



## Yearly Status Report - 2016-2017

Part A	
<b>Data of the Institution</b>	
1. Name of the Institution	DR. K.C.B. GOVERNMENT P. G. COLLEGE
Name of the head of the Institution	Dr Radha Pandey
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07826255175
Mobile no.	9039870653
Registered Email	bhilai3_college@yahoo.in
Alternate Email	kcbbhilai@gmail.com
Address	University campus Raipur
City/Town	Raipur
State/UT	Chhattisgarh
Pincode	490020
<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban

Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Amrita Katuray
Phone no/Alternate Phone no.	07826255175
Mobile no.	9826146200
Registered Email	discoverdrask@gmail.com
Alternate Email	diliprshri@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.govtpgcollegebhilai.com/">https://www.govtpgcollegebhilai.com/</a>
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://www.govtpgcollegebhilai.com/Academics.aspx?page=Academic%20Calender%20College&amp;topicid=113">https://www.govtpgcollegebhilai.com/Academics.aspx?page=Academic%20Calender%20College&amp;topicid=113</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.57	2016	15-Sep-2016	14-Sep-2021

6. Date of Establishment of IQAC	01-Jul-2012
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
Academic Audit	30-Jun-2017 1	20

No Files Uploaded !!!

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	0	NIL	2017 0	0

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Academic Audit Internal Evaluation Entrepreneurship camp

**Competitive exam coaching**

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Carrier counselling	EAC camp is organised in campus
Internal Evaluation	Internal evaluation is done in college.

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

10-Dec-2017

17. Does the Institution have Management Information System ?

No

**Part B****CRITERION I - CURRICULAR ASPECTS****1.1 - Curriculum Planning and Implementation**

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. I words

Institution has to follow university syllabus. The institution academic calendar of Higher education department Durg. Academic calendar also prepared by IQAC which is displayed in website. The professors have freedom to choose the methods for delivering the lecture and complete syllabus according to the time duration given by university. The recorded lectures are kept in daily diary and then presented to the principal. Syllabus is notified to students and made available to everyone. Change of syllabus is properly notified to students and made available to students. Academic activities in calendar are followed. Students are properly notified of time table and internal evaluation. Internal evaluation is done in systematic manner like annual exam. Half-yearly evaluation is done at mid-term and unit tests are scheduled regularly for progress monitoring of students. Practical work and tests are followed in laboratories. Syllabus is completed and students are motivated to solve problems in practical syllabus. Daily diary and teaching attendance is maintained and produced before principal.

### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship
NIL	NIL	Nil	0	0

### 1.2 - Academic Flexibility

#### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil

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#### 1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented in affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective System
Nil	NIL	Nil

#### 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
Number of Students	Nil	Nil

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil

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#### 1.3.2 - Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects/ Internships
BA	All Subjects	250

BSc	All Subjects	120
BCom	All Subjects	250

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## 1.4 - Feedback System

### 1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Ye
Teachers	Ye
Employers	Ye
Alumni	Ye
Parents	Ye

### 1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the (maximum 500 words)

#### Feedback Obtained

Feedback is obtained from all stake holders and analysed with consul with principal. The feedback is collected from the student in a hard a form provided by the college feedback is collected from alumni for experiences in institution. Parents feedback deals with experiences parents. These feedback are handed over to to feedback committee. Fee analysed by feedback committee and handed over to principal. Feedback collected by Committee without knowledge of respective teachers, so can give their opinion freely. Every category feedback is analysed a suggestion are discussed and necessary action is taken. Feedback is by Principal and suggestions for improvement is discussed. Feedback coveres all aspects of stake holders. Students are asked on matters cleanliness , library facilities and office facilities. Students fee analysis and their suggestions are taken care off. In case any sugge can not be accepted due to budget constraints than budget is demande Govt. Employee give feedback on facilities like toilet, drinking wat facilities and their suggestions are incorporated. feedback system i implemented in organization of programs. stake-holders give feedback evaluated and discussed. Overall development of institution through : feedback are important information regarding functioning of an ins Feedback analysis is discussed about any short-comings of institutio Stakeholder's suggestions are incorporated in future planning. matte control like cleanliness, drinking water facilities improvement are care by administration.

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
BCom	Commerce all compulsory subjects	285	356
BSc	Botany Zoology , Physics	120	176

	,maths, Chemistry		
BA	History,Economics, English,Hindi, Pol science	275	301

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## 2.2 - Catering to Student Diversity

### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	to
2016	1660	406	21	Nil	

## 2.3 - Teaching - Learning Process

### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management System learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-teaching
21	4	4	1	Nil	

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### 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentor system is available in college. It is called tutor ward system. Teachers are all to mentor and their progress is monitored. PG teachers are responsible for their PG students and are divided into groups. Students can contact their mentor for any problems and mentors try to solve whenever possible. To counsel students induction programmes are organised in institution and a and guidelines are briefed to students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : ..
2066	21	1

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. o
21	21	Nil	Nil	

### 2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, if received from Government recognized bodies
2016	NIL	Assistant	NIL

Professor

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**2.5 - Evaluation Process and Reforms**

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of semester-end/ year- end
BA	00	1	Nil	Nil

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level

For timely completion of syllabus, Guest Lecturers are appointed in the College. Induction and Orientation programs are organized by College for new comers as an essential part of the post-admission process. The students are made familiar with the College and University norms and regulations. The syllabus, curriculum and awareness about extra-curricular and co-curricular activities is also conveyed to the students. Class wise teaching time table is displayed on the notice board of the College. Month wise teaching plan is prepared for each Course / Paper of all the UG PG classes. The conduct of internal assessment is a regular process and a part of curriculum and the marks obtained are added to the final scores in semester exams. Model / Mock exams for the UG classes are also conducted for preparing the students for the annual exams and the marks obtained are added to the final scores in the annual exams. This supports the main curriculum and provides better training and technological information to the students.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (in words)

Being Govt college institute has to follow academic calendar of Higher Education department. Institute prepares own academic calendar in coordination with it. Institute academic calendar incorporates all programs and schedules of events. The academic calendar is notified on the website and social media. Internal exam schedules of monthly quarterly half yearly exam schedules are displayed. Institute tries to adhere to the proposed schedules. Day celebration and NCC camps are organized as per the schedule. Syllabus completion plan is prepared by teachers as per academic calendar. Teaching diary is maintained and inspected by Principal for monitoring process. A separate register is maintained for monthly up to date. Internal exams are duly notified in notice boards. Time table is prepared for half yearly internal exams. Absent students are given second chance. The process is transparent and feedback is obtained in satisfaction survey.

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.govtpgcollegebhilai.com/alldocuments/137.pdf>

2.6.2 - Pass percentage of students

Programme	Programme	Programme Specialization	Number of	Number of
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Code	Name		students appeared in the final year examination	students passed in final year examination
Nil1	MA	Englisg, Economics, History, Commerce, Sociology, Political Science	170	158
00	BCom	All Subjects	174	129
00	BSc	Chemistry, Physics, Zooloy, Botany, Maths	51	43
00	BA	History, pol Science, Sociology, Economics, English, Hindi	87	47

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may de questionnaire) (results and details be provided as weblink)

<https://www.govtpgcollegebhilai.com/NAAC.aspx?page=Other%20Re>

## CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organi

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received year
Major Projects	0	NIL	0	0

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### 3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Acader practices during the year

Title of workshop/seminar	Name of the Dept.
NIL	NIL

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
NIL	NIL	NIL	Nil1

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Co
NIL	NIL	NIL	NIL	NIL	N

No file uploaded.

**3.3 - Research Publications and Awards****3.3.1 - Incentive to the teachers who receive recognition/awards**

State	National	International
0	0	0

**3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)**

Name of the Department	Number of PhD's Awarded
0	Nil

**3.3.3 - Research Publications in the Journals notified on UGC website during the year**

Type	Department	Number of Publication	Average Impact Factor
National	Chemistry	1	0

No file uploaded.

**3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year**

Department	Number of Publication
History	3

No file uploaded.

**3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation Scopus/ Web of Science or PubMed/ Indian Citation Index**

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number excluding
NIL	NIL	NIL	2017	0	NIL	N

No file uploaded.

**3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)**

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation mentioned in the
NIL	NIL	NIL	2017	Nil	Nil	0

No file uploaded.

**3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :**

Number of Faculty	International	National	St
Attended/Seminars/Workshops	Nil	5	Ni

No file uploaded.

**3.4 - Extension Activities****3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., du**

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Carrer counselling	English Department	5	70
Voter Awareness	NSS	4	50
Aids Awareness	NSS	4	60

No file uploaded.

3.4.2 - Awards and recognition received for extension activities from Government and other recognised bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
NIL	NIL	NIL	Nil

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids Awareness	NSS	Awareness	4	60

No file uploaded.

### 3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support
NIL	0	NIL

No file uploaded.

3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, student research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
NIL	NIL	NIL	Nil	Nil

No file uploaded.

3.5.3 - MoUs signed with institutions of national, international importance, other universities, in corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated in MoUs
NIL	Nil	NIL	Nil

No file uploaded.

## CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

#### 4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure d
2.26	2.26

#### 4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing

No file uploaded.

### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year o
Soul	Partially	1.0	

#### 4.2.2 - Library Services

Library Service Type	Existing		Newly Added		To
Text Books	16842	Nil	330	147135	17172
Reference Books	3406	Nil	80	25226	3486
e-Books	125000	Nil	Nil	Nil	125000

No file uploaded.

#### 4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala C Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & in (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launc content
NIL	NIL	NIL	Nil

No file uploaded.

### 4.3 - IT Infrastructure

#### 4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Avail Bandw (MBPS/
Existing	36	1	1	0	1	1	10	2
Added	0	0	0	0	0	0	0	0
Total	36	1	1	0	1	1	10	2

#### 4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

## 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre a facility
NIL	Nil

## 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure i maintenance facilit
0.26	0.26	0.23	0.2

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website, provide link)

The institution has policy for efficient utilization of physical and sports facilities. Policy is circulated among students and teachers for efficient utilization. Students are instructed to switch off lights during class hours. Unnecessary use of electricity is prohibited. All staff are instructed to use water facilities judiciously. Building and equipment are maintained regularly. Electrical appliances are repaired regularly. Toner and photocopiers are regularly checked for ink and other faults. Toilets are regularly cleaned.

<https://www.govtpgcollegebhilai.com/alldocuments/118.pdf>

**CRITERION V - STUDENT SUPPORT AND PROGRESSION**

## 5.1 - Student Support

## 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students
Financial Support from institution	NIL	0
Financial Support from Other Sources		
a) National	Scholarship Sc/ST/OBC/Minority	270
b) International	Nil	Nil

No file uploaded.

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agency
Yoga Day	21/06/2017	70	
EAC Camp	24/11/2016	70	Career C

				C
Dry Flower making	05/05/2017	30		M

No file uploaded.

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
2016	EAC Camp	70	70	Nil

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance resolution
Nil	Nil	Nil

## 5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus	
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated
NIL	Nil	Nil	NIL	Nil

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined
2016	7	BSc	Dr KCB Govt PG College Bhilia-3	Govt College Khursipar
2016	45	BA, BSc, BCOM	Dr KCB Govt PG College Bhilia-3	Dr KCB Govt PG College Bhilia-3
2016	4	BA	Dr KCB Govt PG College Bhilia-3	Dr KCB Govt PG College Bhilia-3
2016	4	BA	Dr KCB Govt PG College Bhilia-3	Dr KCB Govt PG College Bhilia-3
2016	12	BA	Dr KCB Govt PG College Bhilia-3	Dr KCB Govt PG College Bhilia-3

2016	3	BA	Dr KCB Govt PG College Bhilia-3	Dr KCB Govt PG College Bhilia-3	M
2016	14	BSc	Dr KCB Govt PG College Bhilia-3	Dr KCB Govt PG College Bhilia-3	
2016	50	BCOM	Dr KCB Govt PG College Bhilia-3	Dr KCB Govt PG College Bhilia-3	

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
Any Other	Nil

No file uploaded.

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the

Activity	Level	Number of Participants
Annual Sports	College	96

No file uploaded.

### 5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number
2016	NIL	National	Nil	Nil	Nil
2016	NIL	International	Nil	Nil	Nil
2017	NIL	National	Nil	Nil	Nil
2017	NIL	International	Nil	Nil	Nil

No file uploaded.

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student councils are active in institution. Students councils are elected per Govt guidelines by election or merit nomination method. Elects work actively than nominated members. Students are members of various Union members represent problems in various matters relating to faculty, academic, cultural field. College management actively take action

necessary. Students are made members of sports councils which make relation to sports activity. PG councils are well established in departments. Student council organizes Annual function. Selection guest in annual function is finalized after discussion with student Different committees like ECO club ,NSS, computer committees are beginning of session and actively participate in various activities. member is included in grievance redressal decisions related to

#### 5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

0

### CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last (maximum 500 words)

All the graduate and post graduate department of the institution under the university rule. Powers related to college have been delegated to principal. 1. management Decentralization - Management is coordinated so administration is practiced by different committees. Some of the committees formulated are admission committee, discipline committee, Exam control Union, UGC, IQAC, RUSA, Staff Council Purchase committee, sports, scholarship, Janbhagidari committees. These committees work in coordination with management for benefit of institution. Committees record their work with coordinated discussions. Committee work at ground level with principal. Committees prepare plans with discussions. Proper notices and letters are served. Financial matters are sanctioned by principal and executed by account departments of office. Committees suggest any changes in system which is executed with discussions. Exams are conducted with best participative matters. All staff is engaged in examination process. 2.Examination: Examination is biggest event in college. Approximately 1000 students participate in exam process. Exams are conducted with proper decentralization and participative management. With publishing of timetable central committees are made to conduct exam in three shifts from morning to evening 6.30. Committees consist of Professors, class three and employees. They work together in coordination for preparation work. All rooms are engaged and some times institute need department for exam. All staff work in room exam duty schedule. Help of outside invigilators is also sought. Invigilation duty chart is made in participation manner after discussions with all shift charges to avoid any duplicacy of work. process work in participative manner to avoid any error in pro

6.1.2 - Does the institution have a Management Information System (MIS)?



Yes

## 6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with each):

Strategy Type	Details
Research and Development	Institute has history department as research center. Ins three teachers as research guides enrolled. Students are to join research activities. PG department organises r related activities. Students are encouraged to take N exams.
Examination and Evaluation	Examinations are final step in student teaching and le Academic calndar is published with internal exam sche Students are notified of each exam schedule. In importa where numbers are added in final evaluation, second ch given to absent students. Students are evaluated throug parameters like monthly, quarterly and half yearly eva
Teaching and Learning	Teaching and learning process is conducted by various m black board teaching, PPT presentation, Seminar, Oral di quizzes etc. Handouts and pdf are made available to st Library facilities are open for students.Evaluation to progress of students are done in regular interva
Curriculum Development	being university affiliated institute syllabus is prep university. Our staff members are members of board of s finalisation of syllabus.In some PG departments optiona are finalised with students.

6.2.2 - Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Institute follows e governance in planning and develo possible. Our institute is govt college and fund rec state and central agency. Institute prepares proposal purchase , building map and estimate and sent throug respective department. Development funds are receiv Portal and Institute submit bills in e-software f purpose.
Administration	Administration of institute use e-governance as po Institute receives govt letters and guidelines in email. Answers are given through mail. Principal mes instructions are circulate through whatsapp gro
Finance and Accounts	Being a govt institute, college has to depend upon e-facility of state govt. Salary and other transaction by state govt are performed in E koshalaya software. can download data of amount pertaining to different heads. Salary is prepared in epayroll.SGO software. does online payment when possible. Students scholars is directly deposited in bank account.
Examination	Null

## 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards

## fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
2017	NIL	NIL	NIL
2016	NIL	NIL	NIL

No file uploaded.

## 6.3.2 - Number of professional development / administrative training programmes organized by for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)
2016	NIL	NIL	Nil	Nil	Nil
2017	NIL	NIL	Nil	Nil	Nil

No file uploaded.

## 6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Progr. Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To Date
NIL	Nil	Nil	Nil

No file uploaded.

## 6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

## 6.3.5 - Welfare schemes for

Teaching	Non-teaching
GPF, Medical Reimbursement, GIS	GPF, GIS, Medical reimbursement, Festival Advance, Grain Advance, Part final withdrawal

## 6.4 - Financial Management and Resource Mobilization

## 6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

external audit of govt account is done by govt auditor time to time audit of UGC, Janbhagidari is done by external auditor. An internal audit is setup for internal audit. Institute has to match govt treasury data with institute books. At end of financial session cash in hand deposit is compared for any irregularity. External audit objections are cleared by office.

## 6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists

the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in
NIL	0

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6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic	No	Nil	Yes	
Administrative	Yes	Auditor	No	

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

PTA meeting is organised in PG departments. Parents are briefed on p students.

6.5.3 - Development programmes for support staff (at least three)

Computer training courses are regularly organised in colleg

6.5.4 - Post Accreditation initiative(s) (mention at least three)

Regular programs are organised for career counselling of students. system is made more efficient. Proposals for new courses are forwa sanction.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
b) Participation in NIRF
c) ISO certification
d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Impact
2016	Orientation Course	29/08/2016	29/08/2016	29/08/2016	
2016	Interanl Examination	07/12/2016	07/12/2016	10/12/2016	

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## CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institu year)

Title of the programme	Period from	Period To	Number of P

			<b>Female</b>
<b>World Human rights Day</b>	<b>10/12/2016</b>	<b>10/12/2016</b>	<b>16</b>

## 7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

**Percentage of power requirement of the University met by the renewable energy source is 100%. CFL bulbs are replaced by LED bulbs for energy management.**

## 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of benefited
<b>Physical facilities</b>	<b>Yes</b>	<b>Nil</b>
<b>Scribes for examination</b>	<b>Yes</b>	<b>Nil</b>

## 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed
<b>2016</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>NIL</b>	<b>NIL</b>
<b>2017</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>NIL</b>	<b>NIL</b>

**No file uploaded.**

## 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>Code of Conduct</b>	<b>01/07/2016</b>	<b>Code of conduct book is prepared and published. So added in prospectus of college. Code of conduct is displayed in campus. Human values programs are conducted regularly in college. staff has to follow code of govt.</b>

## 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>Human Rights</b>	<b>10/12/2016</b>	<b>10/12/2016</b>	<b>26</b>

**No file uploaded.**

## 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

**1. Use of LED bulbs. 2. Trees are planted in campus. 3. Campus cleanliness drive is regularly organised. 4. Dust bins are properly arranged for Awareness programs are organised.**

## 7.2 - Best Practices

## 7.2.1 - Describe at least two institutional best practices

**Best Practice in college 1. Women Empowerment: Institute caters to approximately 80 percent female students. Girl students come from village areas with great difficulties due to scarcity of transport facilities in village areas. These students do not have access to skill development or any job-oriented courses. In this context institute has taken**

initiatives to strengthen girl students of the area. College organizes different activities for career counselling and soft skill development. Home science department organizes cooking and beauty parlor courses for girls. Cooking classes are organized and coordinate by home science department teachers. At the end of workshop competition is organized to assess the skill of students. Local traditional food preparation is also taught in the form of courses. Beauty parlor course are organized regularly to help the girls to get optional career in this field. Local trainer Ku Maninder help them in the beauty parlor course. Regular program for legal awareness for girl students is also organized. Workshops for English speaking course, career counselling and soft skill are organized for women empowerment. 2. Local culture promotion and development programs. With onset of modernization local Chhattisgarhi culture is losing importance. In this context students has to make aware of their local culture and institute is continuously promoting local culture through various programs. Our college is named after Dr Khoob Chand Baghel ,who was a freedom fighter of chhattisagrh and he was first person to put forward slogan for chhattisagrh. He is inspiration for promotion of local culture. Our college organizes his death anniversary every year to remember him as flag bearer of local culture. A stage Rang Jhanjhar is formed for promotion of local culture and various programs are organized under this stage. Pottery design, rangoli culture, local dance form is performed. Chhattisgarhi language courses are organized for students. College magazine covers Chhattisgarhi culture and food.

Upload details of two best practices successfully implemented by the institution as per NAAC criteria. If you have your institution website, provide the link

<https://www.govtpgcollegebhilai.com/alldocuments/136.pdf>

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision and thrust in not more than 500 words

College caters to more than 80 percent girl students in college. Being located in nearby villages these students don not have access to life skill training and skill. Institute has a vision to help them achieve persoanality and self development. Institute organizes soft skill , career counselling and competitive exam coaching. Soft skill like mehandi making, rangoli making and fashion design workshops are organised in college. Professional skill workshops are organised every session. Students learn basic and professional cooking techniques. At the end of workshop cooking competition is organised. Fashion technology workshops and trainings are organised in college. Available facilities in college. Rangoli and painting competition is organised for girl students. Career counselling programs like 3 day camps entrepreneurship camps are organized where external trainer guide the students. students are taken to any nearby factory for field experience. Students also participate in english speaking courses organised in college. Student take part in extracurricular activities learning different skills. Anand mala type programs are organised to learn entrepreneurship and leadership. student actively take part in sports and our Kabaddi and Kho kho games are often winners at university levels. Girl students take part in various national level sports competitions. NCC and NSS girl wing work actively in institute. Girls organize NSS camps effectively and learn management skills. Our vision and mission about girl students is also shown in the following table. girls from our institute are topper among merit list of university.

**Provide the weblink of the institution**

<https://www.govtpgcollegebhilai.com/#>

**8.Future Plans of Actions for Next Academic Year**

On student demand institute will forward proposals for new courses. will forward proposal for PG course in chemistry and hindi. Boundary class rooms are in urgent requirement. College needs more IT facilitit teaching learnng process. Institute will forward proposal for these Carrer orientation to students is need of hour. College will increase oriented courses in currriculum. Feeback system will be made more robu