

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes Session 2015-16

Date: 21/08/2015

A meeting of IQAC was held on 29/06/2017 in Principal Chamber. Following members were present

1. Dr. Amrita S kasturay
2. Dr Tapas Mukherjee

Following points were discussed

1. Formation of IQAC committee was discussed in lieu of university letter no 3014/DCDC/15 Raipur dt 20/08/2015. Nomination for IQAc members were discussed.



(डॉ. अमृता कस्तूरे)

प्रभारी प्राचार्य

डॉ. खूबचंद बघेल शासकीय स्नातकोत्तर महाविद्यालय
भिलाई-3 जिला दुर्ग (छ.ग.)

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 05/11/2015

A meeting of IQAC was held on 05/11/2015 in Principal Chamber. Following members were present

1. Dr. Amrita S kasturay
2. Dr Namita Guha Roy
3. Dr Manjula Gupta
4. Mrs. Nilam Sharma
5. Dr Manish Kalra
6. D.R.Srivastava
7. Smt renu verma
8. Dr Sangita Maehuria
9. Dr Bharti Sethi

Following points were discussed.

1. Vision mission and iys attainment was discussed.
- 2.It was instructed to coordinators of all committeess to prepare records for 4 years.
3. Feedback to obtain from all departments from students.
4. Seminar and workshop and research paper details for last four years to be furnished.
- 5.Proposal for seminars and workshops are to be prepared.
- 6.Programs for IQ improvement to be prepared.
- 7.Teaching aids detals to made availabe to NAAC.
8. Records for internal evaluation to be prepared for four years for NAAC.
9. Library reocords and report to preped.
10. Teaching diary and attendance recoreds to be submitted.
11. NSS and NCC was instructed to keep record of extracurricular activities.
12. Carrer counsel record to be prperpared.
13. Building poposal file to prepared.
14. Department profile of all deparments is to be prepared.
- 15.Scholarship and achiements records are to be prepared.
- 16.language lab record to produce before NAAC.
17. Envirnment protection and rain water harvesting record be prepared.

18.it was suggested and accepted to prpare students for NAAC visit representation.



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IQAC Minutes

Date: 02/03/2016

A meeting of IQAC was held on 02/03/2016 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr Chitrarekha dahria
3. Dr. Amrita S kasturay
4. Dr Namita Guha Roy
5. Dr Manjula Gupta
6. Mrs. Nilam Sharma
7. Dr Manish Kalra
8. D.R.Shrivastava
9. Dr Bharti Sethi
10. Shri R.K.Tripathi
11. Dr Sanguta Maehuria

Principal instructed staff members for NAAC preparation. 7 criteria's were discussed by NAAC coordinator Dr Tapas Mukherjee. He informed staff members about seven-day plan.

All 7 Criteria are to be discussed in staff meeting.

2-03-2016 : Teaching learning evaluation

4-03-2016 : Research consultation and extension

05-03-2016: Student support and Progression.

07-03-2016 : Infrastructure and learning resources.

08-03-2016 : Governance leadership and management

09-03-2016 : Innovation and best practices.

Professor K.K. Agrawal visited all departments and guided them to prepare files and records properly.

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Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 16/06/2016

A meeting of IQAC was held on 16/06/2016 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr Chitrarekha dahria
3. Dr. Amrita S kasturay
4. Dr Namita Guha Roy
5. Dr Manjula Gupta
6. Mrs. Nilam Sharma
7. Dr Manish Kalra
8. D.R.Shrivastava
9. Dr Bharti Sethi
10. Shri R.K.Tripathi
11. Dr Sanguta Maehuria

Following points were discussed and instruction was given by head of institution:

1. Quality enhancement in teaching
2. Implementation of academic records as per CG Govt instruction.
3. Academic calendar to follow.
4. Implementation of time table.
5. Regularity of class.
6. Syllabus should be discussed in class.
7. Motivation of students for cocurricular activities.
8. Seminar publication by PG students.
9. Extension lectures are to be organised.
10. Regular use of smart class to promote.
11. Proposals for seminars and MRP to be sent to UGC.
12. Induction programs for freshers to organised.
13. Internal assessment and feed-back of students.
14. For excursion tours permission to be taken from higher education.
15. Parent alumni meet to be organised.
16. Extension activities to be organised.
17. Active participation of committees.
18. Purchase of collar mike, Cctv and video camera.
19. Website update.
20. Anti-ragging cell.

21. Feedback from alumni, guest and stake holders to be obtained.
22. Admission rules to be followed strictly and no extension of seats.
23. Academic audit to be done after annual results.
24. Upbhokta Jagrukta club.
25. Cleanliness in the institution.



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**Consolidated Action Taken Report (ATR) based on IQAC
Committee of meetings held in 2015-16**

1. Academic Calendar of the College for the academic session 2015-16 prepared by the Academic Committee and follow-up of academic calendar was done.

2. Induction programs for newly admitted students in 2015-16 academic session was organized with complete participation of Teaching and non-teaching staff.
3. Regular up-dation of website was done.
4. Collection and analysis of feedback of student, alumni and employees was done and action taken report was presented.
5. Academic audit was done and report submitted to principal and discussed areas for improvements.
6. Continuous internal evaluation was done for UG and PG students.
7. Anti-Ragging committee was instructed to be active in campus.
8. Campus cleanliness drive was organised with help of students of NSS boys and girls. Environment Awareness drive was organised.
9. SSR was prepared with help of students and NAAV visit was conducted in August 2016.



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