2014-15	102450

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

Both students and faculty members are oriented by in-house experts, who also assist them in the preparation of computer aided teaching– learning materials. Students in the PG depts. are encouraged to bring their own personal laptops or tablets and share such facilities amongst their peers. It is almost a regular feature to observe students with such IT gadgets making use of their time in extending their domains of knowledge. The English Language Lab, the Maths Lab and the Computer Lab provide the institutional IT infrastructural support for faculty members and students.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

The college reorients the teachers by providing them with the expertise of faculty members proficient in their use. A few training programmes for faculty members have been held. Computer Labs, LCD's are made available for computer added teaching.

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

**No, the Institution does not avail the National Knowledge Network connectivity directly or through the affiliating university.**

#### **4.4 Maintenance of Campus Facilities:**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

Optional allocation and utilization of the available financial resources for maintenance is coordinated through the Academic council in consultation with the Building committee, Purchase Committee and the Janbhagidari Committee.

##### **Details of budget allocated during last four years:**

	2011-12	2012-13	2013-14	2014-15
Building	103641	3,18,342	Nil	Nil
Furniture	Nil	3,47,884	Nil	Nil
Equipment	192243	1512970	61250	288926
Computers	740079	381257	Nil	102450
Vehicles	Nil	Nil	Nil	Nil
Any other	Nil	Nil	Nil	Nil

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

The college construction committee prepares proposals for maintenance and up keep of infrastructure/facilities and submits it to the head of the Institution. If the budget is to be met by the Janbhagidari Samiti, it is put forward by the Institution head for approval. The Committee members do the monitoring of the whole process for optimum utilization of the budget. Software and hardware maintenance is given to Agencies recommended by the Purchase Committee.

**4.4.3 How and with what frequency does the institute take up**



**calibration and other precision measures for the equipment/instruments?**

Maintenance of computers and other equipments are done with mostly institutional funds.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

The major steps taken for location, upkeep and maintenance of sensitive equipment are given below:

- Electricians are deployed for upkeep and maintenance of sensitive equipment.
- There is installation of voltage stabilizers and Inverter for equipment to control voltage fluctuations.
- Equipments are placed at proper & safe places.
- Electricians on hire basis & C.G. State Power Corporation Ltd. are called for its upkeep and maintenance.
- There is an overhead water tank with submersible water pump for constant supply of water.

**Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.**

None

## CRITERION V: STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Mentoring and Support

**5.1.1 Does the institution publish its updated prospectus/handbook annually? If ‘yes’, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

Yes, The College publishes its updated prospectus for the prospective students and their parents. It carries information about mission, vision, objectives, courses offered, facilities, admission criteria, information about anti-ragging procedures and fee structure and rules of college which help students make their career choices.

- Mission and vision of the college,
- Objectives of the institution
- Courses offered and the fee structure
- Reservation an scholarships
- Admission criteria
- Details of all the departments and staff members with their detailed qualifications.
- Code of Conduct for students
- Facilities available in the college
- Academic Calendar

**5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

Institutional Scholarships/freeships given to Students during the last four years.

- a) Concessions
- b) Institutional Scholarships and Stip;ends given to students during 2011-2015.

Agency	No. of Students	Amount
Government	242 Tablets Distributed by the Govt of Chhattisgarh	---
Institution	---	--
Institution (Freeships fee concessions)	---	--

**5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?**

Percentage of students receiving financial assistance from state government, central government and other national agencies.

Sr.	2011-12	No. of students	Amount
1.	Scheduled Caste	45	1,85,996
2.	Scheduled Tribe	13	47,234
3.	OBC(other backward class)	88	1,33,104
4.	Below Poverty Line	121	3,83,000

S	2012-13	No. of students	Amount
1	Scheduled Caste	24	1,16,094
2	Scheduled Tribe	05	21,735
3	OBC(other backward class)	32	84,652
4	Below Poverty Line	219	7,21,000

SN	2013-14	No. of students	Amount
1	Scheduled Caste	29	1,57,443
2	Scheduled Tribe	07	33,624

3	OBC(other backward class)	39	1,02,518
4	Below Poverty Line	297	10,11,000

SN	2014-15	No. of students	Amount
1	Scheduled Caste	106	5,08,337
2	Scheduled Tribe	27	1,44,269
3	OBC(other backward class)	196	4,61,347
4	Below Poverty Line	235	7,65,900

Percentage of students receiving financial assistance from state government, central government, and other national agencies.

S.No	Financial Assistance Category	Scholarship Percentage
1.	State Government	BPL : 100%
2.	Central Government	SC,ST.OBC :100%
3.	Other National Agencies.	Nil

#### 5.1.4 What are the specific support services/facilities available for?

- ✓ Students from SC/ST, OBC and economically weaker sections
- ✓ Students with physical disabilities
- ✓ Overseas students
- ✓ Students to participate in various competitions/National and International

#### **Support Services for SC/ST,OBC and economically weaker sections of society:**

The institution follows the enlisted practices in providing support services to the sections mentioned above

- The strictest compliance of reservation policy in matters of admission.
- Timely disbursement of scholarships sanctioned by the Govt.
- Access to book bank and distribution of stationery.

- Holding of remedial classes for their betterment.
- Special classes by professional Agencies to train them for Competitive Examinations.

**Students with physical disabilities:**

- Differently abled students are given due consideration in the admission process.
- The peers are encouraged to take care of them.
- Separate toilet has been built so that they do not have to traverse a long distance making use of it.
- Availability of support staff as and when required.

**Overseas Students :** Not Applicable

**Students to participate in various competitions/National and International:**

- Students are constantly motivated by faculty members some of whom are themselves proficient in many areas of sports and cultural activities. Dr. Amrita S. Kasturay organised a fortnight long Chhattisgarhi cultural fest in January 2015 named 'Rang Jhanjhar', where experts in folk dance and music were invited to train the students. A cultural bonanza was the outcome that was staged on 13.2.15. The students who participated in this mostly hailed from the sections mentioned above.
- Special attention is given to the publicity of the various competitions so as to ensure larger participation.

**Medical assistance to students: health centre, health insurance etc. Organizing coaching classes for competitive exams**

The institution provides special coaching like Banking, Railway Sector and Private Sector by inviting Professional Agencies to conduct them. The Career Guidance Cell provides information and guidelines from time to time. Useful Books for appearing in competitive examinations are procured every year Mock tests have been held.

**Skill development (spoken English, computer literacy, etc..)**

The students are motivated to use the facilities available in the language lab. During the holding of workshops on communication skills or on

computer literacy wide publicity is given.

### **Support for “slow learners”**

Teachers give extra coaching in their free time without any remuneration. Remedial classes are also held for them.

### **Exposures of students to other institution of higher learning/ corporate/ business house etc**

Students are taken to excursion trips to the Vidhan Sabha, Science City, Parliament House, neighbouring institutions and the university so that they may have a larger picture of various other institutions as well.

#### **Publication of student Magazine:**

The Institution publishes its own magazine ‘Ankur’. The articles reflect the creative abilities of the students, their dreams and aspirations and their achievements as well.

The placement cell has organized with the help of the state owned CITCON several entrepreneurship workshops that has benefitted many students. A few have set up their own enterprises, that includes mobile repair shops to bakeries. Several self-help groups have also held workshops and provided the necessary guidance especially to girls students in setting up of beauty parlours, handicrafts outlets etc.

#### **5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

Workshops by professional entrepreneurship promoting agencies have been conducted.

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

**\* additional academic support, flexibility in examinations**

**\* special dietary requirements, sports uniform and materials**

**\* any other**

To promote participation of students in extra-curricular and co-curricular activities, the Sports Wing and the Admission Committee of the college chalk out the policies and strategies. The Admission Committee makes sure that the students enroll themselves in at least one activity. A number of steps are taken to ensure that the most talented students are picked up by organizing trials in various games at the beginning of the session. A Talent Hunt is organized for all the freshers which is another way of showcasing the speaking, singing, dancing and dramatic skills of the students. Once the Trials and the Talent Hunts are over, the students are enrolled in various committees and coached rigorously in their chosen areas. For this purpose, the institution avails of the services of the extremely talented faculty as well as professional coaches. The policies and strategies of the institution regarding additional academic support, flexibility in examinations, special dietary requirements, sports uniform and Materials can be elucidated in the manner given below:

**Additional academic support-**

- Certification, felicitation
- Special coaching classes and guidance given
- in admission
- remedial coaching
- peer learning

**Flexibility in examinations**

- Exemption from the tests and attending classes

**Special dietary requirements**

- Refreshment during NSS Day Camp is provided to meet their special needs. Sports Officer ensures that the nutrition needs of the sports persons are catered to and they can deliver peak performances.
- The members of the Sports teams are given Refreshment during their practice and performance in competitions.

### **Sports uniform and Materials**

- facilities for more than 10 games and sports activities
- sports kit

### **Any other**

The college is committed to attract students for various extra curricular activities. They are also encouraged to participate in intercollege competitions. Many cultural programmes and competitions like essay writing, singing, dancing, painting, debate, elocution, and poster painting are organised. They also celebrate important days of national and international importance. Students actively participate in various programmes like plantation, Traffic awareness, Seminars and Voting campaigns.

These activities positively impact student's social, physical, emotional and moral development.

By working together the students learn to negotiate, manage conflict and develop other leadership qualities which in turn develop self-confidence, autonomy and respect for other individuals.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central/State services, Defense, Civil Services, etc.**

Session	Sr .N	Exam	Appear ed	Qualifie d
2011-12	1	Central/State Services	122	04
	2	Banking Services	28	Nil
	3	State Education Services	148	12
	4	State Public Service	12	Nil



		Commision		
	5	Police/Defence	22	02
2012-13	1	Central/State Services	139	06
	2	Banking Services	40	01
	3	State Education Services	59	05
	4	State Public Service Commision	08	Nil
	5	Police/Defence	25	02
2013-14	1	Central/State Services	80	Nil
	2	Banking Services	09	Nil
	3	State Education Services	104	04
	4	State Public Service Commision	Nil	Nil
	5	Police/Defence	Nil	Nil
2014-1	1	Central/State Services	114	02
	2	Banking Services	16	Nil
	3	State Education Services	Nil	Nil
	4	State Public Service Commision	06	Nil
	5	Police/Defence	18	02

The college provides coaching to students for appearing in the various competitive examinations by inviting professionals and experts to conduct such classes. Students are trained in Group Discussions and Mock Interviews are also held, Personality Development Classes have also been held by leading professionals in this field.

#### **5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)**

The students have easy access to the following kinds of counseling services:

##### **Academic counseling**

The Admission Committee conducts academic counseling at the time of entry into the college regarding the choice of stream and subjects. Academic counseling is given to the students through various seminars and workshops organized for them.

### **Personal counseling**

Personal counseling is received by the students through teacher. The Principal and Dean Students Council are available in their free time to listen to the various problems of students.

### **Career counselling**

Career counseling is also handled by the Career Counseling Centre and the Placement & Employment Cell. Career/course counseling begins right at the time of admission through the Admission Committee. The teachers guide and direct the students regarding the choice of stream / subjects.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes' detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers ( list the employes and the programmers.)**

The College has a Career Guidance and Placement Cell that helps students to identify the opportunities in the market and provide the necessary inputs regarding industry expectations. It organizes workshops and conducts programmes of Personality Development including Communication skills. It also facilitates the building up of entrepreneurial skills among students by inviting special state govt. agencies who disseminate the latest information and opportunities available in the state with them.

**5.1.10 Does the institution have a student grievance redresser cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

Yes there is a Student Grievance Redressal Cell that functions directly under the Principal. Apart from this there is a complaint Box that is periodically checked to see if any complaint has been registered. The nature of grievances were in regards to drinking water, (malfunction of Aqua Guard), insufficient lighting during late hours of exams (3.00-6.00 pm) representation regarding the increase in the PGDCA seats, unavailability of courses in P.G. Programmes (Physics, Chemistry, Botany and Zoology) and providing the facility of a Girls Common Room. Most of the issues within the Institution's jurisdiction were promptly settled, for the rest the institution has taken up their representations with the relevant authorities.

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment.**

A Committee on Gender issues headed by a Senior Woman Professors and another Committee on of five members are there to take care of issues pertaining to sexual harassment. These two committees have organised lectures from Law Enforcement Agencies, and have also organised Self-Defence Courses for girls in the institution.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

Yes, there is an anti-ragging committee headed by the Principal. A 13 member committee comprising of representatives from the state police department and state administration, Media representative and other stakeholders also keep a close watch on the issue of ragging in the institution, No instances of ragging have been reported during the last four years and even before that.

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

The various welfare schemes available in the institution are announced either, through class room circulation or through the Central Notice Board.

Some of these welfare schemes are as under:

**ACADEMIC;**

- Remedial classes for slow learners
- Book bank for the needy students
- Counseling by Placement Committee and ensuring participation in workshops or programmes organised by it.
- Personality Development Programmes
- Providing Professional Coaching for Competitive Examinations.
- Membership in the College Spoken English Club and organising workshops for improving their Communication skills in English.
- Motivating Students to learn English through a close knit whats ap group which regularly posts study materials for self learning.
- By maintaining a knowledge corner which is regularly updated.

**CULTURAL & SPORTS:**

- Providing the services of coaches to sports persons.
- Organising special training camps for participation at university or State National Level.
- Providing special diets during such training camps.
- Providing special refreshments to students participating in cultural activities.
- Providing the services of choreographers, musicians, and accompanists for performing on stage.
- Providing Refreshments to NCC Cadets and NSS volunteers.

**SOCIAL AND FINANCIAL:**

Timely disbursement of scholarships made available by various central & state Govt. agencies.

**HEALTH:**

Medical check-up of NCC cadets prior to enrolment, free dental check up. Blood Grouping. Sickle cell test.

**GRIEVANCE REDRESSAL CELL**

The college has a grievance redressal cell

## **WOMEN EMPOWERMENT CELL:**

Organising various activities especially targeted for empowering women.

## **STUDENT COUNSELLING SUPPORT:**

### **5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and Infrastructure development?**

An Alumni Association was constituted on 29-5-15 and as per the provisions of the Chhattisgarh Society Registration Act 1973 the following members have been incorporated in the Alumni Association.

Designation	Name
PATRON	Dr.(Smt.) RADHA PANDEY
CO-ORDINATOR	Dr.(Smt)AMRITA S KASTURAY
MEMBER	SHRI SURJEET DAS
MEMBER	SHRI KAMAL KISHOR SHARMA
MEMBER	SHRI MANISH AGRAWAL
MEMBER	SHRI SATYA NARAYAN PATRO
MEMBER	SHRI SUNIL TURAKHIYA
MEMBER	SHRI VIKRAM SINGH RAJPUT
MEMBER	KU.SANDHYA RANI NETAM

### Contribution of the Allumne towards the growth and development of the institution:

- The present Janbhagidari President Mr. Vipin chandrakar is a former student of this institution. He presides over the meetings of the Samiti and takes positive steps towards its growth and development.
- Alumni members proficient in their own fields like in music, sports, academics, NCC have maintained a close relationship with the institution and have extended their support whenever their services have been required.
- Provided sponsorships for some college activities as and when requested to do so.

Some Prominent Alumni Members are:

1. Surjit Das (Gen Manager)
2. Manish Agrawal (Entrepreneur, Social worker)

3. Dr. Abhay Rathore (Asst.Professor)
4. Dr. Kamlesh Shrivastav ( Asst.Professor)
5. Sujit jain (Entrepreneur)
6. Kamal Sharma (Journalist)
7. Rajesh Baghel (Businessman, social worker)
8. Ravindra Bhariya (State Police Deptt)
9. Rajiv Banerjee ( US based IT Professional)
10. Sanjay Turakhiya (Businessman)
11. Surendra Kapoor ( Social worker, Businessman)
12. Vikram Rajput ( Ex Cadet,educationist)
13. Bhagwan Singh Rajput (Educationist)
14. Anand Tamrakar (Educationist)
15. Mirza Merhmood Beig (Sports person)
16. Chanchal Parakh (Businessman)
17. Nilesh Jain (Businessman)
18. Awadhesh Shukla(Ex Cadet, Ex Indian Army)
19. Santoshi Mishra (Danseuse)
20. Harshit Pandey

## **5.2 STUDENT PROGRESSION:**

**5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

The percentage of students progressing to higher education or employment (for the last four batches) have been highlighted here in:

<b>Student Progression</b>	<b>English</b>	<b>Sociology</b>	<b>History</b>	<b>Economics</b>	<b>Pol Science</b>	<b>Cmmerce</b>	<b>Mathe matics</b>
UG to PG	25%	80 %	20%	60%	50%	60%	60%
PG to M.Phil	--	----	--	---	---	--	--
PG to Ph.D	--	----	--	---	---	--	--
Employed Campus selection other than campus	--	--	--	--	--	--	--

**5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.**

S N	Course	College Pass %			College Pass %		College Pass %			College Pass %			
		2011-12			2012-13		2013-14			2014-15			
		App	Pas s	%	A pp	Pas s	%	App	Pass	%	App	Pass	%
1.	BA I	129	70	54.26	206	79	38.34	231	124	53.68	244	159	65.16
2.	BA II	51	36	70.58	89	43	48.31	87	78	89.65	143	130	90.90
3.	BA III	111	70	63.06	52	52	100	52	49	94.23	120	113	94.16
4.	BSc I	69	32	46.37	85	20	23.52	107	46	43.00	120	43	35.83
5.	BSc II	28	18	64.28	38	35	92.10	20	19	95.00	42	26	61.90
6.	BSc III	17	10	58.82	20	20	100	46	41	89.13	24	24	100
7.	MSc II Maths	03	03	100	17	17	100	17	14	82.35	18	07	38.90
8..	MSc IV Maths	03	03	100	03	03	100	16	07	43.75	18	12	66.66
9.	BCom I	118	29	24.57	174	87	50	280	124	44.28	251	169	67.33
10.	BCom II	65	48	73.85	48	48	100	107	62	57.94	139	109	78.41
11.	BCom III	39	39	100	79	76	96.20	77	74	96.10	108	107	99.07
12.	MCom IIsem	28	28	100	55	55	100	58	54	93.10	68	65	95.60
13.	MCom IVsem	58	58	100	26	26	100	49	46	93.88	53	47	88.68
14.	MA(Soc)II	02	02	100	05	05	100	03	03	100	09	07	77.80
15.	MA(Soc)IV	05	05	100	02	02	100	05	05	100	03	03	100
16.	MA(Hist)II	06	06	100	02	02	100	06	06	100	01	01	100
17.	MA(Hist)IV	03	03	100	05	05	100	02	02	100	06	06	100
18.	MA(Eco)II	19	19	100	13	13	100	16	15	93.75	04	04	100
19.	MA(Eco)IV	03	03	100	15	15	100	13	13	100	16	13	81.25
20.	MA(PolSc)II	08	08	100	08	08	100	13	13	100	09	09	100
21.	MA(PolSc)IV	03	03	100	06	06	100	09	09	100	12	12	100
22.	MA II English	--	---	---	--	---	--	--	---	---	04	04	100
23.	PGDCA	--	---	---	--	---	--	28	28	100	45	45	100

### **5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?**

The institution facilitates student progression to higher level of education by motivating them through the success stories of their peers and others who have attained employment through the development of the necessary skill for it. The college placement Committee also conducts various programmes to motivate students and provides them with the available information regarding employment notices or vacancies.

### **5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

The special support provided to students who are at a risk of failure and drop out are as follows:

- By organizing remedial courses for weaker students
- Offering stipends/scholarships to the needy students.
- Issuing books from book bank to the needy students.

## **5.3 STUDENT PARTICIPATION & ACTIVITIES**

### **5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

#### **List of range of sports.....**

Dr. Khubchand Baghel Govt. P.G. College, Bhilai-3 occupies an enviable position in the State in the area of sports as year after year it has produced athletes & sports man of high calibre who represented the institution at various state, University and National level competitions over the last four years. The state level and university softball team has exhibited predominance of players selected from this institution. The Institution on an average hosts at least three inter-collegiate tournaments, and on the basis of



short listing and trials conducted during the months of July August. Dr. Ramesh Tripathi our sports officer selects various teams.

The sequence of participation of different sports competitions are usually in this order:

1. Inter college
2. District level competition
3. State Level
4. University/National level.

The Sporting activities are conducted as per the Academic Calendar issued by the Department of Higher Education and in co-ordination with the lead college Govt. V.Y.T. P.G. College, Durg an A accredited institution of our district. This lead college holds periodic meetings of Sports Officers for the smooth conduct of sporting events in the district. Our College also participates in the competitions of Pt. Ravishankar Shukla University for the forming of the university team.

The thirteen acre campus has a spacious playground for outdoor games like football, Kabaddi, Kho-Kho, Cricket and Indoor games like table-tennis, badminton, chess, carrom etc are held within the college campus.

#### **Cultural and Extracurricular Activities:**

Cultural and Extracurricular activities are conducted as a part of the Youth Festival programmes for shortlisting students for the university to participate in the Inter University meet. It is again conducted usually during the month of December as a part of the Annual Gathering Programme. The various activities include Quiz, Debate, Extempore, skit, painting, Rangoli, Poster making Music, Dance etc. Students shortlisted for each category get an opportunity to compete at the university level. In the session 2014-15 the Institution Union President Ankit Chandrikapure found a place in the Debating team of the university that participated at the Eastern Zone Inter University Meet at Shantineketan. Students who participate at the National State and University Level are given special incentives by the institution as well as by the university.

**SESSION 2011-12**

<b>GAME</b>	<b>All India Inter university/National</b>	<b>State Level</b>	<b>Any other</b>
Kabaddi (Boys)	1. Sameshwar Kumar, MA Prev 2. Tijendra Kumar, BA I	1. Sameshwar Kumar, MA Prev 2. Tijendra Kumar, BA I 3. Punit Ram Yadav, BAI 4. Sanjay Kumar, BA I 5. Sundresh Kumar, BA I	---
Kabaddi (Girls)	-----	1. Ku. Kalpana, BA I	District Level Runners up in Kabaddi (Boys) and Cricket
Table Tennis	1. D.Hemant, MCom Prev	1. D.Hemant, MCom Prev 2. Bhushan Kosekar, MA Prev 3. Ranveer Kumar, BCom I	
Softball	1. B.Rudrapati, BCom I 2. Kumar Soni, BA I 3. Dhanu Chand, BCom II 4. Rakesh Kr. Dhruv, BA I	-----	Hosted intercollegiate Kabaddi Tournament (Men)
Atheletic	-----	1. Subhash Kumar, BAIII	
Chess	---	1. Ku. Reeta Dhuri, BAI	

**SESSION 2012-13**

<b>GAME</b>	<b>All India Inter university/National</b>	<b>State Level</b>	<b>Any other</b>
Kabaddi (Boys)	-----	1. Chhabi Lal, BA I 2. Narendra Kumar, BA I	Organisers of Intercollegiate Kabaddi and Boxing Tournaments
Table Tennis	1. Bhushan Kosekar MA Final	1. Bhushan Kosekar MA Final	
Softball	1. B.Rudrapati, BA I 2. Bholu Kumar BA I -----	-----	Runners up intercollege softball

**SESSION 2013-14**

<b>GAME</b>	<b>All India Inter university/National</b>	<b>State Level</b>	<b>Any other</b>
Kabaddi (Boys)	-----	1. Ishwar Lal, BCom I	

<b>Softball</b>	1. B.Rudrapati, BA II (Bagged the CG Govt.'s best sportsmen award for the session 2013-14) Also participated in the senior national team	-----	Organised (a) District level handball (b) Intercollege Boxing
<b>Boxing</b>	2. Dhanu Chand, MA Ist Sem 3. Sumeet Rawte, BA I		Winners of intercollege softball
<b>Chess</b>	1. Suresh, BA I 2. Sunil Ku Sharma ,MCom Ist 3. Rajesh Kr. Chandel BA I 4. Dinesh Kr. Yadav. BA I	1. Ku. Reeta, MA Ist Sem	Winners of State Level Handball
<b>Handball</b>	----	1. Ku. Kirti, BA I	
<b>Swimming</b>	1. Dineshwar, BA I	-----	
<b>Cricket</b>	-----	1. Dhanu Chand, MA Ist Sem	Winners of intercollegiate Boxing
<b>Atheletics</b>	-----	1. B.Rudrapati, BA II	

### SESSION 2014-15

GAME	All India Inter university/National	State Level	Any other
<b>Kabaddi (Girls)</b>	-----	1. Ku Jagriti Kose, BA I	
<b>Softball</b>	1. B.Rudrapati, MA IInd Sem 2. Deepak, BA I <b>(Deepak Kumar received the best sportsman award declared by the Govt.of Chhattisgarh for the session 2014-15)</b> <b>This duo also represented Pt.R.S.S.U.Raipur in the All India Softball Championship and were part of the senior national Softball team.</b> 3. Dhanu Chand, MA III Sem 4. Rakesh Dhruv, BA I 5. Sumeet Rawte, BA III 6. Sarang Netam, BA I	-----	Organisers of intercollegiate Softball Organisers of intercollegiate Boxing Organisers of Intercollegiate Kabaddi (Women)
<b>Chess</b>		1. Ku. Reeta, MA III Sem	Winners of intercollegiate Softball
<b>Football</b>		1. V.Eshwar Rao, BAIII	

<b>Atheletics</b>		1.B. Rudrarpati, MA II Sem	
<b>Handball</b>		1. Deepak Kr. BA I	

**5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**

Youth Festivals are organised every year. The institution tries to ensure student participation in the maximum number of events so that the youth get an opportunity to display their talents in the fields of culture, literary and fine arts.

Achievement/Participation of Students in district/University cultural competitions

SESSION 2012-13		
EVENT	Names of Participants	Level of Participation
Light Music	Ku Surbhi Linhare	University
SESSION 2014-15		
EVENT	Names of Participants	Level of Participation
Debate	Ankit Chandrikapure	Inter University

**5. 3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

A mechanism to obtain feedback from students is being incorporated so that the data may be used to improve the growth of the institution. Exit level

feedback from graduates are collected by the IQAC. The PG Department also takes feedback to further improve the performance and quality of the institutional provisions.

Based on feedback obtained from students the Institution has started job oriented courses like the PGDCA and has recently applied for a course in Diploma in English offered by the Pt. R.S.S.University, Raipur.

**5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.**

The college publishes its annual magazine 'Ankur'. An editorial board guides the students in the expression of their literary skills. Various departments also take initiative in this and conduct departmental competitions. The shortlisted articles/poems/literary pieces find place in the display boards.

**5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

The formation of a students' Union took place for the academic session 2014-15, after a gap of 10 years. The students' union comprises of (a) Students' council, which is an elected body, and the (b) Activity societies which is a nominated body.

Representatives of the Students' Council and Activity Societies help to conduct various activities like sports, literary, co-curricular activities and act as a bridge between the administration and the students.

The Annual Gathering is the mega-event the organization of which is taken up by the student council and the different teams designated by them. This is an opportunity for them to display their leadership skills. Fundings are all made by the Institution as per the provisions laid down by the Government.

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

Various academic and administrative bodies which have student representation:

**Amalgamated Fund committee**

**Sports committee**

**Janbhagidari committee**

**Library Advisory committee**

Academic: Activity Societies/Literary Societies/College Magazine Editorial Board

Activities:

Organisation of different functions by students

Organisation of Excursions and study tours

Organisation of Plantation, Swachhata (cleanliness) Drives

Blood Donation/ Awareness on social Issues.

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. Any other relevant information regarding student support and progression which the college would like to include.**

The college Alumni meet once a year and are appraised of the developments of the institution. Many of the former students contribute directly in providing constructive suggestions as they are members of the Janbhagidari Samiti. Former alumni members proficient in their own areas also guide and motivate the students presently enrolled. Many by virtue of their present positions are role models for the present generation of students. This is especially so for the NCC cadets as many of the former cadets are in the Defence Services and often come and motivate them for taking up a career in the Defence Services.

## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 Institutional Vision and Leadership**

**6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

#### **Our Vision:**

To become a pioneering institution in this state with an aim of empowering students with education and helping them develop into responsible citizens with sound moral and ethical values and providing them the intellectual stimulus so that they can prove their worth in the cause of society and the country as a whole.

#### **Mission:**

- To present a larger picture of the world by imparting an education that will not only be in consonance with gainful employment but also make up for areas neglected or overlooked in the past, so that the students march off into the world laden with a sense of confidence, vigour and enthusiasm to meet its challenges.
- To create a teaching learning environment that is in consonance with the pursuit of knowledge and the building up of corresponding skills.
- To acquaint the students with the development of education and to incorporate such developments in the curriculum.
- To focus in the area of personality development of each student and to inculcate a positive attitude by developing leadership qualities in them.
- To provide opportunities to the underprivileged sections of society and to help them grow.

- To foster spirit of co-operation and mutual respect of each other.

The vision and mission statements have been framed with the singular aim of meeting their regional needs and expectations. As the students seeking admission here come mostly from the rural areas and also belong to the underprivileged section of society, it becomes our foremost duty to make higher education accessible to them.

The mission objectives aim to translate into action the national policies on higher education, so that there is not only a significant increase in the number of students receiving higher education but also a veritably improvement in the standard of living of mostly the first generation of students receiving it. The Institution thereby identifies such areas that have to be focused on and works on it so that the students can meet the future challenges.

The vision for the future is for further orientation of students in the broader areas of personality development.

### **6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

The Ministry of Higher Education, Chhattisgarh Government headed by Secretary & Commissioner at state level and Pt. Ravishankar Shukla University, Raipur Headed by Vice Chancellor looks after the affairs of two hundred forty educational institutions in the State and keeps alive the spirit of healthy competition and creates the environment of growth as per the National and International Standards.

At all level of HEI several monitoring bodies i.e. RUSA, SQAC, IQAC, UGC, DCDC, GAD, Executive Council and Audit Dept. etc are functioning with the following goals and perspective:-

- It is Progressive in vision and dynamic in working. It keeps abreast of the latest developments in the field of education and techniques of management and delivers the same to members of the institution through its various orientation programmes.
- It keeps the channels open with the institution through its head and through visits to monitor the implementation of its quality policy and plans.



- Following the guidelines of the HEI Authorities, the principal and the faculty work on the details of the policy and chart out plans – both long terms as well as short term to achieve the goals.

### **6.1.3 What is the involvement of the leadership in ensuring?**

- **The policy statements and action plans for fulfillment of the stated mission**
- **formulation of action plans for all operations and incorporation Of The same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

#### **The policy statements and action plans for the fulfilment of the stated mission is translated into action by**

- Meetings and briefings by the Principal of the Institution at the beginning of the academic session highlighting new programmes and policies that should be incorporated during the session.
- By reiteration of the stated Vision, Mission and objectives of the Institution and motivating faculty members for their active role in it.
- By enumerating ways and means and by providing guidance for achieving the goals and objectives of the institution.
- Aided by the JBC and with staff participation the Head of the Institution plays a key role in the governance and management of it. With the help of the Academic Council, IQAC and other bodies, the Principal coordinates, executes and implements the institutional plans.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:-

The IQAC plays a leading role in the formulation of action plans. The Academic calendar is adhered to and consequently academic programmes, co-curricular activities and sports are conducted. The delegation of duties to respective faculty members is done in accordance to their expertise and interest. Improvement in academic process is ensured through participation in Seminars and conferences.

### **Interaction with Stakeholders:**

The college makes efforts to interact with Stakeholders namely students, parents, alumni and local bodies. The students especially the representatives of the student council play a prominent role in bringing up the view points of the student community.

### **Proper support for policy and planning through need analysis, research inputs and consultations with the Stakeholders:**

- It is through the interactions with stakeholders, policy makers and other experts from the field of academics, that the institution generates the support for policy and planning.
- Workshops, conferences and seminars provide the necessary inputs which are then analysed and implemented according to the regional needs.

### **Reinforcing the culture of Excellence:**

The institution channelises its efforts in creating a culture of excellence by keeping the faculty abreast with the recent trends in teaching, learning and evaluation. The various academic programmes organised in the institution have given the faculty members an idea of the excellence they must aspire for.

### **Championing Organizational Change::**

The Principal invites proposals for new programmes. In the last two academic sessions PGDCA and M.A.(English) has been introduced. Proposals for starting M.A.(Hindi), Diploma in English, A Certificate course in Fashion Designing have been sent for the forthcoming session. Apart from the Academic Bodies like the IQAC, RUSA, Career Advancement Cell, a total of 38 committees are presently working in synergy to bring the requisite changes in the organisation.

### **6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

As the institution works on the participative and democratic principle of management, it frames all its plans & policies with consultation of the Academic Council, IQAC and other committees. At the time of the

execution of its policies & plans, all the staff members & students are involved. Outcomes & reviews are studied and changes for the improvement where required are incorporated in the system.

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

Interactions/Meetings of the Head of Institution with the top management provide the guidelines for the plans and policies that are to be implemented. The Principal communicates such information through staff meetings. The role and responsibilities are further discussed and elaborated.

**6.1.6 How does the college groom leadership at various levels?**

The different committees constituted by the Principal reflect a judicious mix of senior and junior faculty members. This is conducive to the growth of leadership as the taking on of newer responsibilities prepares them for newer challenges. The institution also tries to give exposure to the faculty members by sending them to different meetings, workshops or institutions.

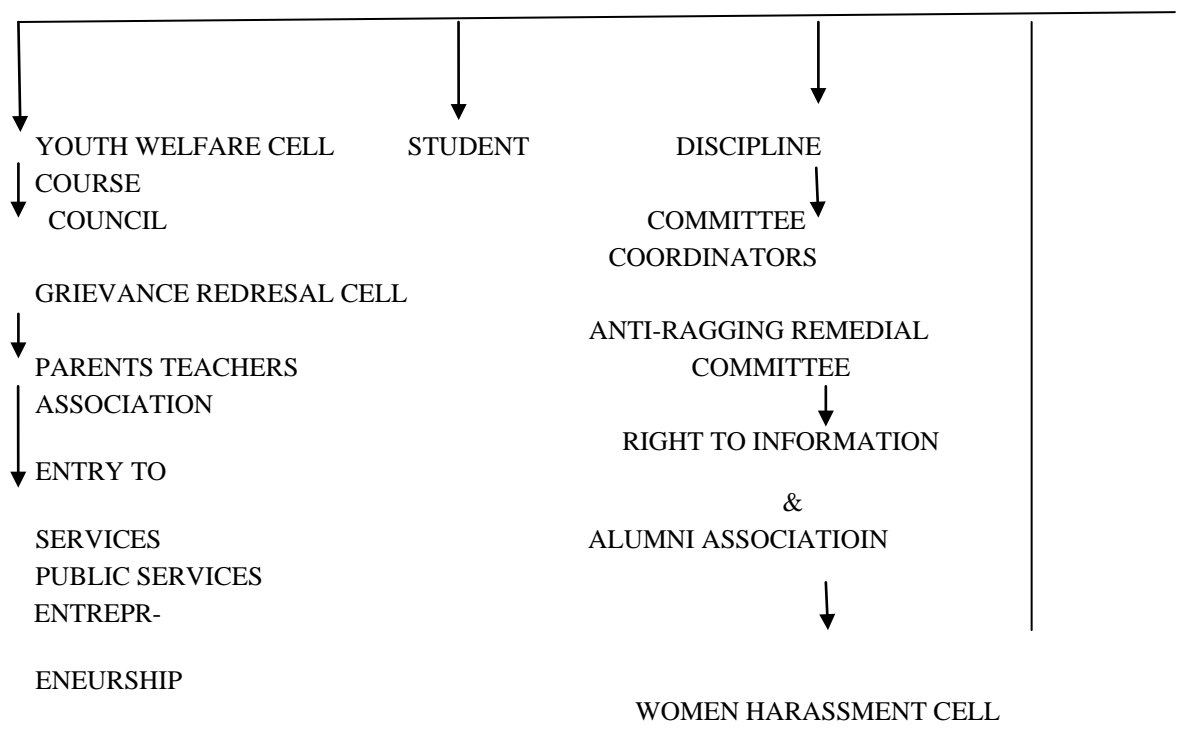
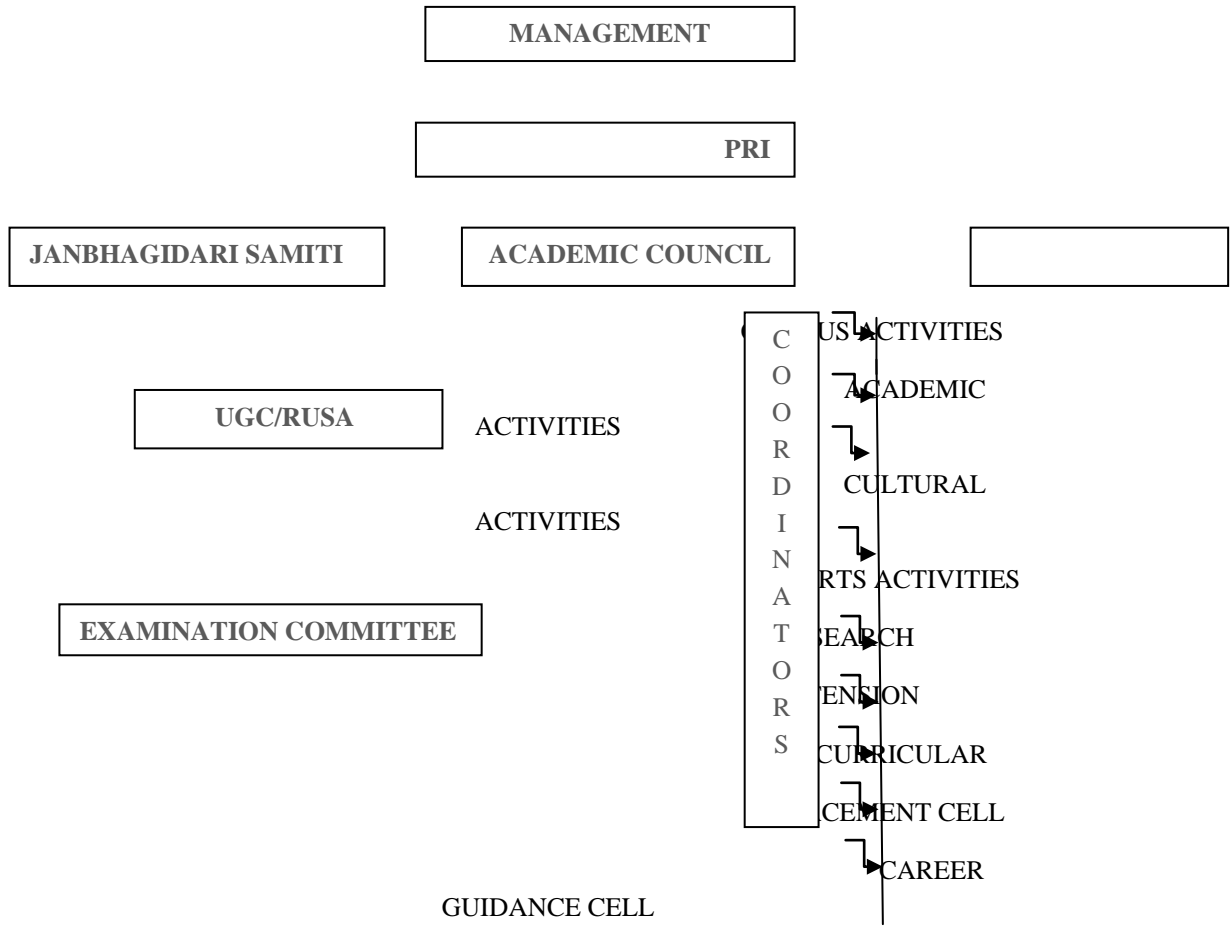
Faculty members also try to inculcate leadership among the students by delegating them responsibilities in organising various events throughout the session.

**6.1.7 How does the college delegate authority and provides operational autonomy to the departments/units of the institution and work towards decentralized governance system?**

The various committees, departments, activity societies function independently as well as collectively under the leadership of the Principal who reviews their work from time to time. The Heads of Departments and Committee heads work keeping in mind the institutional objectives.

**6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

The institution gives the freedom to each Department and Committee to work on its own keeping the institutional objectives in mind. It operates through a structured organization. The following chart represents the organisational structure.



## **6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT**

### **6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

The stated quality policy is formulated on the vision and mission on the institution on which is based the different activities of the institution.

The Quality Policy statement of the institution is:

To provide an education that will not only lead to gainful employment but will also help them develop into responsible citizens. The institution also aspires to give equal opportunities, nurture creativity and develop critical thinking so that they may contribute to the nation's growth by proving themselves to be quality human resources.

The policy details are highlighted repeatedly in meetings before and at the end of each academic session so that the policy statements remain steadfast in the organisation of all activities by the faculty.

The performance of the students is reviewed at the end of each term and remedial, tutorials are conducted for their improvement.

### **6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

The Head of Institution holds meetings with all Heads of Departments to chart out plans for development for the forthcoming academic session. For formulating any plans the various schemes of UGC and guidelines from the Department of Higher Education and the University are studied. Detailed plans are discussed and proposals for the starting of new courses are forwarded to the concerned authorities. The Institution proposes to increase the number of seats in the various undergraduate programmes, start a course in Diploma in English, improve the communication skills of students, start a certificate course in Fashion Designing and a Post Graduate course in Hindi Literature, Chemistry and introduce Geography as a subject

in the undergraduate programme. The Certificate and Diploma course have been proposed under Self Financing Scheme

### **6.2.3 Describe the internal organizational structure and decision making processes.**

The college has developed efficient internal coordinating and monitoring mechanisms. In cognizance with the educational needs and demands of the nation in general and beneficiaries of the college in particular, the goals are set through collaborative and collective efforts of various components of the institution. Thereafter, the responsibilities are assigned to individual teachers and departments. At this juncture, the coordinator of IQAC plays significant role along with the Principal to monitor the progress and carry out the work. Wherever required, the information and expertise from external agencies is sought by the coordinator. In fact, the resources of the college, both human and infrastructural, are readily made available for the convener and the teachers concerned to carry out the programme/project successfully. After the target is achieved by the dedicated effort of the faculty subsequent monitoring by the administration, the response of the beneficiaries of that project is taken as a measure of its success.

The college has a democratic set-up, where each unit is given fullest freedom to innovate and plan its perspectives of development, yet it operates through a structured organization for disciplined and smooth functioning. The line of hierarchy is maintained and the code of conduct is implemented to bring harmony and unity in its various cells.

#### **Structure and Functioning of various academic and administrative bodies of the institution**

##### **Janbhagidari committee-**

The Janbhagidari Samiti is headed by a President. A member of the district administration officiates as Vice President. The Principal of the Institution is the working secretary of the Janbhagidari Samiti. In addition to this there are 28 members from different fields of expertise in the Samiti. The Samiti plans growth of the institution, Introduces new programmes, decides the

Janbhagidari Fees to be charged in each session, Number of seats , appointment of teachers & their salary It also takes decisions regarding Infrastructural development. .

### **Staff Council**

The Principal and all Heads of departments, staff members including the librarian and sports officer constitute the staff Council .The council plans strategies to seek all round growth of the institution and monitors implementations of the growth strategies .It plans for introduction of new courses, revises existing courses and syllabi in consultation with subject teachers and subsequently forwards the proposals to the bodies concerned. It also discusses the team-wise teaching plan and ways and means to improve academic standards in different streams. Meetings held and decisions taken in the last four years:

- Followed university calendar and achieved vision, mission and goal of higher education by hard work and devotion for job.
- The Council, along with the Admission Committee reviewed admission and studied subject trends among the students.
- It viewed faculty requirement, number of posts required in different departments and facilitated the administration to make fresh appointments.

### **Internal Quality Assurance Cell**

The IQAC cell is headed by Prof. Amrita S Kasturay Head of the Department English. The cell evolves strategies for quality enhancement and quality sustenance of the institution and its programmes. Quarterly meetings held to adopt ways and means to improve quality in academics, sports, cultural activities and in over all administration. Action plans are drawn prior to the beginning of the session and efforts are made to execute the plans.

### **Major decisions and initiatives taken by the cell**

The cell planned a 28 point action plans for 2014 -15 which emphasized the following:

- To sensitize the students to the needs of community and to generate market skills, communication skills, self - employment and employability.
- Through institutional programmes the cell proposed to generate positive thinking and a neat work culture among the faculty, the staff and the students.
- It also had a view of the requirements of staff and students in terms of teaching aids, equipment, machines, books and journals and accelerated administration machinery to meet the demands in a given time frame.
- It supported research by the faculty.
- In consultation with the sports faculty and Youth Welfare committee, it chalked out strategies for further improvement in sports and cultural activities.
- The cell proposed awareness programmes for students to install in them a sense of responsibility for the under-privileged sections of the society.

### **Admission Committee**

Along with the Principal, the committee has on its panel a senior teacher as its convener and members of the teaching faculty supported by two members of clerical staff. It frames effective admission policies and monitors admission of various classes in the beginning of the session as per the rules of the university. It also monitors the strength of the students in various subjects, keeping a close watch on the admission per day, and manages change of faculty and subjects of the students within a month of the admission.

### **Meeting held and decisions taken**

In its meeting, held in June every year, after taking inputs from various faculties as per university norms, it reviews the availability of seats in each stream and frames the policy to select candidates on basis of merit in professional courses and first come-first serve policy in other courses. . It reviews the strength of the students in various subjects and accordingly sets guidelines for next year's admission.



### **Time Table Committee**

This committee headed by convener tabulates a student/teacher-friendly time-table with the help of various Heads of departments for the smooth functioning of the college. Centralized Time-Table is prepared in the month of June. After admission, the time table committee keeps a watch at least for one month to rule out all clashes in the time table and change of lecture theatres and rooms as per the strength requirement.

### **Examination Committee**

There are three examination controllers for the university annual examination supported by other staff members to conduct examinations of all the streams:- Arts, Commerce and Science. The head of the examination committee along with other members of the committee is responsible for the holding of unit, terminal and other internal examinations. .

In the meetings held in August every year, decisions are taken regarding the conduct of internal examinations as per the academic calendar circulated by the university. The principal as senior superintendent of the university annual examination holds a staff council meeting prior to the start of the university examinations to apprise the staff of the code of conduct to be strictly adhered by all.

### **UGC Committee**

The UGC committee is headed by Dr. Smt. Namita Guha Roy who is assisted by Shri D.R.Shrivastava Asstt. Professor, Department of Chemistry and Dr. Maneesh Kalra, Asstt. Prof. Physics. The committee prepares proposals according to UGC schemes after taking inputs from the departments concerned. It also attends Interface meetings along with the Principal in UGC office. The following proposals were prepared by the committee and approved by UGC.

A) In 11<sup>th</sup> UGC Plan the committee had prepared the proposal under different schemes and the UGC approved it under 14 merged developments Grant.

B) In 11<sup>th</sup> UGC Plan the committee had prepared the proposal and the UGC approved Rs 29, 50000 under Additional Grant Grant.

C) In 12<sup>th</sup> Plan the committee had prepared the proposal of about Rs. 1,18,00000/- for UGC General development Grant and submitted to UGC.

D) Under the supervision of UGC Committee different proposals for seminar and workshop has been approved. In the session 2014-15 seminars proposals of 05 departments has been sanctioned and organised successfully.

### **RUSA**

RUSA committee was formulated as under Govt guidelines. The committee is headed by Dr.Smt.Amrita S. Kasture. Proposals for various infrastructural development, equipments books etc. has been forwarded by the institution. In the first phase Rs 1.00 Crores has been sanctioned for additional rooms. The process of construction has been initiated by state PWD.

### **UGC Allocation in 11<sup>th</sup> Five Years Plan & UGC Proposal for 12<sup>th</sup> PPlan**

SN	Proposal	Amount (allocated by UGC)
1	Construction of women's hostel under special scheme during XI plan	NIL
2	Play Field	NIL
3	Additional Grant	2950000
4	Seminar	670000
5	MRP-	Nil
6	General Development	900000
7	12 <sup>th</sup> Five years plan proposal	1850000
8	RUSA Scheme	Rs 10000000 (01 Crore) has been allocated for construction of Additional class rooms The work is under process by State PWD.

**6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

- **Teaching & Learning**
- **Research & Development**

- **Community engagement**
- **Human resource management**
- **Industry interaction**

## **Teaching and Learning**

Effective transaction of the teaching-learning process is arrived at by:

- (A) Making contractual/Janbhagidari appointments when posts are vacant, so as to ensure the smooth running of classes.
- (B) By providing the requisite support to the faculty for professional development.
- (i) To undergo orientation/refresher courses
- (ii) By providing in-house training in ICT to augment their teaching skills.
- (iii) 07 faculty members have received their Ph.D. degrees during this period of assessment 02 faculty members are at the finishing stage of their Ph.D's.
- (iv) To organize and participate in National and International Seminars.

### **Research and Development:**

- Research and Development is promoted by the principal with the UGC Committee that provides information about various projects and research schemes currently available.
- One of our teachers is engaged in Minor Project and two teachers have submitted their minor projects.
- One faculty members is guiding research work in Hindi.
- National Seminars, Inspire Programmes, and Workshops have been conducted to promote the spirit of research among students and teachers.
- Eminent scientists have come here in the last three years which has been a source of motivation for all.
- The college has the INFLIBNET facility and faculty members can access on-line journals to keep abreast with the latest trends in research.

### **Community Engagement:**

The college has two units of the NCC (Army Wing), one SD for Senior Division Boys and one SW Senior Wing for Girls. The SD Wing is under a commissioned NCC officer of the rank of a Captain while SW unit is under

the command of Caretaker officer. Both the units have a sanctioned platoon strength of 54 and 53 respectively.

Two NSS unit function under two regular programme officers and the strength of enrolled volunteers in the unit is 200. A Red Cross society also contributes along with the NCC and NSS units in conducting extension activities in the institution.

The various outreach programmes sensitizes the student community towards their responsibility to society at large. It creates a greater bond between them and the essential social values are reinforced through such extension activities. The various activities conducted by these units are:

- Blood Donation Camps
- Tree Plantation drives
- Visit to old Age Homes
- Visit to hospitals
- Distribution of uniforms and books in schools to needy students.
- Organising Rallies/Awareness Programmes on issues like HIV/AIDs/Drug Addction, Female Foticide, Cleanliness etc.
- Observation of various days like International AIDS day.

### **Human Resource Management:**

This is principally catered to by the Head of the Institution who provides the atmosphere congenial for the growth and development of the members of the organisation.

Any grievance brought either verbally or in writing is promptly settled. There is also a system of staff appraisal that is annually completed and observed.

### **Industry Interaction:**

- Industrial visits are organised.
- The institution mainly focuses on the development of entrepreneurial skills among students and as such the institution has hosted several such workshops by liaisoning with various organisations of the State Govt.
- Self-help groups have also conducted workshops on Food Preservation and self-grooming courses for girls where not only the students but even women from the neighbourhood have benefitted.

**6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The Head of the institution, who plans, implements and monitors all the institutional programmes along with various academic & co-academic bodies, keeps in touch with the management through correspondence and presentation of reports in the management meetings. She also sends written reports of the growth of the institution and its achievements in various fields, term wise and annually. College publications, information brochures, emails, newspaper reports and college web sites too keep the information channel open.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

The management encourages and supports involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes.

- Through delegation of responsibilities to staff members who have the expertise and know how of delivering their bits in the area chosen for them..
- Through a constant feedback and an appraised system of the work delegated.
- By providing a congenial atmosphere where each is allowed to grow and exhibit his potential to the maximum.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

Some of the resolutions made by the Management Council (Janbhagidari Samiti) are as follows:

1. The issue of laminated I-Cards to all students.
2. The installation of Water Purifier System for students.

3. The construction of a sports room and a hall from the J.B. fund.
4. Construction of Car Parking in the parking ground in the college,
5. The broadening of the road in the cycle stand of the college.
6. Availabiliaty of funds from the J.B. for painting/colouring of college premises.
7. Increasing the Janbhagidari Fees by Rs. 30/- per students.
8. To start a college Canteen.
9. Appointment of a gardener and a Gaurd at the institution.
10. Increasing seats in PGDCA.
11. Sending requests for donation of computers to PSU's like NHPCL.
12. Installation of window cooler in the Computer Lab.

The resolutions taken have been implemented. As per the directives of the government 40% of the estimated amount for construction work has been transferred to the P WD

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

Yes, the affiliating university does make a provision for according a status of autonomy but it will take some more time for opting for such status.

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

The Grievance Redressal is taken care of by the Principal, the Anti-Ragging committee, the Discipline Committee and the Students Wefare Society. The Professor In-charge Sudents Union also plays an active role in the setting of grievances, especially brought by members of the student council. With the holding of college election from the session 2014-15 after the gap of 8 years activities of the students' council has increased. Grievances pertaining to the conduct of elections etc as per the university ordinance are promptly settled by the nominated members of Grievance Redressal Cell. A

Suggestion/complaint box is also installed in the campus for students to put in their grievances in writing. The Grievance Redressal Cell works directly under the Principal and finds solutions to matters ranging from classroom teaching to administration.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

No, there is no court case filed by or against the institute.

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

Based on discussions with the students, faculty and other stakeholders

- New courses have been applied for: Certificate course in Fashion Designing, Diploma in English, and MSc. in Chemistry & M.A. in Hindi.
- Initiation of Personality Development classes for students. A spoken English club has been formed.
- Special coaching for sports and cultural activities. A 03 week workshop was conducted by the Dept. of English named 'Rang Jhanjhar' where students were trained in folk dance, folk art and folk music of Chhattisgarh. The shortlisted cultural items were staged for the students on 13<sup>th</sup> Feb. 2015, so that they may feel proud in the heritage and culture of their state. The workshop was conducted helping in mind the expression of interest displayed by students regarding such guidance.

## **6.3 FACULTY EMPOWERMENT STRATEGIES:**

### **6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff.

- Faculty members are encouraged to participate in Orientation and Refresher Courses conducted by Academic Staff Colleges to upgrade their knowledge and skills.
- Duty leaves and other incentives are given for attending these programmes.
- Computer orientation programmes are conducted for non-teaching staff so that they may be skilled to bring a positive improvement in their office work.
- Faculty members are encouraged to submit proposals for seminars/conferences/workshops. They are also encouraged to work on projects available under the UGC schemes.

### **6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

The institution encourages its faculty members to make use of the resources available and provides duty leave to members who are invited to deliver lectures at different prestigious like the Academic Staff College.

The organisation of National Workshops and Seminars also creates an academic atmosphere in the institution and thus help faculty members to get updated.

The Institution also organises awareness Programmes on Gender and Health Issues by inviting prominent figures in these fields.

### **6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better Appraisal?**



The college uses self-appraisal method and evaluation by students as well as feedback to improve teaching and research of the faculty. Self-assessment proformas, prepared as per the guidelines of UGC are filled by each and every member of the faculty at the completion of every session. This exercise makes every individual alert and motivates him/her to upgrade teaching and research. Students' response too scans the strengths and weaknesses of individual teachers and gives direction regarding what more is required in teaching.

As far as evaluation by peers is concerned, it is done mostly verbally and informally but proves to be motivating and encouraging. However, Heads of the departments are formally involved in checking and verifying the authenticity of the self-appraisal by the faculty members. Service of the faculty and other staff is evaluated on the spot by observation and if need be, is reported to the Principal and when required, action is taken for improvement.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

- The review of the performance appraisal facilitates the management to decide on the retention of the temporary faculty and upgrade their pay scales.
- The appraisal enables the administration to incorporate certain issues/questions in the self-assessment form that each member has to fill and submit in the office every year. It appraises their academic performance as well as involvement in cultural and administrative activity of the College. This Proforma has been designed by the management along with the college administration to get the feedback on each and every activity of faculty member in an academic year.

**6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

Various welfare measures have been taken for the motivation of teaching and non teaching staff.

- There is a provision of the General Provident Fund (GPF) Scheme and CPF in which equal share of the employee and employer is made every month.
- There is a provision of gratuity at the time of retirement of an employee.
- Loan facilities to carry out family responsibilities like arrangement for weddings, Education, house, are provided through GPF a very easy mechanism.
- For Non-teaching staffs DPF schedule exist.
- Festival advance for Non-teaching staff.
- There is a provision of Dress Material for Class Fourth Staffs.
- Funds are also collected to facilitate any individual member of the staff in his/her emergency.
- Medical reimbursement facility is also provided to staff members

### **6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

The institution provides pay scales as per the VI Pay Commission. As per the recommendations of the UGC Ph.D. holders are given three additional increments which provides the motivation for faculty members to take up research work. The Institution has also sanctioned study leave to three faculty members for completing their Ph.D's. As per the appointments made on contractual basis, the institution usually offers to retain them at a higher honorarium if their performance in the preceeding session meets the institution's expectations.

## **6.4 FINANCIAL MANAGEMENT & RESOURCE MOBILISATION:**

### **6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

The allocation of funds and grants are made by the Principal us per the requirements of the various departments. The purchase committee keeps a

close tab on the purchases made by the Departments. Proper purchase procedures are followed. Quotations/Tenders are procured and purchases are made only after the final approval of the purchase committee. Official formalities like maintenance of stock registers, preparations of vouchers and keeping a record of purchases in academic session is done.

**6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

- The Institution has an In-house Audit-Committee that does the internal audit. A Regular Chartered Accountant assisted by his team conduct the external audit. The audit up to Financial Year 2011-12 has been completed. The Annual income and expenditure statement is made and a Balance Sheet prepared.

- In addition to this the Dept. of Higher Education conducts the audit of Govt. And UGC grants. The audit up to 2012 .has been completed.

There has not been any significant audit objection raised by the Audit Committee.

**6.4.3What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

- The major source of institutional receipt come through fees of students. The other sources of receipts are the various Grants from the State Govt. And the UGC.

- The deficit is managed through the Jan Bhagidari fund (JBF)

S N	FUND	YEAR							
		2011-12		2012-13		2013-14		2014-15	
		INCOM E	EXPDT	INCOM E	EXPDT	INCOM E	EXPDT	INCOM E	EXPDT
1.	GOVT. FUND	--	----	<b>400000</b>	<b>399611</b>	---	---	---	----
2.	JANBHAGID ARI	<b>1025426</b>	<b>451730</b>	<b>990974</b>	<b>1173324</b>	<b>749330</b>	<b>678211</b>	<b>1990040</b>	<b>771168</b>
3.	UGC	<b>1189000</b>	<b>167588</b> <b>6</b>	<b>1450000</b>	<b>3058233</b>	<b>1160000</b>	<b>61560</b>	<b>2056000</b>	<b>428650</b>
4.	SANSAD NIDHI	---	---	---	----	---	---	---	----
5.	VIDHAYAK NIDHI	---	---	---	----	---	---	---	----
6.	RESERVE FUND	<b>1320</b>	---	<b>1680</b>	---	<b>2182</b>	---	<b>2581</b>	---

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

- The institution seeks contributions from MLA's/MP's from their public development fund.
- The institution organizes seminars and conferences, the expenditure of which is partially met by the funding agencies like the UGC, DST etc. Well wishers have also contributed in the National Seminar in English held on 9<sup>th</sup> & 10<sup>th</sup> Feb. 2015

## **6.5 INTERNAL QUALITY ASSURANCE SYSTEM (IQAS)**

### **6.5.1 Internal Quality Assurance Cell (IQAC)**

a) **Has the institution established an Internal Quality Assurance Cell (IQAC)?**

**If yes, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

The Institution formed its first IQAC vide order no. 762/2012 dtd 29.11.2012

The Composition of the present Committee is as under:

- (i) Chair Person : Dr.(Mrs.) Radha Pandey
- (ii) Coordinator : Dr. Amrita S Kasturay
- (iii) Members :
  - 1. Dr. Tapas Mukherjee
  - 2. Dr. Namita Guha Roy
  - 3. Smt Manjula Gupta
  - 4. Smt. Neelam Sharma
  - 5. Dr. Maneesh Kalra
  
- (iv). Experts :
  - 1. Dr.Sushil Chandra Tiwari (Principal)  
Govt. V.Y.T.P.G Autonomous  
College,Durg
  - 2. Dr. A.K.Pati  
Director IQAC Pt. R.S.S.U. Raipur
- (v). Nominated members :
  - 1. Dr. Deep Chatterjee  
(Member from local society)
  - 2. Kum. Meeta Verma (Alumni)
  - 3. Dr. Ravishankar Satyarthi  
(Parent member)
  - 4. Ku. Shilpa Dukre (Student member)
  - 5. Ku. Damini Dewangan (Student )
  - 6. Deepak Kshatriya (Student member)

The IQAC has worked in the area of establishing academic and administrative improvements. It has also laid the foundations of an

academic environment, and a qualitative change in academic accountability. The core values identified by NAAC are already in the process of being implemented and the institution is slowly trying to evolve a mechanism for quality assurance.

- The vision, mission and objectives are now clearly charted so that all academic and co-curricular activities are singularly directed towards attaining them.
- The academic quality is being enhanced by providing greater exposure to faculty members to newer fields of knowledge, by inviting eminent personalities to the institution.
- The administrative system is being improved by greater accountability of the committee members who work with the synergy and mutual cooperation required for the growth and development of any institution.
- The IQAC prepares a roadmap to be followed through the academic calendar. The activities to be conducted during the session are discussed, the dates are finalised, and executed according to the plans.
- The IQAC has also strengthened its resolve in bringing quality improvement in the teaching-learning process by focussing on the following issues.
- The need for curricular change looking into the trends of the job market.
- Introduction of new subjects and course that are in keeping with the present demands of the market.
- Suggesting infrastructural roadmap for future growth.
- Procurement of additional resources/equipment for bringing about a qualitative change.
- Sending proposals for workshops, Seminars, extension lectures, research project and motivating faculty members for doing so.
- Conducting various awareness programmes for students.
- Strategising on further improving the standards in Academic, Co-curricular and Sports Activities.
- Creating awareness in students as a part of the institutional social responsibility.

**b) How many decisions of the IQAC have been approved by the management authorities for implementation and how many of them were actually implemented?**

The following proposals of the IQAC has been approved.

- The Introduction of Professional courses like PGDCA and thereafter increasing the seats to meet the supply demand gap.
- Organising INSPIRE camp for the development of both students and teachers.
- Organising workshops for developing entrepreneurial skills among students.
- Students mentoring activities planned and organized.
- Enhancing Network capacity in the institution by providing campus WI-FI facilities.

**c) Does the IQAC have external members on its committee? If so, mention any significant contributing made by them.**

Yes the two prominent external members are Dr. Sushil Chandra Tiwari, Principal of V.Y.T.P.G.College, Durg, a premier A accredited institution of our state. The other member is Dr. A.K. Pati of the Dept, of Bio-Science, Pt. Ravishankar Shukla University, Raipur. Dr. Sushil Chandra Tiwari has been instrumental in providing his expertise whenever sought for and for also providing the services of his experts like Dr. Prashant Shrivastava to this institution.He has also invited members of our IQAC cell to attend workshops for streamlining work related to institutional accreditation.

**d) How do students and alumni contribute to the effective functioning of the IQAC.**

The students are acquainted with the developments through the display of notices on notice boards. Their suggestion for further improvement is taken note of. The alumnae shares its professional experience with the

students and motivates them to improve their employability skills by making use of the resources of the institution.

**e) How does the IQAC communicate and engage staff from different constituents of the institution ?**

- The composition of the IQAC includes various senior committee members who represent the three faculties of Arts, Science and Commerce. They in turn also discuss with other faculty members to formulate strategies for betterment.
- The implementation of the schemes requires active participation from students. Proper motivation in this regard is done by teachers.

**6.5.2 Does the institution have an integrated framework for quality assurance of the academic and administrative activities? If ‘yes,’ give details on its operationalisation.**

Broadly speaking the components of the institution, namely the academic, sports, cultural, and administration work in unison and is supported by the sub-committees of each component for an integrated quality assurance.

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If yes give details enumerating its impact.**

Yes the institution organised a training programme for its staff by engaging the services of Dr. Prashant Shrivastava, a Fulbright Scholar and an expert from Govt.V.Y.T. P.G. College, Durg who discussed in details the various quality assurance procedures. Having set the goals the various components of the institution, collectively work to implement them. Training is provided as and when required. Computer training and short term workshops in personality development, have been conducted which has benefitted both students and faculty alike.



**6.5.4 Does the institution undertake Academic Audit, or other external review of the academic provisions? If 'yes' how are the outcomes used to improve tht institutional activities?**

The Academic Audit is conducted by taking stock of the student's performance in house tests and university exams. The examination committee closely monitors the data and provides suggestive inputs. The analysis is taken up by the IQAC which arranges for special classes for the non-performers. The University conducts its own audit in terms of infrastructure, library facilities and other parameters as contained in their procedures at the time of the introduction of new courses. The most recent of these audit procedures took place in the session 2014-15 for the beginning of the P.G. programme is English and also in the PGDCA programme for the additional seats sanctioned by the Dept. of Higher Education.

The academic audit helps to improve the quality of the institutional programmes. A review of the results helps in shortlisting students for remedial classes.

- Departments continue to procure books, journals for students.
- The use of the technology is encouraged.
- The number of participants in sports who have been representing at the National level is slowly on the rise.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

- The Institution strictly adheres to the Admission Policy as charted by the Dept. of Higher Education. The Academic Calendar is followed. Internal Exams are also conducted according to the academic calendar. The Semester/Annual Examinations are conducted by the University.
- The development of infrastructure and allotment for purchases and for the conduct of academic activities are according to the guidelines laid by the UGC.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching-learning process? Give details of its structure, methodologies of operations and outcomes.**

- A three member committee comprising of the Principal, the IQAC coordinator and the UGC Incharge constitute the Feedback Committee.
- Feedback from teachers regarding student's performance is obtained.
- Parent-teacher associations also provide inputs about students, their family background and their priority areas.
- A suggestion box is kept for students to register any suggestions/complaints. The contents of the box are checked and suitable measures taken for any grievances lodged.
- The Alumni Association also provides valuable suggestions regarding the teaching-learning process.
- A review of results is done for term exams and slow learners identified. Special remedial classes are help for improving their performance.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

- Quality assurance policy mechanisms are communicated by Principal at the very beginning of the session.
- Orientation Programmes are held.
- The HOD's conduct their departmental activities and maintain a record of them, which they forward to the Principal for appraisal.
- The policies and plans framed for the college is informed to stakeholders and external agencies through media, publications and prospectus.

## **CRITERION VII: INNOVATIONS AND BEST PRACTICES**

### **7.1 ENVIRONMENT CONSCIOUSNESS:**

#### **7.1.1 Does the Institute conduct a green Audit of its campus and facilities?**

- The institution takes certain measures to maintain a pollution free environment in the campus.
- The Plantation committee doubly functions as the Green Audit Team and takes up plantation drives within the campus and outside. It is supported by the cadets of NCC and the volunteers of the NSS. The Forest Department in the session 2013-14 provided fencing as well as plants in a mega plantation drive in the institution.
- As a part of beautification of the campus the institution has added hundreds of potted plants that are taken care of by the gardener.
- A Plan for the development of a botanical garden has been drawn.
- The college has been declared a polythene free zone and dustbins are placed at certain distances to reduce littering.

#### **7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

##### **Energy Conservation:**

- The staff and students keep a check on the wastage of electrical energy by ensuring that fans, lights and other apparatuses are switched off when not in use.
- Use of fluorescent tubes and compact fluorescent lamps (CFL) in place of incandescent bulbs.
- Computers, Printers, Copiers etc are shut down and disconnected at the end of the day..
- For outdoor lighting, high pressure sodium or metal halide lamps are in use.

Use of renewable energy : Nil  
Water harvesting : Nil  
Check Dam Construction : Not applicable  
Efforts for Carbon Neutrality :  
Tree plantation drives are regularly organized as a part of extension activity by both the NCC and NSS unit of the college.

**Hazardous waste management:**

Waste chemicals from chemistry labs are drained off separately.

**e-waste management:** Nothing significant to mention.

## **7.2 Innovations:**

**7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

**Induction Programme:**

As a part of an innovative practice successfully implemented in the session 2012-13 a three week Induction Programme was conducted for the students. Huge student participation and the positive feedback from them reflected the need of such programmes.

The Induction Programme included modules on Personality Development, Communication Skill and ICT. Professionals from these areas were invited who conducted the three week long programme. The purpose of the programme was to primarily bridge the gap between high school and higher education and to provide a roadmap for the students pursuing higher education. The programme was lauded by all and the response of the students was overwhelming.

### **7.3 Best Practices**

**7.3.1 Elaborate on any two best practices as per the annexed formal ,which have contributed to the achievement of the Institutional**

**objectives and/or contributed to the Quality improvement of the core activities of the college.**

**Title: Constitution of the Spoken English club (SEC)**

**Objectives of the Practice:**

- To create a pool of students proficient in communication skills in English who would disseminate their knowledge among their peers.
- To reduce the anxiety level of students in L<sub>2</sub> learning especially from those coming from rural areas.
- Using such classes to broaden the horizons of the students.

The Context The limited exposure of the students to the phonological, structural and semantic aspects of the English language creates a huge divide between the ones who know English and the others. This creates a skewed intake of students in the job market as the scales are heavily tipped towards the urban students or ones coming from English medium backgrounds. Keeping this in mind, a curriculum for rural students has been especially designed by the Dept. of English to provide the necessary stimulus so that students can learn the language from their teachers as well as their peers.

**The Practice**

The SEC has presently 40 members. These members have attended short term workshops conducted by the Dept. of English. Guest faculties regularly interact with this group. A what's app group has been created and regular posts on various aspects of the English Language are accessed by the group members. These posts are subsequently forwarded by these members to their friends and classmates. An English Learner's board occupies a prominent place in the institution where faculty members display various study materials that are directed towards improving the Reading and Comprehension abilities of the students.

**Evidence of Success:**

The Post-Graduate Dept. of English is just a fledgling Deptt. as it was started only in September 2014. With a student strength of only 4 at present,

the first semester results were 100%. The Dept. of English takes special care in grooming this lot as all of them have expressed their aim to be future teachers of English. The innovative practices therefore are targeted towards this segment in particular so that the mantle is passed to able hands.

The feedback from students also exhibit their enthusiasm for this curriculum. The members wear their club I-Cards which give them a distinct status which others aspire to achieve. Looking at the overwhelming response of the students, the Dept. of English has decided to increase the membership to 100 from the next academic session.

The group has also conducted classes in rural schools with the help of faculty members. The feedback from these schools have been extremely positive.

### **Problems Encountered and Resources Required.**

The major bottle neck lies in sustaining the student interest for prolonged periods, for skill development in L<sub>2</sub> is governed by many other factors that are not in the institution's control.

Provisions for funding has to be made for this programme to be more efficiently managed.

### **Best Practice 2 :**

1. The department of Home Science has conducted various workshops and entrepreneurial programmes for the benefit of students. Workshops have been conducted on

- Basic principles of food preservation.
- Causes of spoilage of food.
- Different methods of preservation.
- Importance of weights & measurements.
- Methods of packaging, sealing and uses of preservatives.

Participants have benefited in these workshops and have been also encouraged to take up self employment in the area of food preservation.

Short term entrepreneurship programmes have been regularly held such as Flower Arrangement/Decoration, Mehendi, Setting up of Beauty Parlour, Baking, Cooking, Textile, Printing and Dyeing, Photography, Garment Stitching etc.

**Evidence of Success:**

Distribution of certificates for conducting various activities.

Feed back application for effectiveness of various programmes.

No. Of students benefitted – 200

**Problems:**

Scarcity of space

The requirement of more specific and precise equipments

**Resources required :**

Hall

Audio visual aids for better communication

**Personalty Development, Skill Development and Health Awareness****Programmes/Classes**

- Making girls more self dependent and confident.
- Development of self grooming among students.
- Improvement of nutritional status as well as health care and personal hygiene.
- Creating a conducive atmosphere for higher studies and self employment.
- Nurturing safe food preparation practices.
- Grooming girls students in meeting future challenges of life.

**The Context:**

- A fruit and vegetable preservation course was carried out in December 2014 with sponsorship from Food and Nutrition unit, Central Govt. Of India New-Delhi and with the cooperation of the Director, Food and Nutrition Board, Raipur.
- No fees were charged for this course and 35 students learned skills of entrepreneurship in the field of food processing

**EVALUATIVE**

**REPORT OF THE**

**DEPARTMENTS**



## P.G. Department of English

- 
1. **Name of Department:** ENGLISH
  2. **Year of Establishment** : 2014
  3. **Name of Programmes/courses Offered (UG.PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D.etc.)**

U.G.	B.A English Language, English Literature
P.G.	M.A. English

4. **Name of Interdisciplinary courses and the departments/units involved:** NIL
5. Annual/Semester/choice based credit system (Programme wise)
  - Annual System in TDC I, II and III
  - Semester System in M.A.
6. **Participation of the department in the courses offered by other departments**
  - Commerce : English Language
  - Science : English Language
7. **Course in collaboration with other universities, industries, foreign institutions:** NIL
8. **Details of Courses/programms discontinued (if any) with reasons:**  
NONE
9. **Number of Teaching Posts:**

	Sanctioned	Filled
Professors	01	0 1
Associate Professors	--	- -
Asst. Professors	02	0 1

**10. Faculty profile with name, qualification, designation, specialization,**

(D.Sc./D.Litt./Ph.D./M.Phil. Etc.,)

Name	Qualification	Designation	Speciali zation	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.Amrita S.Kasturay	M.A. Ph.D.	Professor	-	29 Yrs	Nil
Dr.Tapas Mukherjee	M.A.M.Phil , Ph.D.	Asst.Professor	American Literature	32 Yrs	Nil
Satyaveer Singh Rathore	M.A.	Contractual Appointment	--	01 Session	Nil

**11. List of senior visiting faculty:** None

**12..percentage of lectures delivered and practical classes handled**

(programme wise)

**By temporary faculty**

Course	Percentage of faculty lectures delivered by temporary
U.G.	25 %

**13. Student-Teacher Ratio (programme wise)**

Class	M.A.	B.A.(Eng.Lit)	English Lang. Arts compulsory	English Lang. Commerce compulsory	English Lang. Science Compulsory
Ratio	11: 1	1 : 1			

**14. Number of academic support staff (technical) and administrative staff, sanctioned and filled:**

SANCTIONED : NIL	FILLED : NIL
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**15. Qualifications of teaching faculty with DSc/L.Litt/Ph.D/MPhil/PG:**

Name	Qualification	Designation
Dr.Amrita S.Kasturay	M.A. Ph.D.	Professor
Dr.Tapas Mukherjee	M.A.M.Phil, Ph.D.	Asst.Professor
Satyaveer Singh Rathore	M.A.	Contractual Appointment

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL**

**17. Departmental project funded by DST – FIST, UGC, DBT, ICSSR, etc. And total grants received: NIL**

**18. Research Centre/facility recognized by the University: NIL**

**19. Publication:**

Name of Faculty	Dr. Amrita S. Kasturay	Dr.Tapas Mukherjee
<b>No. of Papers published in peer reviewed international journals</b>	Nil	Nil
<b>No. of Papers published in peer reviewed national journals</b>	03	05
<b>Chapter in Books</b>	Nil	03
<b>Books with ISBN/ISSN numer with details of publishers</b>	02	Nil

**20. Areas of consultancy and income generated**

- Spoken English - Free of Cost
- Personality development – Free of Cost

**21. Faculty as members**

- a) National Committees b) International committees c) Editorial Board

**a) National Committees:**

Name	National Committees
Dr. Amrita S. Kasturay	Ex Board of studies members Visiting faculty CITCON(Chhattisgarh State Industrial) Advisory Board member Raipur Institute of technology
Dr. Tapas Mukherjee	Ex-Chairperson, Board of studies in English Ex-Member Central Board of Studies in English Convenor – English Lang. Teacher’s Association of India (Bhilai) Chapter Ex-Member Board of Studies Govt. Autonomous Nagarjun P.G.College, Raipur

**22. Students Project;**

- a) Percentage of Students who have done in-house projects including inter departmental/programme: **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: **NIL**

**23. Awards/Recognitions received by faculty and students.**

**Dr. Amrita S. Kasturay**

- Member Board of Studies in English Pt. Ravishankar Shukla University, Raipur.
- Felicitated by the Maharashtra Mandal Raipur for contributions made in the field of education.
- Felicitated by Shirdi Sai Sansthan, Shirdi for translating two books on the life of Sai from Marathi to English and Hindi.

**Dr. Tapas Mukherjee**

- Chaired a session at the International Conference on Indian Art Forms organised by IKSUV, Khairagarh (26 Feb-28 Feb. 2012)
- Resource person in ASC, Pt. R.S.S.Univ., Raipur for Orientation Programme for Teachers
- Resource person in ASC, Pt. R.S.S.Univ., Raipur for Refresher Course in English
- Resource person in ASC, Central University, Guru Ghasidas University, Bilaspur, for Refresher Course in English
- Resource person in UGC Sponsored National Seminar conducted by Shankaracharya Mahavidyalaya, Bhilai
- Certificate of pride issued by Bhavishyat for contribution towards Education Management.
- Resource person in a number of SCERT and RMSA orientation programmes for teachers of English

- Resource person British Council ISA Project at DPS Bhilai, 12<sup>th</sup> July 2014
- Subject Expert in special courses of Studies in English in Kalyan Autonomous P.G.College, Bhilai Nagar.
- Resource person in English for teachers of Navodaya Vidyalaya and DAV Public Schools for the state of C.G. And M.P .

**24. List of eminent academicians and scientists/visitors to the department.**

Date	Event	Name of Resource Person
5.12.14	Inauguration of PG Department in English	Dr.G.A.Ghanshyam National Vice president ELTAI
9.2.15	National Seminar in English	Dr. NDR Chandra Vice Chancellor & Former Professor of English,Central University Nagaland
9 <sup>th</sup> & 10 <sup>th</sup> Feb,2015	National Seminar in English	Dr. Ashok Sachdeva, prof. Of English Mata Jija Bai Govt. Girl's College, Indore
9 <sup>th</sup> & 10 <sup>th</sup> Feb. 2015	National Seminar in English	Dr. M.S.Xavier Pradheep Singh, Asst. Prof. VO Chidambaram College, Tuticorin
9 <sup>th</sup> & 10 <sup>th</sup> Feb. 2015	National Seminar in English	Dr. Muktha Manoj, Jacob, HOD English,Narsee Monjee College of Commerce & Economics, Mumbai
9 <sup>th</sup> & 10 <sup>th</sup> Feb.2015	National Seminar in English	Prof. Shivaji Kushwaha, Teachers Trainer, Govt. College of Education, Bilaspur
9 <sup>th</sup> & 10 <sup>th</sup> Feb.2015	National Seminar in English	Dr. G.A.Ghanshyam, HOD, English, Pt.R.R. Mishra, Govt. College, Surajpur

**25. Seminars/Conferences/Workshops organized & the source of funding:**

a) National: A UGC sponsored National Seminar in English was held on Feb 9<sup>th</sup> & 10<sup>th</sup> 2015. **Topic: Addressing Students' Communicative and Grammatical Needs in Institutions of Higher Education.**

Funding: UGC. Total funds received Rs. 1,35,000

c) International : None

26. **Student profile programme/course wise:**

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage
			Male	Female	
M.A.I	05	05	--	05	100%

27. **Diversity of Students:**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.(I,II,III)	100 %	0%	NIL
B.Com.(I,II,III)	100 %	0%	NIL
B.Sc.(I,II,III)	100 %	0%	NIL

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :** NIL

29. **Student progression:**

Student progression	Against % enrolled
U.G. to P.G.	50 %
B.A. with English Lit. As subject	100 %
B.A. with English Language	NIL
P.G. to M.Phil	Not applicable
Employed	NIL
Campus selection	NIL
Other than campus recruitment	NIL
Entrepreneurship/Self-employment	20 %

30. **Details of Infrastructural Facilities:**

a) **Library**

Main Library with over 500 Books

b) **Internet facilities for Staff & Students:**

Internet Facility is provided in the main library. The department also has two computers with internet facility.

c) **Classroom with ICT facility:** NIL

d) **Laboratories:** 1 Language Lab

**31. Number of students receiving financial assistance from college, university, government or other agencies:**

All students eligible for scholarship as per the norms of the Chhattisgarh Government receive their due amount in their respective bank accounts.

**32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:**

Sr. No	Date	Name of Resource Person	Topic of Lecture
1.	5.12.2014	Dr. G.A.Ghanshyam	Win English
2.	8.02.2015	Dr. Muktha Manoj	Communication skills in English
3.	8.02.2015	Dr.Xavier Pratheep Singh	ICT in English Class Rooms
4.	9.02.2015	Dr. Deboshree Chakraborty	Improving Reading skills in English

**33. Teaching methods adopted to improve student learning:**

- Use of Language Lab to improve communication skills of students.
- CD's of plays shown to students.
- Language Learners' Corner where reading materials are displayed to facilitate/reinforce classroom teaching.
- Printouts and hand outs are distributed to students.
- Tests are conducted.
- Topics are given before hand so that students come prepared to class.
- Students are encouraged to make project assignment by collecting reference materials from the library.
- A spoken English club with a membership of 40 odd students help other student members to improve their communication skills in English.
- Extra classes are regularly conducted.
- P.G. Students are encouraged to attend seminars and workshops at neighbouring institutions.
- Special care is taken to improve Students vocabulary and language skills.
- A what's app Group regularly posts study materials that is accessed by Group members who subsequently forward such texts to other students.
- Students are encouraged to make oral presentations.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

- Members of staff provide free of cost consultancy regarding Spoken English and Personality Development to Students from rural areas.
- Students take part in rallies tree plantation, cleanliness drives, blood donation and self-development programmes.

**35. SWOC analysis of the department and Future plans:**

**Strengths**

- Infrastructural advantages which includes a Language Lab, a fully equipped department with two computers, and WI-/FI connection.
- Use of LCD is frequently made
- Student support services include
  - a) Mentoring
  - b) Improvement classes
  - c) Spoken English Club
  - d) Language Learners' Corner
  - e) English Literary Society
- Excellent University Results

**Weakness:**

- Dependence on the University for the approval of new courses.
- Short term certificate courses or diplomas could be started if prompt approval for such is received.

**Opportunities:**

- The Department is new but it is already geared up to meet the expectations of the stakeholders including the students.
- The Dept. plans to help students so that they may meet the industry expectations as regards to communication skills in English.
- The Dept. is already increasing the number of books so that students may make use of the library.

**Challenges:**

- Competing with institutions with better infrastructure and locational advantage.
- Despite the best efforts, from faculty members there are very few takers for English literature in undergraduate course.
- Students come from rural and economically disadvantaged sections of society.



**Future Plans:**

- Grooming the students whose earlier exposure to English language is almost negligible.
- Bringing down the anxiety level of the students in learning English
- Improving their communication skills so that they may meet the industry expectations.
- Bridging the urban-rural gap between students.

## P.G. Department of Mathematics

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1. **Name of Department:** MATHEMATICS
2. **Year of Establishment** : UG-1984 PG-1997
3. **Name of Programmes/courses Offered (UG.PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D.etc.)**

U.G.	B.Sc.
P.G.	M.Sc.

4. **Name of Interdisciplinary courses and the departments/units involved:** NIL

5. **Annual/Semester/choice based credit system** (Programme wise)

- Annual System in B.Sc. I, II and III Mathematics
- Semester System in M.Sc.

6. **Participation of the department in the courses offered by other departments:** NIL

6. **Course in collaboration with other universities, industries, foreign institutions.:**

NIL

8. **Details of Courses/programmes discontinued (if any) with reasons:**

NONE

9. **Number of Teaching Posts:**

	Sanctioned	Filled
Professors	01	None.
Associate Professors	--	--
Asst. Professors	01	01

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. Etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Smt. Neelam Sharma	M.Sc.B.Ed.	Asstt. Professor	Hydro mechanics	UG-30yrs PG-18 yrs	Nil

**11. List of senior visiting faculty: NIL**

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

Course	Percentage of faculty lectures delivered by temporary
U.G.	JBS – 1 (Sept-Feb) 30 %

**13. Student-Teacher Ratio (programme wise)**

Class	UG	PG
Ratio	85/1	37/1

**14. Number of academic support staff (technical) and administrative staff, sanctioned and filled:**

SANCTIONED : NIL	FILLED : NIL
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**15. Qualifications of teaching faculty with DSc/L.Litt/Ph.D/MPhil/PG:**

As Q No. 10

**16. Number of faculty with ongoing projects from a) National) International funding agencies and grants received: NIL**

**17. Departmental project funded by DST – FIST, UGC, DBT, ICSSR, etc. And total grants received: NIL**

18. **Research Centre/facility recognized by the University:** NIL

19. **Publication:**

Name of Faculty	Smt. Neelam Sharma
No. of Papers published in peer reviewed international journals	NIL
No. of Papers published in peer reviewed international journals	NIL
Chapter in Books	NIL
Books with ISBN/ISSN numer with details of publishers	NIL

20. Areas of consultancy and income generated

21. **Faculty as members**

a) National Committees b) International committees c) Editorial Board :

Not Applicable

22. Students Project;

a) Percentage of Students who have done in-house projects including inter departmental/programme: **37%**

b) Percentage of students placed for pprojects in organizations outside the institution

I.e.in Research laboratories/Industry/other agencies: **NIL**

23. Awards/Recognitions received by faculty and students. NIL

24. **List of eminent academicians and scientists/visitors to the department.**

SrNo	Name of Professor	Institution
1.	Dr. P Jha, Prof. Mathematics	Govt, J.Y.Chhattisgarh PG College,Raipur
2.	Dr. M.S.Siddhique, Prof of Maths	Govt. V.Y.T.P.G.Autonomous College,Duirg
3.	Dr.. V.K.Katiyar, Prof. of	Indian Instituite of

	Maths	Technology,Roorkee,Uttarakhand
4.	Dr. Udayan Prajapati, Prof. Maths	St.Xavier's College, Ahmedabad, Gujrat
5.	Dr.Sahedeo Padhye, Associate Prof. of Maths	Motilal Nehru National Institute of Technology, Allahabad
6.	Dr.B.K.Sharma, Prof. in SOS Mathematics	Pt. Ravishankar Shaukala, University Raipur
7.	Dr. H.K.Pathak Prof. & HOD, Maths	Pt. Ravishankar Shaukala, University Raipur
8..	Dr. Aprajita Ojha Director PDPM	Indian Institute of InformationTechnology, Design & Manufacturing, Jabalpur (M.P.)

**25.Seminars/Conferences/Workshops organized & the source of funding:**

a) **National:** C.G.COST, 2012-13 & 2014-15

Sr. No.	Session	Date	Topic	Funding
1.	2012-13	21 <sup>st</sup> Dec.12	Different Aspects of Mathematics	CG,COST,Raipur
2.	2014-15	7 <sup>th</sup> & *th Nov,2014	Graph theory & its applications	CG,COST,Raipur

**26. Student profile programme/course wise:**

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage
			Male	Female	
2011-12 PG	03	03	--	03	100%
2012-13 PG	29	20	08	12	50%
2013-14 PG	37	22	06	16	85%
2014-15 PG	35	20	04	16	30%

**27. Diversity of Students:**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	98 %	02%	NIL
PG	100 %	0%	NIL

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?** : NIL

29. **Student progression:**

Student progression	Against % enrolled
U.G. to P.G.	30%
PG to MPhil	--
PG to Ph.D	--
Ph.D. to Post Doctoral	---
Employed	
• Campus selection	05
• Other than campus recruitment	27
Entrepreneurship/Self-employment	16 %

30. **Details of Infrastructural Facilities:**

a) **Library**

Main Library with over 305 Books

b) **Internet facilities for Staff & Students:** 06 computers with net connection

c) **Classroom with ICT facility:** NIL

d) **Laboratories:** NIL

31. **Number of students receiving financial assistance from college, university, government or other agencies :**

All students eligible for scholarship as per the norms of the Chhattisgarh Government receive their due amount in their respective bank accounts.

32. **Details on student enrichment programmes (special lectures/workshops/seminar) with**

**external experts:** Please refer to answer given to question 24

33. **Teaching methods adopted to improve student learning:**

- Topic circulated prior to lecture.
- Special training in ICT provided. (Group activity).
- Students are motivated to work in Groups.
- To Strengthen fundamentals of mathematics PG.
- Students are encouraged to take special topics for UG students.
- Photocopies, websites, E-books and references material provided.
- Power point presentation.
- Seminar, project work, paper presentation.
- Mathematical society for popularising mathematics among student.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**

- Participation in Blood Donation Camp.
- Managing INSPIRE CAMP in the institution.
- In the organising of various activities of the department.

35. **SWOC analysis of the department and Future plans:**

**Strengths**

- Sustained increase in no. of students opting for mathematics in both UG and PG programmes.
- Practical computer training as a part of the curriculum
- Practical training in C.C++ and DBMS provided.
- Conducting workshops in mathematics.
- Providing special training in Basic Mathematics for competitive examinations.
- Organising of Madhava Mathematics competition consecutively for last three years.
- To start UG programme with computer application.
- To become the nodal department that would impart ICT to students and Teachers.
- Conducting a series of lectures covering different Topics by inviting experts from these areas.

**Weakness:**

- Severe paucity of faculty. Department run single handedly with periodic Janbhagidari appointments.
- Insufficient IT facilities.
- More books required

**Opportunities:**

- Utilising the department in building up mathematical understanding among students so that they can compete in various competitive examinations like Banking, Railways and Industries.

**Challenges:**

- Competing with institutions with better infrastructure and facilities..
- Grooming students with weak fundamentals due to poor schooling.
- Performing single handedly in a PG department and teaching a variety of papers.



## P.G. Department of Economics

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1. **Name of Department:** ECONOMICS
2. **Year of Establishment** : 2004
3. **Name of Programmes/courses Offered (UG.PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D.etc.)**

U.G.	B.A
P.G.	M.A.

4. **Name of Interdisciplinary courses and the departments/units involved:** NIL

5. **Annual/Semester/choice based credit system (Programme wise)**

- Semester System in M.A

6. **Participation of the department in the courses offered by other departments:** NIL

7. **Course in collaboration with other universities, industries, foreign institutions.** NIL

8. **Details of Courses/programms discontinued (if any) with reasons:**  
NONE

9. **Number of Teaching Posts:**

	Sanctioned	Filled
Preofessors	01	Nil
Associate Professors	--	--
Asst. Professors	01	01

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. Etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4

					years
Smt. Sushila Sharma	M.A. Economics	Asst.Professor	-	UG 30 yrs PG 09 yrs	Nil

### 11. List of senior visiting faculty

Extension Lectures:

- 26.11.14 K.L.Rathi Test or Significance of small samples
- 27.11.14 KL.Rathi Association of Attributes
- 3.10.14 G. Mahananda Uses of ATM & problems related lecture

### 12. Percentage of lectures delivered and practical classes handled

(programme wise) by temporary faculty

Course	Percentage of faculty lectures delivered by temporary
U.G.	30 %

### 13. Student-Teacher Ratio (programme wise)

Class	UG	PG
Ratio	85:1	12:1

### 14. Number of academic support staff (technical) and administrative staff, sanctioned and filled:

SANCTIONED : NIL	FILLED : NIL
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### 15. Qualifications of teaching faculty with DSc/L.Litt/Ph.D/MPhil/PG:

As per QNo. 10

### 16. Number of faculty with ongoing projects from a) National b)

International funding agencies and grants received: NIL

### 17. Departmental project funded by DST – FIST, UGC, DBT, ICSSR, etc. And total grants received: NIL

### 18. Research Centre/facility recognized by the University: NIL

## 19. Publication:

Souvenir/Abstracts (National workshop)

1. National Seminar – 17<sup>th</sup> & 18<sup>th</sup> Dec. 2011 Govt. V.Y.T. P.G. Autonomous College, Durg (C.G.)
2. National Research Seminar 02-03 Feb. 2012 Government Jamuna Prasad Verma P.G. Arts & Commerce College, Bilaspur “Situation of Indian Women after independence
3. Inspire Internship Autumn Camp 2013 Organized from 17 to 21 September 2013 Dr. K.C.B. Govt. P.G. College, Bhilai-3
4. Science day program 03 March 2014 Dr. KC.B. Govt. P.G. College, Bhilai-3
5. National workshop 9<sup>th</sup> 10<sup>th</sup> Jan, 2015 Dr. KC.B. Govt. P.G. College, Bhilai-3”Impact of FDI on Indian Economy”
6. National Seminar - 22<sup>nd</sup> & 23<sup>rd</sup> January 2015 Dr. KC.B. Govt. P.G. College, Bhilai-3 **Dalit Kranti ke Purodha - Dr. Ambedkar**”
7. VII Annual Conference of Chhattisgarh Economics Association 02-03 Feb. 2015 Govt. Digvijay P.G. Autonomous College, Rajnandgoan C.G. “Poverty eradication by public distribution system in Chhattisgarh.

20. Areas of consultancy and income generated - NIL

## 21. Faculty as members

a) National Committees b) International committees c) Editorial Board

Not Applicable

## 22. Students Project;

- a) Percentage of Students who have done in-house projects including inter departmental/programme: **NIL**
- b) Percentage of students placed for projects in organizations outside the institution  
i.e. in Research laboratories/Industry/other agencies: **NIL**

## 23. Awards/Recognitions received by faculty and students.

Vandana Bhatta – 10<sup>th</sup> Rank in MA Economics - Pt. Ravishankar Shukla University, Raipur

## 24. List of eminent academicians and scientists/visitors to the department.

Resource Person:

1. Dr. R.V. Mahore  
– Former Professor & Head P.G. Deptt. of Economics Nagpur University.  
– Former Director. Deptt. of Business Management Nagpur University  
– Former Director Dr. S Radhakrishnan college of Business Management, Buti Bori  
– Former Director, G.H. Rasoni School of Management Studies Madhav Nagari, Nagpur-6

2. Dr. K.C. Jain -  
– Retired Professor and Dean Dr. Haisingh Gaour vishwavidyalaya, Sagar M.P.  
– Member of Executive Council
3. Dr. Ravindra Brahme -  
– (Prof. SOS in Economics) Pt. Ravishankar Shukla University Raipur  
Secretary – Chhattisgarh Economic Association
4. Dr. Usha Dubey -  
– Retired Prof. Pt. Ravishankar University, Raipur, Dean student welfare  
Women Empowerment ‘Strength’ office Bearer.
5. Dr. Vonod Joshi. -  
– Naveen Girls College, Raipur
6. Dr. Ashok Parakh -  
– Ex Principal Durga Mahavidyalaya, Professor Commerce, President of  
Vishwavidyalaya Niyamak Ayog

**25. Seminars/Conferences/Workshops organized & the source of funding:**

a) National: A UGC sponsored National Workshop in Economics was held on Jan 9<sup>th</sup> & 10<sup>th</sup> 2015. Topic: **Impact of FDI in Indian Economy.**

b) International : None

Funding: UGC. Total funds received Rs. 1,10,000

**26. Student profile programme/course wise:**

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage
			Male	Female	
2011-12 PG	26	23	08	15	100%
2012-13 PG	34	31	10	21	98%
2013-14 PG	30	29	07	22	100%
2014-15 PG	27	25	10	15	90%

**27. Diversity of Students:**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2011-12 PG	100 %	0%	NIL
2012-13 PG	100 %	0%	NIL
2013-14 PG	100 %	0%	NIL

2014-15 PG	100 %	0%	NIL
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28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?** : NIL

1.

U Kalpana – M.A. Economics

Appointed as Probationary Officer in Canara Bank

29. **Student progression:**

Student progression	Against % enrolled
U.G. to P.G.	60%
PG to MPhil	--
PG to Ph.D	--
Ph.D. to Post Doctoral	---
Employed	
• Campus selection	NII
• Other than campus recruitment	03
Entrepreneurship/Self-employment	20 %

30. **Details of Infrastructural Facilities:**

a) **Library**

Main Library with over- 315 Books

b) **Internet facilities for Staff & Students:**

NII.

c) **Classroom with ICT facility:** NIL

d) **Laboratories:** NII

31. **Number of students receiving financial assistance from college, university, government or other agencies :**

All students eligible for scholarship as per the norms of the Chhattisgarh Government receive their due amount in their respective bank accounts.

32. **Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:**

Please refer to answer given to question 24

33. **Teaching methods adopted to improve student learning:**

- Visit to Banks
- Workshops
- Industrial Visit
- Seminars
- Paper Presentation
- Power Point Presentation

34. **Participation in Institutional Social Responsibility (ISR) and**

**Extension activities:**

- Active participation and blood donation camp
- Save water campaign
- Student's participation in anti-ragging activities.

35. **SWOC analysis of the department and Future plans:**

**Strengths**

Students can take benefit of the syllabus of Economics in various fields. The subjects taught in Economics guide the students in getting employment and in entrepreneurship development etc. Information regarding Banking sector, Agriculture sector, Labour sector & Markets etc. is also imparted to the students. The Economics of our country and its development aspects & various plans are discussed in the classes..

**Weakness:**

There is a paper of computer analysis in economics. So computer is a must for our department. There is scarcity of good books & also new books in the new syllabus.

**Opportunities:**

Information of Indian Economics & its development is discussed in the following papers of Economics which are taught in our department.

**Challenges:**

Various professional courses related with Economics should be a part of our course. Certainly these courses will be helpful in getting proper placement in present day situations and also in establishing one's own business.

To make the course of Economics easy & interesting, various professional courses should compulsorily be introduced by the various universities of our country. The fruitful outcome of the professional courses is possible. For this department must have many computers with internet facility, good library & subscription to various journals.

## P.G. Department of History

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1. **Name of Department:** HIISORY
2. **Year of Establishment** : 1997
3. **Name of Programmes/courses Offered (UG.PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D.etc.)**

U.G.	B.A
P.G.	M.A.

4. **Name of Interdisciplinary courses and the departments/units involved:** NIL
5. **Annual/Semester/choice based credit system (Programme wise)**
  - Annual System in B.A. I, II and III
  - Semester System in M.A.
6. **Participation of the department in the courses offered by other departments :** Nil
7. **Course in collaboration with other universities, industries, foreign institutions, etc.:** NIL
8. **Details of Courses/programms discontinued (if any) with reasons:**  
NONE

9. **Number of Teaching Posts:**

	Sanctioned	Filled
Professors	01	01
Associate Professors	--	--
Asst. Professors	01	01

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. Etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the last 4 years
Dr.Chitrarekha Dahariya	M.A.,M.Phil,Ph.D.	Professor History	Modern India	PG 30yrs UG 20 yrs	Nil
Shri Rajendra Dewangan	M.A.	Part Time (Janbhagidari)	----	UG 3yrs	NIL

**11. List of senior visiting faculty:**

**Prof..P.Prakash Rao**, Principal & Eminent Gandhian Scholar

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

Course	Percentage of faculty lectures delivered by temporary
PG.	50 %

**13. Student-Teacher Ratio (programme wise)**

Class	UG	PG
Ratio	40 : 1	12 : 1

**14. Number of academic support staff (technical) and administrative staff, sanctioned and filled:**

SANCTIONED : NIL	FILLED : NIL
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**15. Qualifications of teaching faculty with DSc/L.Litt/Ph.D/MPhil/PG:**

As per Q No. 10

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL**

**17. Departmental project funded by DST – FIST, UGC, DBT, ICSSR, etc. And total grants received: NIL**

**18. Research Centre/facility recognized by the University: NIL**

**19. Publications:**



Name of Faculty	Dr. Chitrarekha Dahariya
<b>No. of Papers published in peer reviewed international journals</b>	01
<b>No. of Papers published in peer reviewed national journals</b>	07
<b>Chapter in Books</b>	Nil
<b>Books with ISBN/ISSN numer with details of publishers</b>	Nil

20. **Areas of consultancy and income generated : NIL**

21. **Faculty as members**

a) National Committees b) International committees c) Editorial Board

Name	National Committees
Dr. Chitrarekha Dahariya	Member, Board of Studies, Pt. Ravishankar Shukla University, Raipur Member, Central Board of Studies in History Member, Board of Studies Govt. Autonomous Chhattisgarh College, Raipur

22. **Students Project;**

a) Percentage of Students who have done in-house projects including inter departmental/programme: **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: **NIL**

<b>23. Awards/Recognitions received by faculty and students.</b>
Nothing Significant to mention

24. **List of eminent academicians and scientists/visitors to the department.**

Name of visitors	Institute
Dr. Ram Pandey	Retd. IAS. Jaipur
Dr. Ramendra Nath Mishra	Retd. Professor of History, Pt. Ravishankar Shukla University, Raipur
Dr. M.A.Khan	Retd. H.O.D. History, Pt. Ravishankar Shukla University, Raipur

Dr. Abha Rupendra Pal	H.O.D. History, Pt. Ravishankar Shukla University, Raipur
Dr. K. K.Agrawal	Incharge Principal, Govt, College, R. Jamgoan
Dr. B.K.Dahariya	Incharge Principal, Govt. College, Odagi, Sarguja

**25. Seminars/Conferences/Workshops organized & the source of funding:**

National: A UGC sponsored National Seminar in Hstory was held on Jan. 20<sup>th</sup> & 21<sup>st</sup> 2015.

**Topic: Bharat me Dalit Andolan : Sandarbh Chhattisgarh (Dalit Movement in India with reference to Chhattisgarh)**

Funding: UGC. Total funds received Rs. 1,40,000

b) International : None

**26. Student profile programme/course wise:**

Name of the Course/programme (refer question no.4	Applications received	elected	Enrolled		Pass Percentage
			Male	Female	
PG 11-12	6	6	2	4	100%
12-13	4	4	3	1	100%
13-14	6	6	4	2	100%
14-15	2	2	1	1	100%

**27. Diversity of Students:**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
PG 11-12	100 %	NIL	NIL
12-13	100 %	NIL	NIL
13-14	100 %	NIL	NIL
14-15	100 %	NIL	NIL

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : NIL**

**29. Student progression:**

Student progression	Against % enrolled
U.G. to P.G. 11-12	25%
12-13	20%
13-14	33 %
14-15	25 %
P.G. to M.Phil	Not applicable
P.G. to Ph.D.	Not applicable
Employed	NIL
Campus selection	NIL
Other than campus recruitment	02
Entrepreneurship/Self-employment	NIL

**30. Details of Infrastructural Facilities:**

a) **Library : Departmental Library with over 250 Books**

b) **Internet facilities for Staff & Students: :**

Internet Facility is provided in the main library.

c) **Classroom with ICT facility:** NIL

d) **Laboratories:** None

**31. Number of students receiving financial assistance from college, university, government or other agencies :**

All students eligible for scholarship as per the norms of the Chhattisgarh Government receive their due amount in their respective bank accounts.

**32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:**

Sr. No	Date	Name of Resource Person	Topic of Lecture
1.	17.12.2014	Dr. Ramendra Nath Mishra	The History of Chhattisgarh
2.	10.01.2015	Dr. K.K. Agarawal	Modern India
3.	12.2.2015	Dr. Anil Pandey	National Movement in India

33. **Teaching methods adopted to improve student learning:**

- Students encouraged to take weekly tests.
- Class Seminars were held
- Students encouraged to make project assignments and visit library.
- Quiz contests were held.
- Group study encouraged

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**

- A number of students of the department are members of various committees of the institution and are involved in a number of extension activities like tree plantation, Blood donation, Cleanliness drive, NCC and NSS.

35. **SWOC analysis of the department and Future plans**

**Strength**

- Committed and hard working students.
- Initiative taken for developing leadership qualities among students.

**Weakness**

- Dwindling number of students.
- Paucity of staff.

**Opportunities**

- Better success rate in competitive examinations for students of history .

**Challenges**

- Preference of students for professional courses

**Future Plans**

- Motivating more students to take up History in under graduate course.

## P.G. Department of Commerce

1. **Name of Department:** COMMERCE
2. **Year of Establishment** : UG: 1983, PG: 1988-89
3. **Name of Programmes/courses Offered (UG.PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D.etc.)**

U.G.	B.Com.
P.G.	M.Com.

4. **Name of Interdisciplinary courses and the departments/units involved:** P.G.D.C.A.
5. **Annual/Semester/choice based credit system (Programme wise)**
  - Annual System in B.Com I, II and III
  - Semester System in M.Com.
6. **Participation of the department in the courses offered by other departments:**  
NIL
7. **Course in collaboration with other universities, industries, foreign institutions.** NIL
8. **Details of Courses/programms discontinued (if any) with reasons:**  
NONE
9. **Number of Teaching Posts:**

	Sanctioned	Filled
Professors	01	Nil
Associate Professors	--	--
Asst. Professors	03	03

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. Etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.Namita Guha Roy	M.Com. Ph.D.	Asst.Professor	-	30 yrs	Nil
Dr.Alpana Dubey	M.Com. Ph.D.	Asst.Professor	-	26 yrs	Nil
Dr. Sangeeta Mahuriya	M.Com. Ph.D.	Asst.Professor	--	06 yrs	Nil

11. **List of senior visiting faculty:** None

12. **Percentage of lectures delivered and practical classes handled**

**(programme wise) by temporary faculty**

Course	Percentage of faculty lectures delivered by temporary
U.G.	30 %

13. **Student-Teacher Ratio (programme wise)**

Class	11-12	-12-13	13-14	14-15
Ratio	72 : 1	48 : 1	37 : 1	45: 1

14. **Number of academic support staff (technical) and administrative staff, sanctioned and filled:**

SANCTIONED : NIL	FILLED : NIL
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15. **Qualifications of teaching faculty with DSc/L.Litt/Ph.D/MPhil/PG:**

As per Q No. 10

16. **Number of faculty with ongoing projects from a) National b)**

**International funding agencies and grants received: NIL**

17. **Departmental project funded by DST – FIST, UGC, DBT, ICSSR, etc. And total grants received: UGC Rs. 80,000=00**

18. **Research Centre/facility recognized by the University: NIL**

19. **Publication:**

Name of Faculty	Dr. Namita Guha Roy	Dr. Alpana Dubey	Dr. Sangeeta Mahauriya
<b>No. of Papers published in peer reviewed international journals</b>	02	Nil	Nil
<b>No. of Papers published in peer reviewed national journals</b>	05	Nil	01
<b>Chapter in Books</b>	Nil	Nil	Nil

<b>Books with ISBN/ISSN numer with details of publishers</b>	Nil	NII	NII

20. Areas of consultancy and income generated : Nil

**21. Faculty as members**

a) National Committees b) International committees c) Editorial Board

**a) National Committees:**

Name	National Committees
Dr.Namita Guha Roy	Member of Commerce Board of Studies, Pt.Ravishankar Shukla University Raipur

22. Students Project;

a) Percentage of Students who have done in-house projects including inter departmental/programme:

11-12	12-13	13-14	14-15
NA	NA	100%	100%

b) Percentage of students placed for projects in organizations outside the institution

i.e.in Research laboratories/Industry/other agencies: **12 %**

**23. Awards/Recognitions received by faculty and students.**

Dr. Namita Guha Roy, Head of Department of Commerce represented Chhattisgarh

in the All India INSPIRE coordinators conference held in Kalinga University, Bhuvneshwar

and was felicitated by the Science and Technology Department, New Delhi

**24. List of eminent academicians and scientists/visitors to the department.**

S N	Name of Professor	Institution
1.	Dr. Ashok Parakh	Retd. Principal, Govt. College, Kurud
2	Dr. S.K. Sharma	Principal and Dean Faculty of Commerce and Management

3	Dr. Abdul Karim	Head of Department of Commerce, Goct. College, Mahasamund
4	Dr. S. N. Jha	Head of Department of Commerce, Goct. VYT College, Durg
5	Dr. H.Saluja	Faculty of Department of Commerce, Goct. VYT College, Durg
6	Dr. K.L.Rathi	Faculty of Department of Commerce, Goct.Girls College, Durg

**25. Seminars/Conferences/Workshops organized & the source of funding:**

- a) **National** : NIL  
b) **International** : NIL

**26. Student profile programme/course wise:**

Name of the Course/programme (refer question no.4)	Applications received		Selected	Enrolled		Pass Percentage
				Male	Female	
B.Com	11-12	525	248	110	138	88%
	12-13	518	280	118	162	90%
	13-14	487	308	148	160	88%
	14-15	511	294	119	175	87%
Mo.Com	11-12	120	91	37	54	98%
	12-13	98	88	47	41	99%
	13-14	127	115	51	64	99%
	14-15	151	135	65	70	99%
PGDCA	13-14	38	30	13	17	100%
	14-15	52	45	14	31	100%



**27. Diversity of Students:**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com.	97.5 %	2.5%	NIL
M.Com.	96.5 %	3.5%	NIL
PGDCA	100 %	Nil	NIL

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : NIL**

**29. Student progression:**

Student progression	Against % enrolled
U.G. to P.G.	
11-12	85%
12-13	75%
13-14	85 %
14-15	77 %
P.G. to M.Phil	Nil
Employed	09
Campus selection	05
Other than campus recruitment	02
Entrepreneurship/Self-employment	04

**30. Details of Infrastructural Facilities:**

a) **Library : Departmental Library** : Number of Books acquired in departmental library

11-12	12-13	13-14	14-15
210	241	444	468

b) **Internet facilities for Staff & Students:**

Internet Facility is provided in the main library. The department also has one computer with internet facility

c) **Classroom with ICT facility:** NIL

d) **Laboratories:** Nil

**31. Number of students receiving financial assistance from college, university, government or other agencies :**

All students eligible for scholarship as per the norms of the Chhattisgarh Government receive their due amount in their respective bank accounts.

**32. Details on student enrichment programmes (special lectures/workshops/seminar) with**

**external experts:** Please refer to answer given to question 24

**33. Teaching methods adopted to improve student learning:**

Frequent ICT based teaching	Visit to banks	Group Discussion	Workshops
Industrial visit	Paper Presentation	Quiz	Department Activities to Improve soft skills

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

- Organising Blood Donation Camps
- Visit to Orphanage.
- Visit to old age home.
- Organising sickle cell and Dental check up camps.

**35. SWOC analysis of the department and Future plans:**

**Strengths**

- Regular Classes
- Efficient Teaching Staff
- Active participation of students in various activities like NCC, NSS, Sports and other activities.
- Providing computer education in graduation level.
- Providing placement in various org, public & private sector especially for M.Com students.
- Post graduate diploma in computer application.course is coordinated by the department of commerce.

**Weakness:**

- Insufficient Infrastructure facility.

- Insufficient staff for teaching.
- Being an affiliated college, the department cannot start on its own other job oriented courses.

### **Opportunities**

- The increasing number of students in the Commerce stream.
- Rising awareness among rural girls to take up commerce as a subject in UG and PG courses.

### **Challenges**

- Competing with private institutions with better infrastructural facilities.

## P.G. Department of Sociology

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1. **Name of Department:** SOCIOLOGY
2. **Year of Establishment** : UG: 1985, PG; 2005
3. **Name of Programmes/courses Offered (UG.PG, M.Phil, Ph.D, Intetrated Masters,Integrated Ph.D.etc.)**

U.G.	B.A
P.G.	M.A. Sociology

4. **Name of Interdisciplinary courses and the departments/units involved:** NIL
5. **Annual/Semester/choice based credit system (Programme wise)**
  - Annual System in B.A. I, II and III
  - Semester System in M.A.
6. **Participation of the department in the courses offered by other depart ments:** None
7. **Course in collaboration with other universities, industries, foreign institutions:** NIL
8. **Details of Courses/programms discontinued (if anhy) with reasons:** NONE
9. **Number of Teaching Posts:**

	Sanctioned	Filled
Preofessors	01	Nil
Associate Professors	Nil	Nil
Asst. Professors	01	01

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. Etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Smt. Manju Dandekar	M.A. B.Ed.	Asstt. Professor	Criminology	UG: 22yrs PG: 09 yrs	Nil

**11. List of senior visiting faculty:** None

**12..percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

Course	Percentage of faculty lectures delivered by temporary
U.G.	50 %

**13. Student-Teacher Ratio (programme wise**

Class	B.A.	.M.A.
Ratio	38 : 1	5.5 : 1

**14. Number of academic support staff (technical) and administrative staff, sanctioned and filled:**

SANCTIONED : NIL	FILLED : NIL
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**15. Qualifications of teaching faculty with DSc/L.Litt/Ph.D/MPhil/PG:**

As per Q No. 10

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** NIL

**17. Departmental project funded by DST – FIST, UGC, DBT, ICSSR, etc. And total grants received:** NIL

**18. Research Centre/facility recognized by the University:** NIL

**19. Publications:** NIL

20. **Areas of consultancy and income generated: Nil**

21. **Faculty as members: NIL**

a) National Committees b) International committees c) Editorial

Board

22. **Students Project;**

a) Percentage of Students who have done in-house projects including inter departmental/

programme: **100%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **NIL**

23. Awards/Recognitions received by faculty and students. : Nil

24. **List of eminent academicians and scientists/visitors to the department.**

SrNo	Name of Professor	Institution	Topic
1.	Dr. Suchitra Sharma	Govt. V.Y.T. P.G. Autonomous College, Durg	Role of Media
2.	Shri Sukhanandan Yadav	CM Awardee	Personality Development
3.	Monika Pandey	President Awardee	Women Security

25. **Seminars/Conferences/Workshops organized & the source of funding:**

a) **National : NIL**

b) **International : NIL**

26. **Student profile programme/course wise:**

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage
			Male	Female	
2011-12	08	05	00	05	100%
2012-13	09	06	00	06	100%
2013-14	05	03	00	03	100%
2014-15	13	11	06	05	80%

27. **Diversity of Students:**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2011-12	100 %	NIL	NIL

2012-13	100 %	NIL	NIL
2013-14	100 %	NIL	NIL
2014-15	100 %	NIL	NIL

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?** : NIL

29. **Student progression:**

Student progression	Against % enrolled
U.G. to P.G.	100 %
P.G. to M.Phil	Nil
Employed	NIL
Campus selection	--
Other than campus recruitment	--
Entrepreneurship/Self-employment	--

30. **Details of Infrastructural Facilities:**

- a) **Library** : Departmental Library with over\_350 Books
- b) **Internet facilities for Staff & Students:** Nil
- c) **Classroom with ICT facility:** NIL
- d) **Laboratories:** Nil

31. **Number of students receiving financial assistance from college, university, government or other agencies :** NIL

32. **Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:** 03

33. **Teaching methods adopted to improve student learning:**  
Internet, Seminar, Quiz, Remedial Classes. NET coaching

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**

As a part of institutional social responsibility the Department organised in the month of November 2011, a visit to an Old Age Home at Durg. The students were shown the actual conditions in which the old and infirm were leading their lives. They were made aware towards their responsibilities towards the aged and the importance that the aged have in any society. The department distributed fruits to the senior citizens on this occasion.

Another trip was organised to the Prakritik Chikitsa Kendra at Nakpura where students came to know about the Prakritik therapy that is practiced in this institution and how this system of medicine works effectively in the curing/healing of various ailments.

As a part of ISR, students have been taken on a visit to the famous Nakpura temples, a prominent place for Jain Gurus and their teaching on Ahimsa to which the students were exposed to.

### **35. SWOC analysis of the department and Future plans: Strength :**

Sociology is one of the most popular subjects in this area and the Post Graduation department has provided an opportunity to students who are interested in pursuing a career in social work. The department has over the years given an almost 100% result in M.A.Sociology.

#### **Weakness:**

The department is in dire need of some computer systems as various data that are collected by the students in the various projects assigned to them; need to be collated for reference as well as research. As the department does not have any computers, all data have to be manually collated and stored.

Students are engaged in constant research work in all three semesters for which the department is in need of additional books. Almiraahs, Chairs, Tables are also required. A post of a Professor lies vacant which needs to be filled.

#### **Opportunity:**

With the grounding in Sociology in undergraduate classes, in order that students get maximum benefit of their Knowledge in the subject students are motivated to apply for jobs in Women and Child Development. Students are also motivated for Research work in Sociology. Criminology as a subject also provides an opportunity to compete in the Police Services.

#### **Challenges:**



The challenges lie in having an understanding of the society in the tribal areas of Chhattisgarh so that their culture and heritage is protected and respected by all. At the same time students have to be appraised of the views of the tribal population regarding modern development. Other Information:

1. Students of P.G. have been given NET/SET coaching classes.
2. The dept. had the Services of Janbhagidari appointee Ms.Gomti Sahu who taught in the dept. from 2012-2015. As a student of this institution she had secured second position in the P.G. exam in 2011. She has registered for her Ph.D. in 2013 in the topic “Empowerment of Rural Women of Chhattisgarh – a Sociological Perspective.”
3. Two students of P.G.Dept. B.Rudrapati and Rakesh Dhruv were selected in the Inter Universities Soft Ball Tolurnament held at Punjab University in 2011-12, Nagarjun University in 2013-14 and Delhi University in 2014-15

## P.G. Department of Political Science

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1. **Name of Department:** POLITICAL SCIENCE
2. **Year of Establishment** : 2007
3. **Name of Programmes/courses Offered (UG.PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D.etc.)**

U.G.	B.A
P.G.	M.A. Political Science

4. **Name of Interdisciplinary courses and the departments/units involved:** NIL
5. **Annual/Semester/choice based credit system (Programme wise)**
  - Annual System in B.A. I, II and III
  - Semester System in M.A.
6. **Participation of the department in the courses offered by other departments:** NIL
7. **Course in collaboration with other universities, industries, foreign institutions:** NIL
8. **Details of Courses/programms discontinued (if any) with reasons:**  
NONE
9. **Number of Teaching Posts:**

	Sanctioned	Filled
Preofessors	01	Nil
Associate Professors	Nil	Nil
Asst. Professosrs	01	01(Guest Lecturer)

**10. Faculty profile with name, qualification, designation, specialization,  
(D.Sc./D.Litt./Ph.D./M.Phil. Etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Bhupendra Ku.Sahu	M.Phil	Janbhagidari	Voting Behaviour	05 yrs	--
Dr. Babita Mirjha	Ph.D.	Guest Lect.	Woman Empowerment	04 yrs	--

**11. List of senior visiting faculty:** None

**12..percentage of lectures delivered and practical classes handled  
(programme wise) by temporary faculty**

Course	Percentage of faculty lectures delivered by temporary
U.G.	100 %

**13. Student-Teacher Ratio (programme wise)**

Class	B.A.	.M.A.
Ratio	60 : 1	10 : 1

**14. Number of academic support staff (technical) and administrative staff, sanctioned and filled:**

SANCTIONED : NIL	FILLED : NIL
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**15. Qualifications of teaching faculty with DSc/L.Litt/Ph.D/MPhil/PG:**

As per Q No. 10

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** NIL

**17. Departmental project funded by DST – FIST, UGC, DBT, ICSSR, etc. And total grants received:** NIL

**18. Research Centre/facility recognized by the University:** NIL

19. **Publication::** Nil

20. **Areas of consultancy and income generated:**

21. **Faculty as members :** Nil

22. **Students Project;**

a) **Percentage of Students who have done in-house projects including inter departmental/programme: 100%**

b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies:**

**NIL**

23. **Awards/Recognitions received by faculty and students. :** Nil

24. **List of eminent academicians and scientists/visitors to the department.:** Nil

25. **Seminars/Conferences/Workshops organized & the source of funding:** Nil

26. **Student profile programme/course wise:**

Name of the Course/programme (refer question No.4)	Applications received	Selected	Enrolled		Pass Percentage
			Male	Female	
2011-12	13	11	04	07	100%
2012-13	12	10	04	06	100%
2013-14	15	12	04	08	100%
2014-15	12	09	03	06	100%

27. **Diversity of Students:**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
P.G.	100 %	NIL	NIL

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :** NIL

29. **Student progression:**

Student progression	Against % enrolled
U.G. to P.G.	50%

P.G. to M.Phil	Nil
Employed	NIL
Campus selection	–
Other than campus recruitment	–
Entrepreneurship/Self-employment	–

**30. Details of Infrastructural Facilities:**

- a) **Library** : Yes
- b) **Internet facilities for Staff & Students**: Nil
- c) **Classroom with ICT facility**: NIL
- d) **Laboratories**: Nil

**31. Number of students receiving financial assistance from college, university, government or other agencies: NIL**

**32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:**

1. Dr.R.K.Purohit, Principal Govt. College, Basana, Dist. Mahasamund (C.G.)
2. Dr. Aman Jha, Asstt. Prof. Durga College, Raipur(C.G.)

**33. Teaching methods adopted to improve student learning:**

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

1. 2014 :Visit Chhattisgarh Vidhan Sabha, Raipur (C.G.)
2. 2015 :Visit Parliament New Dehli, President House New Delhi

**35. SWOC analysis of the department and Future plans:**

**Strength :**

Political Science is one of the most sought after subjects in UG classes.

**Weakness:**

For the last two academic sessions there has been no regular faculty member in the department. Teaching is being conducted by part time/Janbhagidari appointed teachers.

**Opportunity:**

Public administration, a subject in Political Science provides ample scope in scoring good marks in competitive examinations.

**Challenges:**

The student strength is dwindling due to lack of regular teachers.

ANNEXURE -1



पं. रविशंकर शुक्ल विश्वविद्यालय रायपुर, (छ. ग.)

दूरभाष: 0771-2262802 (अकादमिक), 0771-2262540 (कुलसचिव), फैक्स-0771-2262818, 2262607

क्रमांक 5898/अका./सम्ब.वृद्धि/2015

रायपुर, दिनांक 05/10/2015

॥ संशोधित आदेश ॥

विश्वविद्यालय विद्या परिषद् की स्थायी समिति की बैठक, दिनांक 08.12.2014 में की गई अनुशंसा एवं कार्यपरिषद् की बैठक दिनांक 12.12.2014 में अनुमोदन प्रदान किया गया है, तदनुसार निम्न महाविद्यालय को, विश्वविद्यालय के संशोधित आदेश क्रमांक 3358/अका./सम्ब.वृद्धि/2015 दिनांक 21.04.2015 द्वारा जारी की गई थी, उक्त आदेश में आंशिक संशोधन कर अस्थायी को स्थायी कर दर्शित कक्षा/विषय के साथ शुल्क जमा करने के पश्चात् विश्वविद्यालय परिनियम 27 एवं 28 की शर्तों के अधीन सम्बद्धता सत्र 2014-15 के लिए बढ़ाई जाती है।

क्र.	महाविद्यालय का नाम	कक्षा/विषय
1	डॉ. खूबचंद बघेल शासकीय स्नातकोत्तर महाविद्यालय, भिलाई-3, जिला- दुर्ग (छ.ग.) bhilai3_college@yahoo.in Mobile No.- 07826255175	<b>Permanent Affiliation</b> B.A. - Hindi, English, Economics, Political Sc., Sociology, History, H.Sc. B.Sc. - Physics, Chemi., Maths, Botany, Zoology. B.Com. M.Com. <b>Non-Permanent Affiliation</b> B.Com.-I (30 seats ) (13-14) (Computer Application) P.G.D.C.A. (30 seats ) M.Sc. - Math's M.A. - Economics, History, Sociology (30), Political Sc. (20)

आदेशानुसार,

उप कुलसचिव (अका.)

पृ. क्रमांक 5899/अका./सम्ब.वृद्धि/2015  
प्रतिलिपि :-

रायपुर, दिनांक 05/10/2015

1. आयुक्त, उच्च शिक्षा संचालनालय, ब्लाक-सी, 30, द्वितीय तल, इंद्रावती भवन, नया रायपुर।
2. सम्बन्धित महाविद्यालय के प्राचार्य को,
3. सहायक कुलसचिव (परीक्षा)/ उप कुलसचिव गोपनीय, नामांकन विभाग,
4. कुलपति के सचिव/ कुलसचिव के निजी सहायक,  
पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर को सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रेषित।

श्री शुभ - सम्बद्धता  
R. P. Singh  
6.10.15

उप कुलसचिव (अका.)

ANNEXURE -2

ok



पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)



कक्षाएं: 2014-15 (अका.) / 2015-16 (संव. श्रेणी) / 2015

कक्षांक: 2857 / अका. / संव. श्रेणी / 2015

रायपुर, दिनांक: 23/02/2015

|| आदेश ||

विश्वविद्यालय विद्यालयिक समिति की स्थाई समिति की बैठक दिनांक 08.12.2014 की अनुशंसानुसार एवं कार्यसूची के दिनांक 12.12.2014 के निर्णयानुसार डॉ. सुब्रह्मण्यम शास्त्रीय स्नातकोत्तर महाविद्यालय, भिलाई-3 के वरिष्ठ शिक्षक/निपथ एवं सच के लिए अस्थाई सम्बद्धता प्राप्त प्रदान की जाती है -

क्र.	कक्षा / विषय	छात्र संख्या	सत्र
1.	B.Com.-II (Computer Application)	30	
2.	M.A. Prev. English	30	2014-15

शर्तें :-

- छात्रीसंगठन शासन क्रोड मार्गदर्शिका सिद्धान्त का पालन करेंगे एवं छात्रीसंगठन के छात्रों को प्रार्थामिकता देंगे।
- समय-समय पर विश्वविद्यालय द्वारा जारी निर्देशों का पालन करेंगे।
- एच.ए. अंतिम वर्ष अंशोर्जा सफलता की सम्बद्धता हेतु 30 जून 2015 तक शुल्क जमा कर आवेदन विश्वविद्यालय में अनिवार्य रूप से दें।
- पूरे प्रतिवेदन के माध्यम में दस्तावेजों (जैसे संलग्न) की पूर्ति तीन माह के अंदर करने के लिए अस्थाई सम्बद्धता दिए जाने की अनुशंसा की गई।

M.C.  
23/02/15  
D.P.  
22-4-15

आदेशानुसार,

उप कुलसचिव (अका.)

कक्षांक 2858 / अका. / संव. श्रेणी / 2015  
प्रतिनिधि :-

रायपुर, दिनांक: 23/02/2015

- जयन्त, उच्च शिक्षा, ब्लॉक-सी-30, द्वितीय एवं तृतीय तल, इन्द्रायती भवन, नया रायपुर (छ.ग.)।
- संचालक, महाविद्यालय विकास परिषद, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)।
- संबंधित महाविद्यालय के प्रचार्य को।
- संचालक, शारीरिक शिक्षा।
- स.बु.स. परीक्षा / परीक्षा सेमेस्टर / नागरक / उ.कु.स. गोपनीय / वित्त नियंत्रक / विषयस.
- अध्यक्ष, कम्प्यूटर अध्ययनशाला को इस निवेदन के साथ की इस विश्वविद्यालय के वेबसाइट में सूचनाएं Up-Load करें।
- सूचना के सचिव / कुलसचिव के निजी सहायक, पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर को सूचनाएं एवं आवश्यक कार्यवाही हेतु अवगत।

3/0  
23/2/15

वरिष्ठ अधीक्षक (अका.)

ANNEXURE -3

UNIVERSITY OF DELHI  
BANSODRSHAH ZIGAR BLDG,  
NEW DELHI-110 002

No.F.8-115/89(CPP)

The Director,  
CDC,  
Ravishankar University,  
Raipur (M.P.)-492\_010

Sub: Inclusion of Colleges under Section 2(F) of the U.G.C. Act, 1956.

Sir,

With reference to your letter No. 1354/CDC/F.60-2(?) /91 dated 14.11.91 on the subject cited above, I am directed to say that it has been noted that 'Govt. College, Bhilai' has been granted permanent affiliation for teaching the undergraduate courses in Arts, Commerce & ... Accordingly, Govt. College, Bhilai which already stands included in the approved list of colleges being maintained under Section 2(F) of the U.G.C. Act, 1956, is declared fit to receive assistance from the U.G.C. and other central sources in terms of the rules framed under Section 12-A of the U.G.C. Act, 1956.

Yours faithfully  
S/-  
(Signature of the)  
Head, Secretary

Office of the Director, College Development, University,  
Ravishankar University, Raipur (M.P.)

Endt. No. 1432/CDC/F.60(2.F.) Colleges/91, dated 14.11.91.  
Copy Forwarded to :-

1. The Principal, Govt. College, Bhilai.
2. The Commissioner, Directorate of Higher Education, Satpuda Bhawan, 5th Floor, Bhopal.
3. The Additional, Director, Higher Education and Skill Development Divisions, Govt. Science College Campus, Raipur, for information.

*Handwritten notes:*  
R. ...  
C-2-92  
U.G.C. file  
J.P.P.  
11-2-92



## ANNEXURE 4



### UNIVERSITY GRANTS COMMISSION - CENTRAL REGIONAL OFFICE

Tawa Complex (Bittan Market), E-5, ARERA COLONY, BHOPAL-462 016  
Ph. : 0755 - 2467418, 2467892, Fax. : 0755 - 2467893, web site : www.ugc.ac.in

F.No.GD/202026/XII/12-13/CRO

Date:- .....

To

The Account Officer,  
UGC, Central Regional Office  
Tawa Complex, Bittan Market,  
E-5, Arera Colony, Bhopal (M.P.)-462016

25 MAR 2014

**Sub: Release of 15% "Adhoc On account grant" under the scheme of Plan Block Grant- in-aid during XII Plan period.**

Sir/Madam,

As per the decision taken in the Commission meeting held on 19<sup>th</sup> July 2012, 25% of allocation of XI Plan College Development Assistance was released as "on account grant" for XII Plan period. Now the Commission has decided in the commission meeting held on 30<sup>th</sup> December 2013 to release up to 40% of GDA + merged schemes allocated to the individual colleges during XI<sup>th</sup> Plan period, including 25% of grant already released earlier to Govt. College, Bhilai-3, Vasundhara Nagar, Bhilai East, Durg- 490021(C.G.) the colleges during XII Plan. Accordingly, I am directed to convey the sanction of the Commission for payment of Rs. 1204000/- to Govt. College, Bhilai-3, Vasundhara Nagar, Bhilai East, Durg- 490021(C.G.) the for the XII Plan period as detailed below:

XII <sup>th</sup> Plan Allocation	Amount already released during 2012-13	Amount to be released during 2013-14	Remarks
3010000	0	1204000	

3. The Sanctioned grant may be treated as "Adhoc on account" grant for XII Plan. The allocation made now is Provisional Allocation and the final allocation would be made on finalization of XII Plan Guidelines. The grants sanctioned now would be adjusted against the XII Plan allocation to be made subsequently on the basis of assessment.
4. XII<sup>th</sup> Plan may be treated as equivalent to GDA+ merged schemes of XI<sup>th</sup> Plan period, Ratio of allocation under budget heads 35 & 31 (Non-recurring & Recurring) may remain 80:20 as in UGC's guidelines. There should not be any re-appropriation from budget head 35 to 31 or vice versa. The release for SC/ST may be made as per the allocation of 15% and 7.5% respectively.
5. The amount of the grant shall be drawn by the Account Officer CRO, UGC, Bhopal (Drawing and Disbursing Officer), University Grants Commission on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, Govt. College, Bhilai-3, Vasundhara Nagar, Bhilai East, Durg- 490021(C.G.) by him/her through RTGS/NEFT.
6. The Grant is subject to the Adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the College.
7. The University/College shall maintain proper accounts of the expenditure out the Grants, which shall be utilized, only on approved items of expenditure and ensure proper labeling of the items purchased.
8. The Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University grants Commission as early as possible after the close of the current financial year. Balance grant will be released only on receipt of audited UC and Statement of Expenditure etc., signed by Chartered Accountant.
9. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or Utilized for the purpose other than those for which the Grant was give, without proper sanction of the University Grants Commission and should at any time the college ceased to function, such assets shall revert to the University Grants Commission.
10. The University/College/Institute shall maintain a Register of Assets acquired wholly or substantially out of the Grants in the prescribed form.
11. The grantee Institution shall ensure the Utilization of Grants-in-aid for which it is being sanction/paid. In case of non-utilization/part utilization, or mis-utilization of grants sanctioned by the Commission for the purpose for which these were approved and in accordance with the terms and conditions of the approval or does not furnish the required documents or is disaffiliated from the University the entire amount paid by the

Dr. (Smt) G. S. Chandra

30.4.14

52  
30.4.14

Cont.....2

## ANNEXURE 5

### Certificate of Compliance

(Affiliated /Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that Dr.Khoob Chand Baghel Govt.P.G.College Bhilai-3 fulfils all norms.

1. Stipulated by the affiliating University
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI and /or, BCI etc.] and
3. The affiliation and recognition [If applicable] is valid as on date.

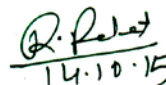
In case the affiliation/recognition is conditional then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given by NAAC will be displayed on the college website.

Date: 14/10/1015

Place : Bhilai-3




Principal/Head of Institution

Dr.(Smt) Radha Pandey

## **Declaration by head of Institution**

**I certify that the data included in this Self-Study Report are true to best of my knowledge. This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.**

**I am aware that the Peer Team will validate the information provided in this SSR during the peer team visit.**

  
14.10.15

**Signature of the Head of the Institution**

**PRINCIPAL  
Govt. P.G. College, Bhilai-3  
Distt. -Durg (C.G.)**