



DR. KHOOBCHAND BAGHEL GOVT. PG COLLEGE

Bhilai-3, Dist- Durg, Chhattisgarh

Reaccredited Grade "B+" By NAAC

Registered Under Section 2(F) & 12(B) of UGC Act

Affiliated to Hemchand Yadav University, Durg (C.G.)



IQAC Meeting Consolidated

25/02 /2021

All years IQAC meeting and Action Taken report Combined.

1. 2015-16

2.2016-17

3.2017-18

4.2018-19

5.2019-20

Principal
Dr.K.C.B.Govt. P.G. College,
Bhilai-3, Distt. Durg (C.G.)

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes Session 2015-16

Date: 21/08/2015

A meeting of IQAC was held on 29/06/2017 in Principal Chamber. Following members were present

1. Dr. Amrita S kasturay
2. Dr Tapas Mukherjee

Following points were discussed

1. Formation of IQAC committee was discussed in lieu of university letter no 3014/DCDC/15 Raipur dt 20/08/2015. Nomination for IQAc members were discussed.



(डॉ. अमृता कस्तूरे)

प्रभारी प्राचार्य

डॉ. खूबचंद बघेल शासकीय स्नातकोत्तर महाविद्यालय
भिलाई-3 जिला दुर्ग (छ.ग.)

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 05/11/2015

A meeting of IQAC was held on 05/11/2015 in Principal Chamber. Following members were present

1. Dr. Amrita S kasturay
2. Dr Namita Guha Roy
3. Dr Manjula Gupta
4. Mrs. Nilam Sharma
5. Dr Manish Kalra
6. D.R.Srivastava
7. Smt renu verma
8. Dr Sangita Maehuria
9. Dr Bharti Sethi

Following points were discussed.

1. Vision mission and iys attainment was discussed.
- 2.It was instructed to coordinators of all committeess to prepare records for 4 years.
3. Feedback to obtain from all departments from students.
4. Seminar and workshop and research paper details for last four years to be furnished.
- 5.Proposal for seminars and workshops are to be prepared.
- 6.Programs for IQ improvement to be prepared.
- 7.Teaching aids detals to made availabe to NAAC.
8. Records for internal evaluation to be prepared for four years for NAAC.
9. Library reocords and report to preped.
10. Teaching diary and attendance recoreds to be submitted.
11. NSS and NCC was instructed to keep record of extracurricular activities.
12. Carrer counsel record to be prperpared.
13. Building poposal file to prepared.
14. Department profile of all deparments is to be prepared.
- 15.Scholarship and achiements records are to be prepared.
- 16.language lab record to produce before NAAC.
17. Envirnment protection and rain water harvesting record be prepared.

18.it was suggested and accepted to prpare students for NAAC visit representation.



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Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 02/03/2016

A meeting of IQAC was held on 02/03/2016 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr Chitrarekha dahria
3. Dr. Amrita S kasturay
4. Dr Namita Guha Roy
5. Dr Manjula Gupta
6. Mrs. Nilam Sharma
7. Dr Manish Kalra
8. D.R.Shrivastava
9. Dr Bharti Sethi
10. Shri R.K.Tripathi
11. Dr Sanguta Maehuria

Principal instructed staff members for NAAC preparation. 7 criteria's were discussed by NAAC coordinator Dr Tapas Mukherjee. He informed staff members about seven-day plan.

All 7 Criteria are to be discussed in staff meeting.

2-03-2016 : Teaching learning evaluation

4-03-2016 : Research consultation and extension

05-03-2016: Student support and Progression.

07-03-2016 : Infrastructure and learning resources.

08-03-2016 : Governance leadership and management

09-03-2016 : Innovation and best practices.

Professor K.K. Agrawal visited all departments and guided them to prepare files and records properly.

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प्रभारी प्राचार्य

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भिलाई-3 जिला दुर्ग (छ.ग.)

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 16/06/2016

A meeting of IQAC was held on 16/06/2016 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr Chitrarekha dahria
3. Dr. Amrita S kasturay
4. Dr Namita Guha Roy
5. Dr Manjula Gupta
6. Mrs. Nilam Sharma
7. Dr Manish Kalra
8. D.R.Shrivastava
9. Dr Bharti Sethi
10. Shri R.K.Tripathi
11. Dr Sanguta Maehuria

Following points were discussed and instruction was given by head of institution:

1. Quality enhancement in teaching
2. Implementation of academic records as per CG Govt instruction.
3. Academic calendar to follow.
4. Implementation of time table.
5. Regularity of class.
6. Syllabus should be discussed in class.
7. Motivation of students for cocurricular activities.
8. Seminar publication by PG students.
9. Extension lectures are to be organised.
10. Regular use of smart class to promote.
11. Proposals for seminars and MRP to be sent to UGC.
12. Induction programs for freshers to organised.
13. Internal assessment and feed-back of students.
14. For excursion tours permission to be taken from higher education.
15. Parent alumni meet to be organised.
16. Extension activities to be organised.
17. Active participation of committees.
18. Purchase of collar mike, Cctv and video camera.
19. Website update.
20. Anti-ragging cell.

21. Feedback from alumni, guest and stake holders to be obtained.
22. Admission rules to be followed strictly and no extension of seats.
23. Academic audit to be done after annual results.
24. Upbhokta Jagrukta club.
25. Cleanliness in the institution.



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Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

**Consolidated Action Taken Report (ATR) based on IQAC
Committee of meetings held in 2015-16**

1. Academic Calendar of the College for the academic session 2015-16 prepared by the Academic Committee and follow-up of academic calendar was done.

2. Induction programs for newly admitted students in 2015-16 academic session was organized with complete participation of Teaching and non-teaching staff.
3. Regular up-dation of website was done.
4. Collection and analysis of feedback of student, alumni and employees was done and action taken report was presented.
5. Academic audit was done and report submitted to principal and discussed areas for improvements.
6. Continuous internal evaluation was done for UG and PG students.
7. Anti-Ragging committee was instructed to be active in campus.
8. Campus cleanliness drive was organised with help of students of NSS boys and girls. Environment Awareness drive was organised.
9. SSR was prepared with help of students and NAAV visit was conducted in August 2016.



(डॉ. अमृता कस्तूरे)
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भिलाई-3 जिला दुर्ग (छ.ग.)

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes Session 2016-17

Date: 28/09/2016

A meeting of IQAC was held on 28/09/2016 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr. Amrita S kasturay
3. Dr Namita Guha Roy
4. D.R. Shrivastava
5. Mrs. Nilam Sharma
6. Dr Manish kalra

Following points were discussed and instructions given by Principal Dr . Radha Pandey.

1. Principal congratulated IQAC members for presentation during NAAC visit.
2. Teachers were asked to prepare question bank to students.
3. Special coaching for competitive exams to be organised.
4. PG departments were asked to conduct workshops for personality development.
5. Parents meetings to organise in PG departments.
6. College magazine article submission was discussed.

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Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 19/11/2016

A meeting of IQAC was held on 19 /11/2016 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr. Amrita S kasturay
3. Tapas Mukherjee
4. Dr Namita Guha Roy
5. Dr Manjula Gupta
6. Mrs. Nilam Sharma
7. Dr Manish Kalra

Following agenda was discussed in the meeting:

1. Inclusion of industrialist in IQAC.
2. TO conduct alumni meeting at department.
3. Day celebration to organise as per academic calendar.
4. Organise Marshall Arts training in college.
5. Educational tours to be conducted.
6. Conduction of FDP and workshops in PG Departments.
7. It was discussed to promote research in institution. Instruction for research centre, collaboration, preparation of seminar was given.
8. Library and technology up gradation was discussed.
9. It was discussed to provide coaching of competitive and other examination to students of other institute.
10. To conduct gender sensitization program.
11. To keep record of alumni/parent teacher association.
12. Formation of eco club.
13. To declare institute plastic free area.
14. All departments to done SWOT analysis.
15. Internal audit to be done by IQAC.

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Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 07/12/2016

A meeting of IQAC was held on 7/12/2016 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr. Amrita S kasturay
3. Dr Namita Guha Roy
4. Dr Manjula Gupta
5. Mrs. Nilam Sharma
6. Dr Manish Kalra

Instructions were given by head of Intuition and discussed following points.

1. More PG departments in science to be opened.
2. Encourage research and publication culture among teachers.
3. Improve student amenities.
4. Vacant position in teaching and non-teaching to be filled.
5. Formal feedback mechanism has to be improved.
6. Boundary wall need was discussed.
7. Sports playground preparation was discussed.
8. Weakness opportunity and challenges were discussed.

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Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 20/06/2017

A meeting of IQAC was held on 7/12/2016 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr. Amrita S kasturay
3. Dr Namita Guha Roy
4. Dr Manjula Gupta
5. Mrs. Nilam Sharma
6. Dr Manish Kalra
7. Dr Tapas Mukherjee

Instructions were given by head of Intuition and discussed following points.

1. Quality enhancement in teaching. Teachers were instructed to bring motivation in teaching methods.
2. Implementation of time table
3. Induction program is to be organised.
4. Day celebrations and kaushal vikas progrms to be organised.
5. Implementation of academic time table
6. For PG department's power point presentations to made compulsory for students.
7. Alumni meet to organise.
8. Academic and culture activities to be performed.
9. Proposal for seminar to be forwarded.
10. Feedback analysis was discussed.
11. AQAR submission was discussed.
12. Implementation of MYSY was discussed and placements and guidance should be priority.
13. Swachh Bhart abhiyan participation was discussed and programs like clean environment to be organised.
14. Proposal for TV repair workshop was given by Dr KK Agrawal and accepted.
15. Dr Amrita kasturay proposal for organising seminar in English , communicative English was accepted.
16. Activities of rang Jhanjhar to ne continued.

17. FDP to be organised.



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भिलाई-3 जिला दुर्ग (छ.ग.)

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Consolidated Action Taken Report (ATR) based on IQAC Committee of meetings held in 2016-17

1. Academic Calendar of the College for the academic session 2016-17 prepared by the Academic Committee and follow-up of academic calendar was done.
2. Induction programs for newly admitted students was organized with complete participation of Teaching and non-teaching staff.
3. Collection and analysis of feedback of student, alumni and employees was done and action taken report was presented.
4. Academic audit was done and report submitted to principal and discussed areas for improvements.
5. Campus cleanliness drive was organised with help of students of NSS boys and girls. Environment Awareness drive was organised.
6. Spoken English tutorial was conducted with help of IIT Mumbai.
7. Various skill development programs and entrepreneurship camp were organised.



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Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 26/09/2017

A meeting of IQAC was held on 29/06/2017 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr. Amrita S kasturay
3. Dr Namita Guha Roy
4. Dr Manjula gupta
5. Mrs. Nilam Sharma
6. Dr Manish kalra

Following points were discussed and instructions given by New Principal Dr V.K.Goyal.

1. Implementation of new teaching time table – It was instructed to run college in single shift from 10.30 to 05.30.
2. Face reading biometrics machine is to be installed to monitor attendance
3. Induction programme organised for fresher students.
4. Student-centric atmosphere to be created in the campus. Need base program is to be organised.
5. AQAR 2016-17 was discussed. New AQAR 2017-18 is to be prepared by Dr Amrit kasturay and Prof. Nilam Sharma.
6. Result analysis completed by Dr Namita Guha Roy was discussed. Suggestions were given to improve results of PG Classes.
7. Tutor ward system was discussed and members were instructed to do the needful
8. It was proposed by Dr K.K.Agrawal to enhance quality of research work in the institution. Seminar workshops are to be organised by PG departments.
9. Members requested improvements of infrastructure of campus and was assured to be fulfilled.
10. Special attention to cleanliness drive is to be taken care off.

(डॉ. अमृता कस्तूरे)

प्रभारी प्राचार्य

डॉ. खूबचंद बघेल शासकीय स्नातकोत्तर महाविद्यालय
भिलाई-3 जिला दुर्ग (छ.ग.)

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 09/01/2018

A meeting of IQAC was held on 29/06/2017 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr. Amrita S kasturay
3. Dr Namita Guha Roy
4. Dr Manjula Gupta
5. Mrs. Nilam Sharma
6. Dr Manish Kalra

Principal congratulated the members for the achievements of PG students. Students from history and sociology departments stood in the merit list of university. The Department of English secured 100 Percent results.

Following agenda was discussed in the meeting:

1. Preparation of annual exam
2. Completion of syllabus of all classes
3. Academic audit of faculty members
4. Remedial @ Special tutorial for slow learners
5. Preparation for practical exams and viva-vice in UG and PG Classes
6. Preparation for National seminar in Deptt. of History
7. Programmes and seminars organised in different departments in college.

Completion of syllabus was reviewed by the members and was found to be satisfactory

IQAC coordinator Dr Amrita Kasturay completed academic audit of faculty members and after reviewing inductions was given to the departments to improve quality in teaching learning.

Dr Guharoy and Dr Manula Gupta planned for remedial and special tutorial for weak students especially in UG.

Dr. Amrita Kasturay laid stress in improvements of communication skill of students of English. She proposed 3 different workshops for Part I,II and III students.

To prepare students to accept the global challenges in employability AMCAT training for 20 days was organised by the placement cell and 17 students were selected in Hireable category.

AQAR was submitted by the cell. It was delayed due to declaration of results.

Planned activities were organised by IQAC cell. Members requested the Principal to upgrade computer lab, wi-fi system in college.



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Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 29/06/2018

A meeting of IQAC was held on 29/06/2018 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr. Amrita S kasturay
3. Dr Namita Guha Roy
4. Dr Manjula Gupta
5. Mrs. Nilam Sharma
6. Dr Manish Kalra

Instructions were given by head of Intuition. IQAC in charge welcomed New Principal Dr Jyoti Rani Singh and informed about activities of IQAC and discussed following points.

1. Quality enhancement in teaching – learning
2. Implementation of academic calendar as per Govt instruction.
3. Implementation of new time table.
4. Regularity in classroom teaching.
5. Induction program for new students
6. Feedback analysis
7. Alumni meet
8. Parent teacher meeting
9. Institutional Social responsibility plans.
10. Website update.
11. Academic audit.
12. Admission of new students
13. Cleanliness drive in the institution
14. Extension lectures in PG classes.
15. Infrastructure development.
16. Proposals of MRP to send to UGC.
17. Question bank preparation
18. Anti-ragging cell

19. Faculty development program is to be organised.



(डॉ. अमृता कस्तूरे)

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Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Consolidated Action Taken Report (ATR) based on IQAC Committee of meetings held in 2017-18

1. Academic Calendar of the College for the academic session 2019-20 prepared by the Academic Committee and follow-up of academic calendar was done.
2. Induction programs for newly admitted students in 2019-20 academic session was organized with complete participation of Teaching and non-teaching staff.
3. Regular up-dation of website was done.
4. Entrepreneurship camp was organised in collaboration with CITCON CG.
5. Collection and analysis of feedback of student, alumni and employees was done and action taken report was presented.
6. Academic audit was done and report submitted to principal and discussed areas for improvements.
7. Continuous internal evaluation was done for UG and PG students.
8. Anti-Ragging committee was instructed to be active in campus.
9. Campus cleanliness drive was organised with help of students of NSS boys and girls. Environment Awareness drive was organised.
10. Spoken English tutorial was conducted with help of IIT Mumbai.
11. Various skill development programs like cooking, beauty parlour course, and entrepreneurship camp were organised.



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Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 11/09/2018

A meeting of IQAC was held on 11/09/2018 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr. Amrita S kasturay
3. Dr Namita Guha Roy
4. Dr Manjula gupta
5. Mrs. Nilam Sharma
6. Dr Manish kalra

Following points were discussed

1. Result analysis : after the declaration of results of undergraduate classes, an analysis was done by Dr .Namita Guhay Roy.She informed members about performance of students. The result was satisfactory some subjects showed less satisfactory results.It was decided to pay more attention to classroom teaching.

2. Student attendance was not satisfactory and remedy was discussed.

3. IQAC members discussed checking of ragging in institution. Dr Agrawal suggested regular checking of I cards and regular teaching staff rounds.

4. Feedback analysis : Feedback was reviewed and it was notified that suggestions about cleanliness of toilet, availability of internet connection and drinking water.

IQAC coordinator requested Principal to do the needful and rewuested RUSA team to enhance quality of infrastructure.

5. College has handed over 14 new classrooms hence it was decided to shift the teaching area to new classromms and old building is used primarily to PG Classes.

6. IQAC suggested more uses of smart boards in routine teachings.

7. Day celebration like science day, Day against drug abuse day, Dr Khoobchand Baghel jayanti was discussed.



Principal

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 11/11/2018

A meeting of IQAC was held on 11/11/2018 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr. Amrita S kasturay
3. Dr Namita Guha Roy
4. Dr Manjula gupta
5. Mrs. Nilam Sharma
6. Dr Manish kalra
7. Prof D.R. Shrivastava

Following points were discussed.

1. It was notified that results of all classes including PG classes have been declared and instruction for result analysis was given.
2. New rooms have been handed over and demand for tale chairs for new rooms were raised. Classes can be started in new building.
3. Voter's awareness program to new voter students was suggested due to approaching election year.
4. Career oriented lectures have been organised and more program were scheduled.
5. From proposal of Rs 60 lakhs RUSA grant, smart board and green board are to be purchased preferably.
6. Updation work and budget for website was sanctioned.
7. Due to need of power backup system in office and library, Generator purchase from RUSA was discussed and sanctioned.
8. To fulfil social responsibility health chechup camps in nearby villages was proposed and accepted.
9. It was agreed to promote joining of Orientation and refresher courses /FDP to faculty.
10. Sports activities were scheduled in December month.
11. Different important days like YOGA day, aid awareness day celebration was discussed.

12. In view of Safety of girl students CCTV camera was proposed to install in new building. Notice for prohibition of women harassment was instructed upon.
13. Workshop for smart board operation was proposed.
14. Under best practices of college local culture promotional programs were proposed and accepted.
15. Environment awareness program through NCC and NSS was proposed and accepted.



Principal

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 08/02/2019

A meeting of IQAC was held on 08/02/2019 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr. Amrita S kasturay
3. Dr Namita Guha Roy
4. Dr Manjula gupta
5. Mrs. Nilam Sharma
6. Dr Manish kalra
7. Prof D.R. Shrivastava

Following points were discussed Due to exam time instructions for syllabus completion was released.

1. For practical examination handout and notes to regular and private students to be given.
2. Due to summer season maintenance of air cooler in departments and water cooler for students was instructed.
3. From RUSA fund smart board to be purchased
4. Purchase of water cooler for new building from RUSA was discussed.
5. It was discussed that internal examination has to be completed and students should be informed about outcome.
6. It was requested to allot budget for Soul software entry for Library books. Principal sir accepted the proposal
7. Research motivation for students was discussed.
8. At science day, awareness program of science to be organized.
9. Seminar in PG classes was discussed and it was instructed that students should use PowerPoint for seminar purpose.

10. Feedback process was discussed and instructed by principal sir for analysis and action taken report to be presented.



Principal

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 28/06/2019

A meeting of IQAC was held on 28/06/2019 in Principal Chamber. Following members were present

1. Dr K.K. Agrawal
2. Dr. Amrita S kasturay
3. Dr Namita Guha Roy
4. Dr Manjula gupta
5. Mrs. Nilam Sharma
6. Dr Manish kalra

Following points were discussed

1. Committee members discussed preparation for session 2019-20.
2. Academic calendar for session 2019-20 was presented and discussed and addition was suggested.
3. It was informed that from RUSA grant 50 computers were purchased and distributed to PGDCA lab and departments.
4. It was informed that printer with Desktop has been given to PG departments which will help students learn ICT.
5. It was discussed and accepted up gradation of PGDCA lab.
6. In EK Bharat Shreshth Bharat it was informed that our college has been linked with Gujrat College. It was discussed to increase awareness of culture of Gujrat state.
7. Opening of new PG department was discussed and proposal of PG classes in Chemistry and Hindi to be forwarded.
8. Seminar organization by different department was discussed.
9. IQAC proposed to send proposal of EAC which was accepted.
10. Different programs and day celebration was discussed and accepted.



Principal

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 20/08/2019

A meeting of IQAC was held on 20/08/2019 in Principal Chamber. Following members were present

1. Dr.K.K.Agrawal
2. Dr. Amrita Kasturay
3. Dr Namita Guha Roy
4. Mrs. Nilam Sharma
5. Dr Manish kalra
6. D.R. Shrivastava

Following points were discussed and instructions given by Principal Dr. Jyoti Rani Singh.

1. It was informed by IQAC In-charge that academic audit has been performed. Report was shared and discussed with members.
2. Furniture requirement for new rooms was discussed and requested to principal.
3. It was discussed that college has currently broadband connections and lease line for internet is required for smooth functioning and for benefit of students.
4. It was informed that smart board has been installed and training of functioning is required. Proposal was accepted.
5. It was decided to send proposal of Entrepreneurship Awareness camp and faculty development program to CITCON Raipur.
6. It was discussed that admission for session has started and instruction to anti ragging committee for monitoring of ragging was given.
7. For new admitted students' conduction of orientation program was agreed upon.
8. With start of new session, instruction for proper drinking water arrangement was given.
9. it was discussed and instructed by principal to repair disable person toilet.

10. Instruction was given for organizing discussion of syllabus and feedback on curriculum.
11. Website of institution was discussed and regular updating was instructed.
12. New academic calendar was discussed and instruction was issued to teaching staff for internal valuation schedule.
13. Academic quality was discussed and principal instructed to monitor quality of teaching process.
14. List of committees was discussed and to be published for new session.
15. Cleaning and maintenance of class rooms and electricity arrangement was instructed.
16. It was informed that proposal for district level women Kabbaddi competition is being sent to university.



(डॉ. अमृता कस्तूरे)

प्रभारी प्राचार्य

डॉ. खूबचंद बघेल शासकीय स्नातकोत्तर महाविद्यालय
भिलाई-3 जिला दुर्ग (छ.ग.)

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 12/11/2019

A meeting of IQAC was held on 12/11/2019 in Principal Chamber. Following members were present

1. Dr.K.K.Agrawal
2. Dr. Amrita Kasturay
3. Dr Namita Guha Roy
4. Mrs. Nilam Sharma
5. Dr Manish kalra
6. D.R. Shrivastava

Following points were discussed and instructions given by Principal Dr. Jyoti Rani Singh.

1. It was informed that smart boards have been purchased and every stream has smart board. ICT applications for student has been increased by these smart boards.
2. As per academic calendar, instruction has been given for preparation of schedule of half yearly exam.
3. It was informed that results have been declared for all classes. Instruction was given for result analysis.
4. Date of annual sports activity was discussed for organizing.
5. Cultural and yuva-utsav preparation has to be started.
6. Schedule of extra- curricular has been finalised. Dance and singing competitions have to be organized.
7. For state level women kabaddi competition proposal of Rs 50000 has been accepted from Janbhagidari Head.
8. Seminar in history organization by Dr K.K. Agrawal was sanctioned.
9. NCC/NSS camp organization was discussed and motivated for campus cleaning.
10. All staff was to be motivated for attending NAAC seminars.
11. Wi-fi facilities has to be increased to departments and proposal for budget sanction through janbhagidari samiti was instructed.

12. For entrepreneurship awareness Anand Mela organization proposal from EBSB was sanctioned. Quiz and 'Patang Mahotsav" proposal were also sanctioned.



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भिलाई-3 जिला दुर्ग (छ.ग.)

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 25/03/2020

A meeting of IQAC was held on 25/03/2020 in Principal Chamber. Following members were present

1. Dr Namita Guha Roy
2. Dr Manjula Gupta
3. Mrs. Nilam Sharma
4. Dr Manish Kalra
5. D.R.Shrivastava

Meeting was held in principal and following points were discussed:

1. Due to Covid situation exams have been postponed and information of next exam schedule will be circulated later.
2. It was discussed that student are in state of stress and confusion. It was instructed that all teachers should be in contact of students. Queries of students should be answered by all teaching staff.
3. It was instructed that entry of students and other peoples should be restricted due to Covid.
4. it was instructed that institute should follow centre guidelines for sexual harassment.
5. Ambedkar Jayanti report was presented and accepted.
6. Academic audit to be performed after result declaration.
7. College magazine publishing was discussed and chemistry department will publish online magazine.
8. Website up-dation in Corona Time was instructed and student help line should be formed for all queries.
9. Exam related information to be circulated through WhatsApp groups and website.

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प्रभारी प्राचार्य

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भिलाई-3 जिला दुर्ग (छ.ग.)

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

IQAC Minutes

Date: 20/06/2020

A meeting of IQAC was held on online. Following members were present

1. Dr Namita Guha Roy
2. Dr Manjula Gupta
3. Mrs. Nilam Sharma
4. Dr Manish Kalra
5. D.R. Shrivastava

Following points were discussed.

1. Tentative academic calendar was discussed.
2. It was discussed that for new session online activities are to be performed.
3. All programs and competitions to be organised in online mode.
4. It was informed that 90 percent students of college has been registered in cgschool.com website. Students should be motivated to view educational videos.
5. It was informed that college teaching staff had till date uploaded approximate 70-80 video in chschool.com website.
6. Guest lecture were instructed to complete syllabus of PG classes.
7. Instruction for online exam were issued and teaching staff to solve problems and queries of students.
8. Regular sanitization of campus was instructed.
9. It was discussed and agreed to organise training for online video making and classes.
10. It was discussed to add all students in WhatsApp groups. It was instructed to make groups of private students for circulation of exam related information.
11. Instruction for online seminar was given.
12. Online yoga day was discussed and agreed.
13. N-List activation was discussed and due to lockdown lecture videos and PDF to be uploaded in student WhatsApp groups.

14. online quiz , tree plantation programs and mask competition was scheduled.

15. For quality enhancement online classes should be done in interactive session.



(डॉ. अमृता कस्तूरे)

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भिलाई-3 जिला दुर्ग (छ.ग.)

Dr KCB Govt PG College Bhilai-3 Dist : Durg (CG)

Consolidated Action Taken Report (ATR) based on IQAC Committee of meetings held in 2019-20

1. Academic Calendar of the College for the academic session 2019-20 prepared by the Academic Committee and follow-up of academic calendar was done.
2. Induction programs for newly admitted students in 2019-20 academic session was organized with complete participation of Teaching and non-teaching staff.
3. Regular up-dation of website was done.
4. Entrepreneurship camp was organised in collaboration with CITCON CG.
5. Collection and analysis of feedback of student, alumni and employees was done and action taken report was presented.
6. Academic audit was done.
7. Continuous internal evaluation was done for UG and PG students.
8. Anti-Ragging committee was instructed to be active in campus.
9. Campus cleanliness drive was organised with help of students of NSS boys and girls. Environment Awareness drive was organised.
10. Various skill development programs like cooking, beauty parlour course, and entrepreneurship camp were organised.
11. Use of ICT tools was motivated.
12. Online classes and valuation sessions were organised.
13. Collaboration with Govt College Patan was started for maths departments.
14. Online activities and competitions were organised.
15. College magazine was published by chemistry department.



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